

[ विवेक/घ. धा./मं. सा. दि./१०७.

कमांक



## नोंदणी प्रमाणपत्र

संस्था नोंदणी अधिनियम, १८६०

(१८६० चा अधिनियम २१)

नोंदणी क्रमांक. महाराष्ट्र राज्य, मुंबई. १०  
१९८५ जी. बी. डी. एस्. डी.

याद्वारे असे प्रमाणित करण्यात येते की, श्री. यशवान्तराव चव्हाण,  
ब्रीदाल प्रसारक भेडें, मोडुप मुंबई-६८

खालील तारखेस संस्था नोंदणी अधिनियम, १८६० (सन १८६० चा अधिनियम २१) अन्वये योग्य रीत्या नोंदणी करण्यात आली.

तारीख ५ फेब्रुवारी १९८५ रोजी भाष्या सहीनिशी दिले.



संस्थांचे सहायक निबंधक,

ब्रीदाल भेडें विभाग.



No.

## नोंदणीचे प्रमाणपत्र

याद्वारे प्रमाणपत्र देण्यात येते की, खाली वर्णन केलेली सार्वजनिक विश्वस्त व्यवस्था ही आज, मुंबई सार्वजनिक विश्वस्त व्यवस्था अधिनियम, १९५० (सन १९५० चा मुंबई अधिनियम क्रमांक २९) याअन्वये बृहन्मुंबई विभागा मुंबई येथील सार्वजनिक विश्वस्त व्यवस्था नोंदणी करण्याक्यात योग्य रीतीने नोंदण्यात आली आहे.

सार्वजनिक विज्ञप्ती व्यवस्थेचे नाव श्री. गणेशचरण शिवाजी  
शिवाजी मंदिर मंडळ मुंबई  
 सार्वजनिक विश्वस्त व्यवस्थाच्या नोंदणी पुस्तकातील क्रमांक डोफ १०१७८ (मुंबई)  
श्री. शिवाजी रावराव शास्त्री यास प्रमाणपत्र दिले.

आज दिनांक १५ मार्च

१९८५ मधील माहिती मधीलानिशी दिले.



सही

द्वारा

महाराष्ट्र शासनाच्या  
 बृहन्मुंबई विभाग, मुंबई

**SHRI YASHAWANTRAO CHAVAN  
SHIKSHAN PRASARAK MANDAL, Mumbai**

1. **Name** : The name of the Society / Trust shall be designated as and known by the name of Shri Yashawantrao Chavan Shikshan Prasarak Mandal, Mumbai, P.T.R. No. F-10178 (Bom)
2. **Office** : "Geeta" Bldg., 92/6, IInd floor, Sion (East), Near Sion Circle, Mumbai - 400022.
3. **Jurisdiction** : All over India
4. **The aims and objects** : The aims and objects of the Society are:
  - a) To impart education of any kind in any branch of schools, Arts, Science, Commerce, Engineering, Technology, Architecture, Medical, Dental, Homeopathy, Ayurvedic, Nursing, Allopathy, Pharmacy, Physical Education, etc. to the rising generation of Maharashtra and elsewhere as the circumstances from time to time may permit.
  - b) To open educational institutions in Maharashtra and outside for the aforesaid purpose.
  - c) To undertake activities like organisation of seminars, symposia for mutual exchange of advancements in the field of education.
  - d) To take over already established educational institutions or any branches of education if required in order to impart education
  - e) To start residential hostels for the students undergoing education anywhere in Maharashtra and elsewhere.
  - f) To publish magazines, newsletters in order to impart education to the Society.
  - g) To undertake development Programmes / Projects in the/ various fields viz. Agricultural Sciences, Environmental Engg., Social Sciences, Cultural activities, Sports development, Rural development, Health / Medical Sciences, Pharmaceutical Sciences, Engineering Sciences, Human Sciences, Natural Sciences and Management Sciences as well as Public Administration, Defence Studies etc. for the upliftment of economic and social standard of the citizens of India and the schemes sponsored for the said cause in the above fields by State / Central Govts. / Industrial / Social Organizations / Associations / Societies and foreign agencies for rural as well as urban development and social welfare.
  - h) To undertake Research and Development activities in the field of Pure Science, Engg. Science, Management Science, Agricultural Sciences, Medical Sciences and Social Sciences and to establish Testing Laboratories and render services in R & D field to the individuals, industries, societies and other organisations.
  - i) To establish Hospitals in the rural / urban and tribal areas and to run them for the benefit of the public at large.
  - j) To arrange exhibitions on the Social Background.
  - k) The income as also the corpus of the trust fund shall be applied and be applicable only to or for such public charitable purposes only and within such territories only and subject to such conditions or limitations if any as may from time to time be laid down in the Income Tax Act, 1961 or any other Act governing taxation of income as well as insure or make the Trust hereby established and its income as eligible for exemption for taxation under the Income Tax Act 1961 or any re-enactment thereof or modification thereof or under any other Act governing taxation in force in India for the time being.

