



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Sinhgad College of Commerce
• Name of the Head of the institution	Dr. Ritika Hemdev
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	912228572094
• Mobile No:	9619332227
• Registered e-mail	scoc.info@sycspm.org
• Alternate e-mail	principal.scoc@sycspm.org
• Address	Plot No. 126, Mhada Colony, Chandivali
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400072
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Samita Karande				
• Phone No.	912228572094				
• Alternate phone No.					
• Mobile	9987027524				
• IQAC e-mail address	samita.scoc@sycspm.org				
• Alternate e-mail address	samita.gharat@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://sinhgad-scocm.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sinhgad-scocm.in/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2023-24	21/12/2023	20/12/2028
6.Date of Establishment of IQAC			14/06/2022		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Guidance Lectures for Final-Year Students: Conducted expert sessions to help third-year students with career planning and higher education. 2. Skill Development Programs: Introduced practical courses like Spoken English, MS Office, IT basics, and vocational training 3. Community Engagement Initiatives: Organized health check-up camps for the community. Conducted voter awareness drives to encourage participation in elections. Led campus and village clean-up drives to promote hygiene and environmental care. 4. Women Development Programs: • Arranged financial literacy talks for women to enhance money management skills. • Hosted self-defense workshops and sessions on women's health and entrepreneurship. 5. Conferences and Workshops: Organized academic and professional events to expose students and faculty to the latest trends and research.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Introduce Certificate Courses: o Collaborate with organizations to offer skill-based and knowledge-enhancing programs. o Focus areas included capital markets, citizenship skills, IT proficiency, communication, and vocational training. 2. Host an International Virtual Conference: o Organize a virtual event on International Women's Day to highlight the contributions of women in the Indian knowledge system. 3. Promote Women Development Initiatives: o Empower female students and community members through specialized programs.	1. Certificate Courses Introduced: o NCDEX (Capital Markets): Provided students with insights into financial planning and investment strategies. o CMCA (Citizenship Skills): Fostered civic awareness and active community participation. o MSC IT Courses: Enhanced IT proficiency, opening career opportunities in the tech sector. o Basic English-Speaking Course: Improved communication skills for academic and professional growth. o Basic Parlor Course: Offered hands-on training in beauty and grooming, promoting entrepreneurship in the beauty industry. 2. International Virtual Conference on Women's Day: o Highlighted women's roles in shaping the Indian knowledge system, fostering awareness and appreciation of gender contributions in academics and beyond. Organised in association GAP , SOMAIYA VIDYVIHAR ,CACHE on 9 March 2024 3. Women Development Initiatives: o Conducted financial literacy sessions to equip women with money management skills. o Hosted workshops on self-defense, health, and entrepreneurship to empower women holistically. The IQAC's efforts successfully enhanced students' employability, civic engagement, and personal development while promoting gender equality and fostering global academic discourse.

13. Whether the AQAR was placed before statutory body?	No				
Name of the statutory body					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Nil</td> <td>Nil</td> </tr> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2022-23</td> <td>29/11/2022</td> </tr> </table>		Year	Date of Submission	2022-23	29/11/2022
Year	Date of Submission				
2022-23	29/11/2022				
15. Multidisciplinary / interdisciplinary					
Sinhgad College of Commerce, affiliated with the University of Mumbai, implements the Choice Based Credit System (CBCS) across its academic programmes. The curriculum, designed by the University, integrates multidisciplinary and interdisciplinary components in all courses offered. The institution is committed to developing well-rounded graduates by fostering a flexible and innovative learning environment. It regularly organizes certificate courses, conferences, seminars, and workshops that expose students to diverse domains, promote critical thinking, and stimulate creativity. Key thematic areas such as environmental awareness, gender equality, and professional ethics are systematically embedded in the curriculum to nurture social responsibility and ethical values among students. In addition, the College offers skill-based courses aimed at imparting practical knowledge and enhancing students' employability. To strengthen research aptitude and analytical thinking, the College assigns interdisciplinary and multidisciplinary projects that encourage students to explore beyond their core specializations. These initiatives promote teamwork, critical analysis, and a holistic understanding of the interconnections among various fields, thereby strengthening students' research competencies. Aligned with the vision of the National Education Policy (NEP), the College continuously endeavours to enrich its pedagogical practices by incorporating multidisciplinary and interdisciplinary approaches. The NEP emphasizes preparing learners for a dynamic and globalized environment, and Sinhgad College of Commerce is proactively aligning its academic practices with these national priorities. Through its diverse academic offerings, co-curricular initiatives, and research-oriented activities, the College strives to deliver a comprehensive					