- l) The Trust hereby established shall be one to which the provisions of section 80-G of the Income Tax Act, 1961 or any replacement, re-enactment or modification thereof for the time being in force may apply so that any donation made thereto may be recognized as eligible for exemption or relief from tax in the hands of the donor.

**5. PROPERTIES OF THE TRUST :**

The properties of the trust shall consist of the immovable and movable properties as shown in the Public Trust Register (Sch.1) and in the register required to be maintained under section 36-B of the Bombay Public Trust Act, 1950, and such other properties which belong to the said trust but which may through error, oversight or inadvertence have remained to be brought on record. All these properties and new accretions thereto, acquisitions and donations received hereinafter shall be called "The Trust Properties" and also include Chapter VI.

**6. VESTING OF THE TRUST PROPERTIES:**

The trust properties shall vest in the trustees appointed under this Scheme and appointed hereinafter and shall be administered and managed by them subject to and in conformity with the provisions of the scheme.

**7. PAYMENT OF MANAGEMENT EXPENSE:**

The trustees shall out of rent, profits, income and interest of the trust properties in the first instance pay all the rates, taxes, assessments and other necessary outgoings and in the next place all the proper charges and expenses of and incidental to the administration and management of the trust properties as well as the cost of current repairs to upkeep of immovable property belonging to the trust, if any, and thereafter set apart 10% or set apart as the board of trustees may decide from time to time of the total gross income, a reserve fund for the purpose of heavy repairs, renovation or re-building of the immovable properties, if any, be on going to the trust and pay and apply the balance for objects of the trust hereinafter mentioned.

**8. GOVERNING BODY / (Managing Council)**

- a) The Managing Council shall be the Governing Body of the Society.  
b) The names, addresses and occupations of the 1st Board of Trustees / Governing Body to whom the scheme of trust, the management of its affairs is entrusted for the time being are set forth hereunder. The following members of the Managing Council Governing Body and 1st board of trustees would be managing the entire affairs of the Society / mandal trust.

| Sr. No. | Names                          | Designation    | Address                                 |
|---------|--------------------------------|----------------|-----------------------------------------|
| 1       | Shri. Maruti Nivrutti Navale   | President      | STES Campus, Vadgaon (Bk.), Pune - 41.  |
| 2       | Mrs. Sunanda Maruti Navale     | Secretary      | STES Campus, Vadgaon (Bk.), Pune - 41.  |
| 3       | Shri. Sukhadeo Nivrutti Nawale | Vice President | 32, Shila Vihar Colony, Pune - 411 038. |
| 4       | Shri Prakash Rajaram Patil     | Treasurer      | 12/27, Anandnagar, Paud Road, Pune - 38 |

|   |                              |        |                                                                                                                                                                              |
|---|------------------------------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | Mrs. Vijaya Sukhadeo Nawale  | Member | 32, Shila Vihar Colony,<br>Pune - 411038<br>502/A, Shruti Bldg., G.D.<br>Ambekar Marg; Bhoiwada<br>Naka, Parel,<br>Mumbai - 400012<br>Mahavir Park, Aundh,<br>Pune - 411007. |
| 6 | Shri Bhagwantrao Bandu Patil | Member |                                                                                                                                                                              |
| 7 | Shri Gul Kishinchand Shahani | Member |                                                                                                                                                                              |

## CHAPTER - I : MEMBERS OF THE SOCIETY

### 8 A. LIFE MEMBERS :

#### i) Total Strength :

The total number of life members shall be maximum 11 inclusive of the President and the Secretary. The life members shall be the Trustees of the Trust / Society. The life members elected on the Managing Council shall be called as Managing Trustees.