education that equips students to effectively meet future challenges and opportunities.

16.Academic bank of credits (ABC):

In accordance with the guidelines of the National Education Policy (NEP) 2020, the institution is committed to promoting academic flexibility and student mobility. The Academic Bank of Credits (ABC) framework, founded on the principle of multiple entry and exit, facilitates the efficient accumulation, transfer, and redemption of academic credits earned by students. Pursuant to Circular No. DBDEE/ICF/2022-23/14 dated October 21, 2022, the institution has successfully implemented the ABC system. A centralized database, fully synchronized with institutional records, has been established to ensure effective management and utilization of students' academic credits. Key initiatives undertaken: ABC ID Creation: Unique Academic Bank of Credits (ABC) IDs have been generated for all eligible students to enable seamless credit tracking. Database Development: A robust centralized system has been developed to ensure smooth integration, monitoring, and transfer of academic credits. Faculty Designation: Designated faculty members have been appointed as Nodal Officers to supervise the implementation of the ABC framework and provide guidance to students. Awareness Campaigns: Orientation programmes and awareness sessions have been conducted across the institution to familiarize students and stakeholders with the ABC system and its benefits. Submission to University: All requisite data has been compiled and submitted to the University of Mumbai in the prescribed Excel format.

17.Skill development:

Sinhgad College of Commerce places strong emphasis on equipping students with a balanced blend of soft skills and hard skills alongside its regular academic programmes. In pursuit of this objective, the College has introduced two value-added courses aimed at empowering students and preparing them for future challenges. For soft skills enhancement, the College offers a Basic English course in recognition of the critical role of effective communication in today's globalized environment. The course focuses on strengthening students' proficiency in reading, writing, speaking, and listening in English. By improving their language competencies, students develop the confidence to articulate ideas clearly and professionally, thereby supporting both their academic progression and workplace readiness. To strengthen hard skills, Sinhgad College of Commerce offers a course in Information and Communication Technology (MSC-IT). In the digital era, ICT proficiency has become essential for employability across sectors. This course equips

students with practical technological competencies, enabling them to adapt to the rapidly evolving digital landscape and effectively apply technology in professional contexts. These initiatives underscore the College's commitment to holistic student development and its mission to prepare learners to thrive in a dynamic and competitive global environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sinhgad College of Commerce actively promotes Indian Knowledge Systems (IKS) and cultural heritage through a range of institutional initiatives. One notable effort is the regular organization of themed book exhibitions in the library focusing on Indian knowledge traditions. These exhibitions feature curated resources on Indian history, philosophy, literature, art, and related domains, encouraging students to explore and meaningfully engage with the nation's rich intellectual and cultural legacy. The College also observes International Yoga Day annually, highlighting the importance of Yoga as a time-honoured Indian discipline that harmonizes the mind, body, and spirit. The celebration promotes physical and mental well-being while strengthening students' connection to India's holistic health traditions. To reinforce linguistic pride and cultural identity, the institution commemorates Hindi Bhasha Diwas and Marathi Bhasha Diwas. These observances encourage students to appreciate and preserve the Hindi and Marathi languages, thereby fostering respect for regional and national linguistic heritage. In addition, major Indian festivals such as Diwali and Navratri are celebrated with enthusiasm on campus. These celebrations provide an inclusive platform for students from diverse backgrounds to participate in and experience the vibrancy and plurality of Indian culture. Through these sustained efforts, Sinhgad College of Commerce demonstrates its commitment to nurturing awareness, appreciation, and preservation of Indian traditions and heritage among its students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The syllabus, along with clearly defined Programme Outcomes (POs) and Course Outcomes (COs), is regularly updated on the College website and communicated to students. The attainment of Course Outcomes is systematically evaluated based on students' academic performance. The College adopts a structured outcome-based education framework to map and measure the attainment of COs and POs. This is achieved through a comprehensive evaluation mechanism comprising both formative and summative assessment methods. Teaching-learning practices are aligned with outcome-based principles. The institution