#### ii) Qualifications :

- The President and the Secretary shall be the life members of the Society and shall be the permanent Trustees of the Shri Yashwantrao Chavan Shikshan Prasarak Mandal, Mumbai.
- He or she shall be major at the time of admission.
- Each life member is required to pay Rs. 2,00,000/- (Rs. Two Lacs only) as subscription for the life membership.
- Any other person donating to the Society sum of Rs. 2,00,000/- and who pledges to work for the society in any capacity and whose application shall be approved by the Managing Council, shall be admitted as the life member of society only on receiving the consent in writing from the President and the Secretary provided any organisation / firm / company / trust or person donating sum of Rs. 2,00,000/- or more, shall be entitled to nominate any person or more persons, in accordance with the multiple of Rs. 2,00,000/- for being considered for the post of the life membership provided the President and Secretary give in writing their consent for the admission as life member.

#### iii) Termination of life membership :

- Life membership shall stand automatically terminated upon the death of the life member. However, any heir nominated by the life member shall be admitted as the life member upon death, resignation or incapacitation of the original member without any additional subscription or donation for life membership.
- The Life membership shall stand terminated, upon any person being convicted by any court of Law throughout India for having committed any criminal offence involving moral turpitude, or upon being declared as having unsound mind.
- The life member may be removed, if he or she undertakes any activities found to be detrimental or prejudicial to the interests of the Society, provided a resolution to that effect is passed by the General Body with 2/3rd majority, by issuing previous show cause notice to such member. Such show-cause notice shall be issued by the President or Secretary of the Society, upon being so authorised by the Managing Council.

## **8B. HONORARY MEMBERS :**

### **i) Total Strength :**

The total strength of honorary members shall be maximum of 15.

### **ii) Qualification:**

- a) He or She shall be major at the time of admission.
- b) Any person donating to the Society sum of Rs.50,000/- and who pledges to work for the Society in any capacity and whose application shall be approved by the Managing Council, shall be admitted as the honorary member, provided any Organisation / Firm / Company / Trust or person donating sum of Rs. 50,000/- or more, shall be entitled to nominate any person or more persons, in accordance with the multiple of Rs. 50,000/- for being considered for the post of the honorary membership.

### **iii) Termination of honorary membership :**

- a) Honorary membership- shall stand automatically terminated upon the death of the honorary member.  
The honorary membership shall stand terminated, upon any person being convicted by any Court of Law throughout India for having committed any criminal offence involving moral turpitude or upon being declared as the person with unsound mind.  
The honorary member may be removed, if he or she undertakes any activities found to be detrimental or prejudicial to the interests of the Society, provided a resolution to that effect is passed by the General Body with 2/3rd majority, by issuing previous show cause notice to such member. Such show- cause notice shall be issued by the President or Secretary of the Society, upon being so authorized by the Managing Council.
- iv) No honorary member shall be entitled to get refund of the donation of Rs.50,000/- upon the termination of his membership for any reason whatsoever.

## **8C. SYMPATHISERS :**

Any person who has contributed or who will contribute at least Rs. 10,000/- (Rs.Ten Thousand Only), shall be the sympathisers of the Trust if admitted by the Managing Council. If the Managing Council desires, the sympathisers may be called to attend the General Body Meeting as invitees. However they will not be eligible to vote for the election of the members of the Managing Council and the office bearers of the Society/Trust.

The sympathisers may be invited as invitees for the General Body Meeting and they shall not be the voters for deciding the issues in the General Body Meeting. A sympathiser can be removed by the Managing Council if desired by passing resolution with simple majority and no show-cause notice is required to be given. It is provided further that the existing founder members, and life members, if they desire to have life membership can pay the additional difference of the subscription fees within 30 days and become the life members and the existing founder members and life members who fail to make the payment within 30 days shall be placed under the category of sympathisers. No complaint whatsoever shall be entertained after 30 days. They are not required to pay any difference in the subscription fees to become sympathisers.

## **CHAPTER - II : THE FUNCTIONS OF GENERAL BODY**

### **9. The General Body will comprise of maximum Eleven Life Members and Fifteen Honorary Members only.**

- a) To elect Vice President 1 (Post) and four members from Life /Honorary Members of the Managing Council of the Society from amongst the Life Members & Honorary Members of the society.
- b) To consider and approve the annual report, the budget, the balance sheet and all the statements of the accounts in the Annual General Body Meeting, upon the same being submitted to it by the Managing Council.
- c) To generally decide the policy of the Society and to issue general guidelines to Managing Council of the Society from time to time.
- d) To amend the rules and regulations, or bye-laws of the Society upon receiving the recommendations of the Managing Council to that effect. Provided, the rules and regulations, or the bye-laws shall be amended: with 2/3rd majority of the members present in the meeting of the General Body, and provided a notice of 10 days in respect of the proposed amendments is duly served on all the members of the General Body. The resolution to amend the rules and regulations or bye-laws / trust deed of the Society / Trust unless it is consented in writing by both President and the Secretary, cannot be moved either in Managing Council or in the General Body Meeting.
- e) All decisions on Resolution moved in the General Body shall be taken by a majority of votes on show of hands or by secret ballot if demanded by a majority of Life Members at the time of the meeting.
- f) To appoint Auditor or Auditors and fix his / her or their remuneration.

### **10. MEETING OF THE GENERAL BODY:**

The General Body shall meet at least once in a year after closing of the year.

### **11. SPECIAL MEETING OF THE GENERAL BODY:**

A special meeting of the General Body may be convened on a requisition by the office bearers or signed applications of at least 9 Life Members of the Society with special agenda for the meeting in the form of resolutions. For such special General Body Meeting the notice period of 10 days will be required. The meeting convened on requisition shall consider only those items for which it shall have been convened. The agenda of such Special General Body Meeting shall be prepared by the Secretary in consultation and with the consent of the President and shall be circulated to all the members. The President of the Society shall also have power to instruct the Secretary to convene Special Meeting of the General Body as and when found by him to be necessary. The agenda of such meetings shall be decided by the President and the Secretary. The President shall have the right to issue agenda if and only if the Secretary fails to call the Special General Body Meeting in spite of instructions, as aforesaid.

### **12. NOTICE TO CONVENE MEETING OF THE GENERAL BODY:**

A notice to convene the meetings of the General Body shall be in writing signed by the Secretary and sent to all the Life Members / Honorary Members ten days

prior to the date of the meeting and the notice shall contain date, time and place of the meeting along with the agenda to be placed before the meeting. The agenda of such meeting shall be decided by the President or the Secretary.

**13. NOTICE OF THE GENERAL BODY HOW TO BE SERVED:**

Notice delivered by hand or sent by post on the address available on the records of the Society shall be deemed to have been served on the Member.

**14. QUORUM:**

The necessary quorum for a meeting whether general or special shall be 1/3rd of the total number of life members and honorary members.

**15. WANT OF QUORUM:**

When there is no quorum, the meeting shall be adjourned and the adjourned meeting shall be held after half an hour at the same place, to consider the same agenda and a note to that effect may be made in the notice of the meeting.

**16. ADJOURNED MEETING:**

The meeting held after the original meeting was adjourned either for want of Quorum or because all the subjects on the agenda are not disposed off, is an adjourned meeting. An adjourned meeting does not required quorum. But the adjourned meeting shall not consider the subjects not on the agenda of the original meeting.

**CHAPTER - III : MANAGING COUNCIL**

**17. The following shall be the members of the Managing Council:**

The strength of the Managing Council shall be minimum seven and maximum nine.

- |                                                       |                                                                                                                                                                                          |
|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a) President (1 post)<br>(Chief Managing Trustee)     | Permanent Post                                                                                                                                                                           |
| b) Secretary (1 post)<br>(Jt. Chief Managing Trustee) | Permanent Post                                                                                                                                                                           |
| c) Vice President (1 post)                            | One post to the office of the Vice- President to be elected by and from amongst the Life Members (i.e. from Trustees)                                                                    |
| d) Treasurer (1 post)                                 | To be elected from amongst life members or Honorary members                                                                                                                              |
| e) Three Members (3 posts)                            | To be elected by the General Body (maximum three) amongst the Life Members in its General Body Meeting every five years and one member from Life / Honorary Members by the General Body. |

Thus the maximum strength of the Managing Council shall be nine. In addition to the elected and the permanent members of the Managing Council, the Society / Trust may need the expert services of the personnel from the Industry / Education / Professionals / Business / Social Organisations to promote the educational activities and in order to meet such needs the Managing Council