effectively integrates e-learning resources and relevant software tools to support students in achieving defined learning objectives, enhancing employability skills, and improving placement prospects. All programmes and courses are aligned with the institutional Vision and Mission. The curricula prescribed by the University of Mumbai are duly implemented, and the intended Programme Outcomes are achieved in an effective and systematic manner.

20.Distance education/online education:

Sinhgad College of Commerce actively embraces online education by organizing a wide range of expert sessions, workshops, and seminars through digital platforms. The institution has also successfully conducted online conferences to promote knowledge sharing and facilitate meaningful academic discourse. Faculty members extensively utilize platforms such as Google Meet and Zoom to deliver lectures and interact with students, thereby ensuring continuity, accessibility, and effectiveness in the teaching-learning process. These initiatives reflect the College's commitment to leveraging technology to enhance educational delivery and to provide students with flexible and diverse learning opportunities.

Extended Profile

1.Programme

1.1	93
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	327
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	80
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		87
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		4
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		6
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		10
Total number of Classrooms and Seminar halls		
4.2		66.71
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		55
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sinhgad College of Commerce is dedicated to providing a high-quality education to its students in alignment with the curriculum established by the University of Mumbai. The college places great importance on enhancing students' academic potential and strictly adheres to the academic calendar, which serves as a structured plan and timeline for all curricular and co-curricular activities. The academic calendar plays a crucial role in the college's functioning by facilitating planning, scheduling, resource management, communication, and compliance. It allows for efficient planning of the academic year, including the commencement and conclusion of each term, holidays, and important events. By providing a schedule for academic activities such as examinations, project submissions, and practical assessments, the calendar helps students and faculty members effectively manage their time. Resource management is streamlined through the academic calendar, as it assists in allocating faculty, staff, and infrastructure resources in an organized and efficient manner. It serves as a means of communication, ensuring that students, faculty, and staff are aware of academic events, deadlines, and any changes or updates. Additionally, the academic calendar ensures compliance with the regulations and guidelines of the University of Mumbai, promoting adherence to academic requirements and deadlines set by the university. Implementing and planning: College coordinators play a vital role in implementing planning, teaching, and evaluation processes. They are responsible for tasks such as creating comprehensive timetables, allocating faculty workload, organizing departmental meetings, ensuring lesson plan preparation, arranging guest lectures and workshops, overseeing examinations, coordinating paper checking, and collecting student feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xAz1mhpe7uIToCJTbVp0o2Kj0RftUToT/view?usp=drive_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The university notifies the academic calendar before the start of the academic year, which the college adheres to.
- The institute formulates its calendar with contributions from departments, ensuring strict adherence to the schedule.
- Department heads closely supervise and monitor the completion of syllabi within their respective departments.
- The Principal conducts academic committee meetings to review the semester's progress and provide necessary guidance.
- Necessary adaptations are made to the academic calendar which are then integrated into the college's plans.
- Continuous Internal Evaluation (CIE) of students is conducted at both university and college levels, primarily through online methods.
- Timetables for semester-end examinations are prominently displayed on the notice boards for students' reference.
- All semester-end examinations are conducted as per the timetable.
- Internal Assessment tests (IA), assignments and projects are included as components of the Continuous Internal Evaluation (CIE) system for student assessment.
- The examination committee prepares the timetable for internal assessment tests, which is then displayed on the notice board and conducted accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1xAz1mhpe7uIToCJTbVp0o2Kj0RftUToT/view?usp=drive_link

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

177

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

177

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sinhgad College of Commerce seems to be truly dedicated to creating a holistic educational environment that goes beyond mere academic achievement. By embedding discussions on professional ethics, gender equality, human values, and environmental sustainability into their curriculum, they're ensuring that students graduate not just as competent professionals but also as socially responsible citizens. Moreover, their emphasis on gender inclusivity and equality is vital in today's world.