- may nominate and or co-opt such experts from the different disciplines in the advisory form. The nomination or co-option of the members shall be as follows:
- f) The Managing Council may nominate maximum four members from any class of members on the Managing Council of the Society and such nominated members shall have the same tenure as the Managing Council. The nominated members shall express their views in the meeting but shall not have a right of voting. These nominated members shall be invited to attend the meetings of the Managing Council.
  - g) The Managing Council in its first meeting after election, on the recommendation of the President / Secretary may co-opt maximum five members on the Managing Council. These co-opted members shall represent different disciplines / expertise from the field of education, industry, business or professional bodies and shall be in position to contribute to promote the educational activities of the Society / Trust. The co-opted members shall be attending the meetings of the Managing Council as invitees. The names of the co-opted and nominated members need not be inserted in the list of trustees to be registered in the Public Trusts Register in the office of the Charity Commissioner. The role of the nominated and co-opted members shall be purely in the advisory form. The co-opted members need not be the members of the Trust / Society. The tenure of the co-opted and nominated members shall be at the pleasure of the Managing Council. The co-opted / nominated members shall be removed by passing resolution in the Managing Council by simple majority. They need not be issued show-cause notice before removal. The tenure of the co-opted / nominated members shall be maximum of three years and shall automatically cease to be co-opted / nominated member of the Society unless the new Managing Council again co-opts / nominates them for the further period in its first meeting after election to the positions of the members of the Managing Council.

**The tenure of the Managing Council members excepting President & Secretary, being permanent posts shall be five years. However, the Managing Council members shall continue till the elections are held and new Managing Council is formed.**

#### **18. FUNCTIONS OF THE MANAGING COUNCIL:**

- a) To appoint Advisory Bodies consisting of Life Members, Honorary Members, Sympathisers, etc. or any other person having expertise. The advisory bodies shall function under the Secretary of the Society.
- b) To fill up the Casual vacancy if occurred due to some reasons.
- c) To raise the funds for the Society by way of Term loan / overdraft / cash credit facilities from the banks or financial institutions and also by way of fees, deposits etc. from students.
- d) To assign the duties to the office bearers from time to time.
- e) To approve the expenditure incurred by the society and its office bearers.
- f) To prepare project proposals and submit the same through office bearers to the appropriate authority either of State or Central Govt. or other social organizations, including foreign agencies.
- g) To appoint financial consultants for project proposals and to fix up their remuneration.

- h) To give approval for the visit of the office bearers or other members of the Managing Council for the purpose of abroad training or to persuade the proposals of the Society.
  - i) To prepare the Annual Budget of the society.
  - j) To move the Resolution in respect of mortgaging the property or the Society in order to obtain financial loans either from Scheduled banks, co-operative banks, financial institutions, leasing companies, and private organisations, individuals, etc. The loans to be raised shall be Term loan, cash credit, overdraft, demand loan, etc. or it may be in the form of bank guarantee or letter of credit etc. as the case may be.
  - k) To execute the resolutions passed by the General Body.
  - l) To perform any other functions that will be assigned by the General Body of the society from time to time.
  - m) To authorize the office bearers to make the purchase of the land, building, equipment, furniture, stationery materials, vehicle and other movable and immovable properties for the Society.
  - n) To sell, dispose off and / or lease out movable and immovable assets of the Society and authorize office bearers of the Society for the same.
  - o) To accept deposits for the Society / Mandal / Trust and refund the same,
  - p) To consider commercial proposals and execute them for raising the funds to society including manufacturing, processing, construction, service institutions and such other projects as deemed to be fit for upliftment of downtrodden people.
  - q) To fix remuneration or honorarium to the Secretary and Joint Secretary.
- r) **CASUAL VACANCY:**  
Casual vacancy if arises due to any reason in the members of the managing Council that will be filled by Managing Council from the respective classes of membership by co-option on the recommendation of the Secretary & President.

#### 19. MEETING OF THE MANAGING COUNCIL:

- a) The Managing Council as constituted in Rule 17 shall meet at least four times in a year.
- b) Notice to convene the meeting of the Managing Council shall be issued by the Secretary, in consultation and with the consent of the President, and the same shall be served upon the members by hand delivery and Post which shall contain the date, time and place of the meeting, along with agenda, 10 days prior to the date of the meeting. The agenda shall be finalized by the Secretary in consultation and with the consent of the President. The President shall issue such notice, if found necessary, on account of failure of the Secretary to issue such notice at any time.
- c) Notice of the Managing Council - ( Mode of Service) Notice delivered by hand and or sent by post on the address available on records of the Society shall be deemed to have been served to the member.
- d) Quorum - The necessary quorum for Managing Council Meeting shall be 1/3rd of total strength of Managing Council.
- e) Want of quorum - When there is no quorum, the meeting shall be adjourned and the adjourned meeting shall be held after half an hour at the same

place, to consider the same agenda and note to that effect may be made in the notice of the meeting.

- f) **Adjourned Meeting** - The meeting held after the original meeting shall be adjourned either for want of quorum or because of subjects on the agenda not disposed off is an adjourned meeting. An adjourned meeting does not require quorum. But the adjourned meeting shall not consider subjects not on the agenda of the original meeting.
- g) **Circulatory Meeting** - The President or the Secretary may circulate hand deliver any proposal, in case of emergency, and thereby call upon the members of Managing Council to record their votes in favour or opposing the proposal and the resolution passed shall be deemed to have been passed by the Managing Council.

## **CHAPTER - IV : THE OFFICE BEARERS**

### **20. THE OFFICE BEARERS OF THE SOCIETY:**

**a) The President:**

SHRI MARUTI NIVRUTTI NAALE, The Life Member of the Trust shall be the permanent President of the Society and Managing Council in appreciation of donation of Rs. 50.00 lacs given or promised to be given by him and his family and associates i.e. the various trusts. His male or female successor, as shall be nominated by him shall become President, upon his death, without payment of any additional donation. The same procedure of nomination shall be applicable for further succession to the office of the President. The President shall be also the Chief Managing Trustee.

**b) The Secretary:**

The Life Member of the Trust, Mrs. Sunanda Maruti Navale, shall be the permanent Secretary of the Society and also Jt. Chief Managing Trustee. Upon her demise, her male or female successor as nominated by her shall be appointed as the Secretary and further appointments shall also be made, as per the same provision to the office of the Secretary. Provided in the event of eligible heir for the appointment of the President or the Secretary being not available or on his refusal to accept the office, the General Body shall elect the President or the Secretary, as the case may be, from amongst the life members and shall continue to elect such office bearer along with the members of the Managing Council, until such heir is available and is ready and willing to accept the office and upon such application in writing from the legal heir the then existing elected President or Secretary shall vacate the office within 24 hours on receipt of such application from the legal heir.

**c) Vice President:**

Shall be elected from amongst the life members in the General Body Meeting, every 3 years.

**d) Joint Secretary :**

The Secretary shall appoint Joint Secretary or Joint Secretaries, with the consent of the President. The remuneration and service conditions of the Joint Secretary shall be decided by the Managing Council on the recommendations of the Secretary.

**e) Treasurer:**

The Secretary shall appoint Treasurer, with the consent of the President. The remuneration and service conditions of the Treasurer shall be decided by the Managing Council on the recommendations of the Secretary.

- 21.** The tenure of the office bearers except the President and the Secretary appointed permanently, shall be of three years from the date of Annual General Body Meeting. The office bearers however shall continue to function until the new elections are held.

**22. THE FUNCTIONS OF THE OFFICE BEARERS:**

**a) PRESIDENT:**

- 1) To preside over and conduct the Meetings of the Managing Council and General Body.
- 2) To decide all questions by a majority at such meeting and to give casting votes in the event of equality of votes.
- 3) In case of equality of votes he / she may exercise his / her casting vote.
- 4) To generally supervise and control the activities of the Society and to issue the directives to the office bearers of the Society from time to time.
- 5) To execute necessary legal documents such as contracts, mortgage deeds, conveyances, to make affidavits, to give undertakings, promissory notes, agreements, etc. on behalf of the society and also: on behalf of the Managing Council of the society. To execute all the legal documents as and when required for the Society or its Institutions. To sign and issue appointment letters, termination letters, promotion, demotion of employees as well as to suspend or to reinstate employees. The President may authorize the Secretary to do all such acts mentioned herein above.
- 6) To perform the duties and exercise powers specifically conferred upon him by the constitution.
- 7) To operate bank accounts of the society and its Institutions under his / her sole signature or jointly with the Secretary, or Vice President or any other person authorised by the Managing Council.
- 8) To enter into contracts by executing the same with the joint signature of the Secretary.
- 9) The President shall exercise all the powers and perform duties of any of the office bearers, Heads of the Institutions and any of the employees whenever he finds it necessary and all the decisions shall be final and shall be binding on the concerned. The President shall have supreme authority amongst all and shall be the Chief Managing Trustee of the Society / Trust. The President shall have power to take over duties of any office bearer / trustees / member / employee as and when he / she finds it necessary in the interest of the Society / Trust.