By organizing awareness talks, walkathons, and empowerment initiatives, the college is actively working to create a more equitable environment for all students. Environmental sustainability is another critical focus area, and it's great to see the college taking concrete steps like tree plantation drives and clean-up campaigns. By integrating sustainability principles into business practices and academic projects, they're preparing students to be mindful of environmental concerns in their future careers.

Furthermore, the college's efforts to provide impactful learning experiences beyond the classroom, such as guest lectures and community service activities, are invaluable. These opportunities not only broaden students' perspectives but also inspire them to become proactive agents of change in society.

Overall, Sinhgad College of Commerce's commitment to addressing cross-cutting issues and fostering a sense of social responsibility among its students is exemplary. Such initiatives are essential for producing well-rounded individuals who can contribute positively to both their professions and society as a whole.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sinhgad-scocm.in/pdf/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

540

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Sinhgad College, students come from various regions and backgrounds, each with their own way of learning. We understand this, so we offer special help for students who find learning a bit harder and also for those who find it easy. We don't split classes based on how fast or slow you learn. Instead, we look at how well you know the subjects and how you did last year. We offer special classes for both types of learners.

For our B.Com and Bachelor of Management Studies (BMS) courses, we have extra classes for subjects like Mathematics, English, Accounting, Costing, and Taxation. Our teachers work closely with students, giving them more time for assignments and helping them with reading and problem-solving skills. We make sure everyone gets the support they need to do well.

If you're good at a subject, we have extra activities to help you improve even more. We have contests and guest speakers to motivate and challenge you. We also offer CET coaching for advanced learners, and we provide remedial classes for those who need extra help. At Sinhgad College, we want everyone to succeed, so we make sure everyone has what they need to do their best.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
327	4

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Sinhgad College, we are dedicated to fostering a vibrant and engaging learning environment by implementing student-centric teaching methodologies that focus on developing practical skills, critical thinking, and active participation. Our approach integrates Experiential Learning, Participative Learning, and Problem-Solving Methodologies to ensure holistic development and real-world readiness.

Experiential Learning emphasizes learning through real-life experiences such as case studies, internships, live projects, and simulations. These hands-on activities allow students to connect theoretical concepts with practical applications, bridging the gap between classroom learning and industry practices. Role-playing exercises, mock sessions, and field visits are some of the key tools used to enrich this learning experience.

Participative Learning actively involves students in the learning process, encouraging collaboration through group discussions, debates, role-playing, and peer teaching. These activities create a platform for students to exchange ideas, build communication skills, and develop teamwork and leadership qualities. Participative learning ensures that students are not passive recipients of knowledge but active contributors, fostering a sense of responsibility in their educational journey.

Problem-Solving Methodologies are designed to challenge students to identify, analyze, and resolve real-world issues. This method cultivates critical and creative thinking through assignments like case study analysis, brainstorming sessions, simulations, and design thinking exercises.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at Sinhgad College actively utilize various ICT tools to enhance their teaching practices, making education more effective, interactive, and accessible for students.

Mobile Phones: Teachers leverage mobile technology by creating WhatsApp groups for all classes. These groups serve as an effective communication channel where academic information, assignments, and updates are shared promptly with students. This ensures timely dissemination of information and fosters better engagement.

Projectors: Faculties make extensive use of portable projectors to display multimedia content, including educational videos, presentations, and visual aids, during classroom sessions. This not only enhances the learning experience but also makes lessons more engaging, interactive, and easy to comprehend for students.

Digital Content: To supplement traditional teaching materials, teachers share variety of digital resources, including e-books, educational videos, and online articles. This enables students to access an extensive range of study materials, facilitating self-paced learning and broader subject understanding.

By integrating these ICT tools into daily teaching practices, teachers at Sinhgad College of Commerce create a dynamic and inclusive learning environment. These tools not only enhance knowledge delivery but also equip students with the skills required to adapt to an increasingly digital world, ensuring they remain engaged, informed, and motivated in their academic journey.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1Xu9wkeyQ4RS12LIvMbMm48RrXrS4UJ_m/view?usp=drive_link

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process at Sinhgad College of Commerce is conducted with a strong emphasis on consistency, transparency, and accountability, in alignment with the University of Mumbai's guidelines. Below are the key highlights:

1. **Consistency in Implementation:**
 - Internal assessments are conducted across all six semesters, strictly adhering to the University of Mumbai's regulations.
2. **Transparent Evaluation Criteria:**
 - Clear and well-communicated criteria are provided to students, outlining the weightage for assignments, tests, projects, presentations, and class participation.
3. **Effective Communication:**
 - Academic calendars, examination notices, and timetables are shared with students well in advance to ensure transparency and help them plan their studies

efficiently.

4. Attendance Monitoring:

- Attendance defaulter lists are regularly published, promoting adherence to the university's attendance requirements and fostering accountability among students.

5. Supervisor Allocation:

- Faculty members are systematically assigned supervisors, ensuring transparency and efficiency in the evaluation process.

6. Examination Integrity:

- Rigorous surveillance measures, including regular inspection squads, are implemented during examinations to prevent malpractices and uphold the integrity of the assessment process.

By adhering to these practices, Sinhgad College of Commerce ensures a fair and transparent evaluation system that supports the academic growth and integrity of its students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Verification and Grievance Redressal Process

Sinhgad College of Commerce has established a robust and transparent mechanism for addressing examination-related grievances, ensuring fairness and efficiency in the internal assessment process. Key features of the system include:

1. Timely Verification of Marks:

- The verification of marks is completed within 7 days, allowing students to promptly identify and resolve any discrepancies. This swift process ensures grading accuracy and alleviates concerns related to errors in scores.

2. Provision of Photocopies:

- Students can request photocopies of their answer sheets, which are provided within 8 days. This enables them to review their performance in detail and address any

misunderstandings or potential errors in the evaluation.

3. Revaluation Process:

- Revaluation of answer sheets is completed within a 30-day timeframe. This ensures a thorough reassessment of responses, rectifying any oversights or inaccuracies in the original grading.

By adhering to these time-bound processes, the institution fosters transparency and trust, ensuring that students' concerns are addressed promptly and fairly. This mechanism not only upholds the integrity of the evaluation process but also enhances confidence in the institution's commitment to academic excellence.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes (POs) and Course Outcomes (COs)

Sinhgad College of Commerce prioritizes clear communication and implementation of Programme Outcomes (POs) and Course Outcomes (COs) to ensure academic excellence.

Programme Outcomes (POs) define the broad competencies students are expected to achieve upon completing a program, reflecting their overall accomplishments. Course Outcomes (COs) focus on the specific knowledge, practical skills, and competencies gained through individual courses.

As an affiliate of the University of Mumbai, the college follows the university's guidelines, tailoring POs and COs to respective disciplines. These outcomes are transparently communicated to faculty and students through the college website, notice boards, and program syllabi, enabling informed decision-making for prospective learners.

Faculty members actively engage with students, explaining program objectives and their relevance to career opportunities. The institution emphasizes continuous improvement by assessing CO-PO

attainment, which helps refine teaching methods and academic strategies.

To enhance future learning experiences, student feedback is collected annually through online questionnaires. This feedback loop ensures that academic processes remain dynamic and responsive to students' needs.