**b) VICE PRESIDENT:**

In the absence of the President, the Vice President shall preside over and conduct the meeting. In the absence of the President and the Vice President, the other members shall elect a Chairman from among the members present and he / she shall preside over and conduct the said meeting as a President

**c) SECRETARY :**

The Secretary shall be the Joint Chief Managing Trustee & shall be the Secretary of the society, and of the Managing Council and of the General Body and he / she shall be responsible for these bodies. The amount of remuneration of the Secretary will be decided by the Managing Council.

**THE FUNCTIONS AND POWERS OF THE SECRETARY ARE:**

The Secretary shall exercise the following powers and perform duties independently.

- i) To convene all meetings of the General Body and the Managing Council by issuing notice as provided by the rules.
- ii) To write minutes of the meeting of the Managing Council and General Body. The Secretary shall sign the minutes of the Managing Council along with the President when confirmed in the subsequent meetings of the Managing Council and the General Body.
- iii) To keep and maintain accounts.
- iv) To present the budget of the expected income and expenditure of the Society and its Institutions before the first meeting of the General Body after the close of financial year for consideration and sanction.
- v) To carry on correspondence for the Society and for the Institutions conducted by the society.
- vi) To arrange and keep the records of the Society.
- vii) To collect necessary information from Heads of the Institutions of the Society and to issue directive to the heads, other staff members from time to time.
- viii) To implement the resolutions of the General Body and Managing Council.
- ix) To correspond on behalf of the Society and to represent the Society in all the activities undertaken by the society.
- x) To represent the Society in all legal actions by or against Society and to execute legal documents for the Society or on behalf of the Society.
- xi) To perform and do all such duties in the interest of the society as are assigned to him by the General Body and Managing Council from time to time.
- xii) To make the appointments of the heads of the Institutions and other teaching and non-teaching staff members as per the prevailing statutory roles and if required to nominate members on the Selection council from office bearers as per the Statutory requirement.
- xiii) To transfer, remove, terminate, promote, demote an employee in case of misconduct/ indiscipline.
- xiv) Functions of the Joint Secretary will be decided by the Secretary.
- xv) To award civil contracts and other contracts of the projects undertaken by the Society.
- xvi) To make the purchases of the land, buildings, equipments, furniture and other miscellaneous items for the Society and its institutions.
- xvii) To rent out, lease out the properties of the Society for earning the funds for the Society and to enter into agreements with the parties concerned.
- xviii) To appoint architects, consultants or any other bodies as required for the benefit of the Society.
- xix) To collect funds for the Society by way of loans, donations, gift, rents, deposits, either from individuals or organisations / firms / companies /

financial institutions, foreign agencies, etc. and to execute the necessary documents, agreements, deeds, etc. on behalf of the Society and on behalf of the members of the Managing Council in the capacity of Secretary and Chief Managing Trustee.

- xx) To carry out all the other duties assigned by the Managing Council from time to time for the benefit of the Society.
- xxi) To work as Chairman of Governing Councils of the Institutions of the Society and / or Local Managing Council or staff selection council, etc.
- xxii) To make applications for obtaining loans from the Nationalised / Co-operative Banks, financial institutions, leasing companies, private organisations, individuals, etc. and to raise the loans for the Society on moving appropriate resolutions in the Managing Council, and to execute the necessary documents, give undertakings, make affidavits or execute the agreements on behalf of the Society and to give guarantee or to remain guarantor to the financial institutions on behalf of the Society and also on behalf of all the members of the Managing Council.

**d) JOINT SECRETARY**

Functions are assigned by the Secretary from time to time. The Joint Secretaries shall be appointed by the Secretary either on full time basis or Part time basis as per the requirement with the consent of the President. The remuneration of the Joint Secretary shall be decided by the Managing Council. The Joint Secretary / Secretaries need not be the members of the Society. The Joint Secretaries so appointed shall be invitees to the meetings of Managing Council and the General Body.

**e) TREASURER :**

Functions are assigned by the Secretary from time to time. The Treasurer will have custody of all funds and moneys of the society and custody of all accounts books, Bank passbooks, receipt books, voucher and other concerned files. He will accept money and pass receipts and keep details and regular accounts. He shall prepare the budget and account statements and get it approved by the Managing Committee and get them audited. He shall place the audited statements before the General Body.