Through a structured and transparent approach, Sinhgad College of Commerce fosters an outcome-driven education system, empowering students with the knowledge and skills for success in their academic and professional pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessing Course Outcome (CO) Attainment and Programme Outcome (PO) is vital for monitoring learners' performance and fostering continuous improvement in their abilities. Various assessment methods are employed, including tests, assignments, projects, viva voce, and semester-end examinations, each evaluating different aspects of learners' knowledge and skills. CO Attainment levels are determined based on assessments conducted during internal and semester-end examinations, with a weighting of 75% for end-of-term exams and 25% for internal assessments. These levels are categorized into four target ranges, ranging from Level 1 to Level 4, each indicating different levels of achievement. Programme Outcome attainment is evaluated through both direct and indirect methods, with direct assessment focusing on the attainment of course outcomes contributing to program outcomes, and indirect methods gathering stakeholder feedback. PO attainment is categorized into four levels, reflecting the average attainment level of corresponding courses. For instance, if the target level for Programme Outcome (PO) attainment is set at Level 3, it indicates the department's aim for graduates to achieve at least Level 3 in their abilities. Academic audits are also conducted to evaluate curriculum effectiveness, identify strengths and weaknesses, and assess learning outcome relevance. These measures ensure ongoing enhancement of educational

quality and alignment with program goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

56

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sinhgad-scocm.in/pdf/Feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Rotaract Club and the Department of Lifelong Learning and Extension (DLLE) at Sinhgad College of Commerce have been actively involved in various extension activities throughout the year, aiming to raise awareness about critical social issues and promote the holistic development of students while positively impacting the community.

The Rotaract Club organized meaningful events like Food Donation Drives, where students collected and distributed food to underprivileged communities, fostering a sense of compassion and social responsibility. Another significant initiative, Rakhi with Khaki, celebrated Raksha Bandhan with police personnel, strengthening community bonds and expressing gratitude for their service.

Additionally, the Powai Walk with Slogans raised awareness about environmental and health concerns, while Street Plays on topics like gender equality, cleanliness, and mental health engaged and educated the public through creative performances. The Women Development Cell played a pivotal role in empowering female students by organizing self-defence and gender sensitization workshops, helping them gain confidence and practical skills.

The DLLE contributed significantly through community development programs focusing on education, health awareness, and skill-building, enriching students' learning experiences while instilling values of leadership and social responsibility.

Overall, the extension activities led by the Rotaract Club and DLLE have been instrumental in shaping socially conscious individuals, bridging education with community service, and creating a lasting impact on both students and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

583

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sinhgad College, located across the 7th to 9th floors, provides a spacious and conducive atmosphere for academic pursuits. The well-ventilated balconies and passages offer comfort to both students and faculty. Adequate infrastructure supports effective teaching and learning, with nine classrooms including an ICT smart class, all Wi-Fi enabled. The library and computer lab are also Wi-Fi equipped, providing access to electronic resources. The computer lab boasts

55 computers with internet access, while the staffroom is furnished with personal computers, microwave, electric kettle, and fridge. Parking areas and lifts ensure accessibility, with provisions for physically challenged individuals. Specific spaces include an incubation center, gymnasium, common rooms, and administrative offices. Safety measures include CCTV surveillance and fire safety equipment. Vertical gardens promote environmental awareness, complemented by seminar halls for cultural events. Sports facilities include a ground and gymnasium. Hygiene is emphasized with ample restroom facilities and menstrual hygiene provisions. Overall, Sinhgad College prioritizes a holistic approach to education, integrating academic excellence with social and civic responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sinhgad College of Commerce is well-equipped to foster cultural and sports activities. With two spacious seminar halls featuring stages, the college provides ample space for cultural events and academic seminars. These halls offer a platform for students to showcase their talents and engage in various programs. Additionally, the college boasts a dedicated sports room for indoor activities, catering to the diverse interests of its students. From table tennis to chess, students have opportunities to participate in various indoor sports. Furthermore, for outdoor sports enthusiasts, the college offers a vast ground to indulge in physical activities. Whether it's cricket, football, or athletics, the outdoor sports ground provides a conducive environment for students to hone their skills and stay active. Sinhgad College of Commerce recognizes the importance of extracurricular activities in holistic education and ensures that students have access to facilities that promote cultural and physical well-being. Through these provisions, the college encourages students to explore their interests beyond academics and develop into well-rounded individuals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

66.71

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sinhgad College of Commerce serves as a vital hub for knowledge, housing a vast collection of books, journals, magazines, and electronic resources. Fully automated through the Integrated Library Management System (ILMS), it offers Online Public Access System (OPAC) and Wi-Fi connectivity for easy access to digital resources. With two dedicated computers for e-learning, printing, and scanning facilities, the library supports academic and administrative needs efficiently. Utilizing LIBEX net and KOHA software, it streamlines operations like cataloging, circulation, and generating reports. Orientation sessions familiarize students with its resources, including question papers and newspaper clippings. An annual book exhibition showcases the diverse collection. The library emphasizes Indian knowledge systems with exhibitions and a dedicated collection. Equipped with CCTV cameras for security, it ensures a safe environment. Overall, Sinhgad College of Commerce's library stands as a comprehensive resource center, supporting academic and research endeavors for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.70

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sinhgad College of Commerce prioritizes cutting-edge IT facilities to cater to the needs of its faculty, staff, and students, ensuring seamless learning and administrative processes. Its IT infrastructure receives regular updates, ensuring adequate bandwidth for internet connectivity. The administrative section is well equipped with computers in the principal's cabin and staffroom, facilitating efficient management. Additionally, the library and incubation center provide access to computers for research and entrepreneurial endeavors. The college's computer lab, featuring 55 updated computers, serves as a focal point for practical sessions and research projects. Security is paramount, with strategically placed security cameras enhancing safety on campus. Multimedia presentations are enhanced by two projectors, enriching classroom experiences. During lockdowns, the college utilized Great Learning LMS for online lectures. Printing, scanning, and copying needs are met with available devices. A robust Wi-Fi network, supported by four routers and a bandwidth of 30 Mbps, ensures reliable internet access throughout the campus. Sinhgad College of Commerce maintains its commitment to providing state-of-the-art IT

facilities,empowering its community to leverage technology effectively for academic and administrative purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sinhgad College of Commerce has implemented meticulous systems and procedures to effectively maintain and utilize its diverse range of physical, academic, and support facilities. The college prioritizes the upkeep of essential spaces such as the library, sports room, ground, girls' common room, and boys' common room. Through regular housekeeping practices and annual maintenance contracts, the college ensures that these areas remain clean, well-maintained, and conducive to their respective purposes. In addition to physical spaces, college also places great emphasis on maintaining its technological infrastructure. Computers are regularly updated and serviced to support academic research and administrative functions. Classrooms are equipped with modern amenities to facilitate interactive learning experiences for students and faculty. Furthermore, the college provides comprehensive support services to its students and staff. This includes establishing and maintaining common rooms for both girls and boys, creating comfortable and welcoming environments for relaxation and socialization. By establishing efficient systems and procedures for the maintenance and utilization of its facilities, college ensures that its campus remains a vibrant hub for learning, growth, and community engagement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

18

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution prioritizes students' representation and engagement across administrative, co-curricular, and extracurricular domains. This commitment is evident through the establishment of structured processes and norms, ensuring students' voices are heard and integrated into decision-making processes. Central to this framework is the Student Council, a dynamic body entrusted with the responsibility of planning and executing a diverse range of events and activities. At the core of the institution's student engagement strategy is the Student Council, which serves as a conduit for student representation. Through this council, students actively