## **CHAPTER - V : FUNDS AND PROPERTIES**

### **23. FUNDS OF THE SOCIETY WILL INCLUDE THE FOLLOWING:**

- a) Contribution of the Life Members, Honorary Members, and Sympathizers.
- b) All immovable property.
- c) Endowments and gifts.
- d) All dead stock articles, books, apparatus and equipments.
- e) Constitutional donations donated for the purpose for which they are donated.
- f) Fees and fines.
- g) Fixed Deposits.
- h) Interests on the Bank Deposits.
- i) Loans from Commercial Banks, Financial Institutions and Leasing companies.

All the funds of the Society shall be owned by the Society. Funds shall be utilized exclusively for the benefit of the Society and its Institutions.

#### **24. FINANCIAL YEAR OF THE SOCIETY:**

The financial year of the Society shall begin on the first day of April every year and shall end on 31st March of the following year.

#### **25. OPERATION OF BANK ACCOUNTS:**

The entire amount of the society should be deposited either in the scheduled banks or Nationalised Banks or any other co-operative bank as permitted under the Public Trust Act. The amount must be deposited in the name of the society or in the name of the institutions of the Society. Bank accounts of the Society shall be operated either under the sole signature of the President or jointly with the Vice President or the Secretary. The bank accounts shall be operated by the Vice President and Secretary upon authorisation by the Managing Council. The bank accounts of the Institutions shall be operated with the joint signature of the President / Secretary / Vice President and Head of the Institute. The Secretary or President may nominate any Vice President / person / member / Joint Secretary for operation of the bank accounts of the Institution upon authorisation by the Managing Council.

### **CHAPTER - VI : MISCELLANEOUS**

#### **26. SPECIAL COUNCIL :**

For the fulfillment of aims and objects of the Society in General Body, Managing Council may appoint Special Councils from amongst the Life members, Honorary members or any other persons, if necessary. Such councils will function in the advisory capacity. Their suggestions will be put up before the Managing Council for decisions. However, their Suggestions will not be mandatory on the part of the Managing Council. Such special council will not have any rights of making decisions. The decision if taken by the Special Committees so appointed shall be implemented only on confirmation by the Managing Council by passing the resolution. The Special Committee be named as Executive Council or Executive Committee. The members of such Committees shall be recommended by the Secretary and the President.

#### **27. RESIDUARY POWERS:**

All or any of the matters relating to the Society and its Institutions not provided for in these Rules and Regulations shall be dealt with or decided by the General Body.

- 28.** These rules and regulations shall come in force immediately on approval of the Scheme by the Charity Commissioner.

#### **29. AMENDMENT:**

The amendment in two copies shall be made in the Annual General Body Meeting by 2/3rd majority and the rules of the Society will be modified or altered or changed on receiving the recommendations from the Managing Council. The notice of such changes will be given to the members of the Society.

**30. POWER OF FRAMING RULES FOR CHANGE IN NAME OR OBJECT OF THE SOCIETY :**

The trust board shall have power from time to time to make such rules and regulations as they may think fit and proper for the administration and carrying into effect the provisions of this Scheme, to provide for the management of the trust and trust properties and also from time to time alter any such rules and regulations or to repeat any of them and substitute others in their place provided always that no such rules and regulations as framed or subsequently amended shall in any manner be inconsistent with any of the provisions of this scheme or the Bombay Public Trust Act, 1950 or the rules made there under:

The copy of the rules or amendments thereto framed by the Trust Board / Managing Council under this clause, shall be filed in the office of Dy. Charity Commissioner, Mumbai.

**31. DISSOLUTION:**

The necessary procedure will be followed as per the Society's Registration Act, 1860, as per the provisions of the Section 13 & 14 of the Society's Registration Act 1860.

**32. REFERENCE TO CHARITY COMMISSIONER IN CASE OF DISPUTES:**

If any dispute arises amongst the trustees about the interpretation of construction of the clauses or provisions of the scheme, the matter will be referred to Asst. Charity Commissioner, Mumbai. Therefore, they are having their interest in the said trust / mandal and having to file the present application.

Mumbai :

Date : 08 / 12 / 2006

Sd/-  
Asst. Charity Commissioner,  
Greater Mumbai Region, Mumbai

# CERTIFICATE

This is to certify that, this is the true and correct copy of the rules of the  
**Shri Yashawantrao Chavan Shikshan Prasarak Mandal, Mumbai - 400 022.**  
and shall come in force with immediate effect.

Sd/-  
**Prof. M. N. Navale**  
President