participate in shaping the institutional landscape, particularly in organizing inter and intra-collegiate sports and cultural events. These events not only foster a sense of community within the institution but also provide platforms for students to showcase their talents and interests beyond academics. The Student Council operates within established guidelines, ensuring transparency and accountability in its activities. By facilitating students' involvement in decision-making processes, the institution empowers them to contribute meaningfully to campus life and enrich their overall educational experience. In summary, the institution's commitment to student representation and engagement is exemplified through the active role of the Student Council in planning and executing a wide array of events and activities, thereby fostering a vibrant and inclusive campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sinhgad College of Commerce boasts a vibrant alumni community that maintains strong ties with the institution, despite the ongoing formation process of the registered alumni association. The absence of financial contributions has not deterred the alumni's active involvement and support. Through regular interactions on an official WhatsApp group and the organization of an annual cricket match, the alumni display a deep connection and unwavering commitment to their alma mater. The ongoing formation of the Alumni Association signifies the alumni's dedication to establishing a formal platform for collaboration and engagement, which will enable access to financial contributions for supporting college initiatives. Meanwhile, the alumni stay connected through the WhatsApp group, fostering communication, sharing updates, and facilitating networking opportunities. The annual cricket match serves as a significant event that brings together former students, faculty, and current students, reinforcing the college's sporting traditions and fostering unity. Additionally, the alumni actively engage with current students through guest lectures, career counseling sessions, and workshops, providing valuable mentorship and insights into professional development. Despite the non-registration status of their association, Sinhgad College alumni demonstrate unwavering loyalty and dedication through their enthusiastic engagement and support, showcasing the lasting impact of their educational journey and the enduring bonds forged within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1 Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sinhgad College of Commerce prioritizes governance and leadership that resonates with its vision of empowering students through education. Emphasizing quality policy, decentralization, and participatory management, the institution ensures a comprehensive educational experience. Their quality policy encompasses holistic learning, intellectual development, skill-based education, modern technology integration, and moral teachings. Decentralization and participatory management involve stakeholders in decision-making processes, facilitated by bodies like the College Development Committee and IQAC. Proactively aligning with the National Education Policy, the college introduces academic bank credits and prioritizes faculty development through programs to enhance teaching skills. Transparently, they make program and course outcomes accessible, fostering accountability and continuous improvement. Skill development initiatives, including workshops and industry collaborations, enhance students' employability. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's governance and leadership practices, reflecting their motto, ensure students receive a well-rounded education to thrive in their careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sinhgad College of Commerce embodies effective leadership through decentralization and participative management, aligning with its vision of empowering students through education. The institution's commitment to quality education is evident in its comprehensive quality policy, addressing holistic learning, intellectual development, skill-based education, technology integration, and moral teachings. Decentralization and participatory management are foundational principles, ensuring transparency and inclusivity in decision-making processes. Stakeholder involvement is facilitated through various bodies such as the College Development Committee, IQAC, departments, and clubs, fostering active engagement from faculty, students, and staff in shaping policies and practices. Proactively anticipating the National Education Policy, the college introduces measures like academic bank credits and

prioritizes faculty development through programs to enhance teaching skills. Transparent dissemination of program and course outcomes enhances accountability and fosters continuous improvement. Skill development initiatives further prepare students for industry relevance. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's leadership practices, centered on decentralization and participatory management, reflect its dedication to empowering students for successful careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sinhgad College is devoted to fostering holistic education, empowering students to create a brighter future and contribute positively to society. Its comprehensive perspective plan emphasizes curriculum innovation, quality teaching, research excellence, infrastructure, student support, governance, and institutional values to enhance the educational experience.

Curricular Excellence:

Affiliated with the University of Mumbai, the college integrates skill-based, vocational, and add-on courses to enhance employability. Regular curriculum feedback ensures continuous improvement.

Teaching-Learning & Evaluation:

The college adopts ICT-enabled teaching, transparent admissions, and well-defined Program and Course Outcomes. A robust mentoring system, guest lectures, and industrial visits support academic and personal development.

Research & Innovation:

A research-oriented culture is nurtured through grants, workshops, and faculty-led initiatives. Participation in national and international events connects academics with societal needs.

Infrastructure & Sustainability:

Modern facilities, including ICT-enabled classrooms, an enriched library, and eco-friendly practices like vertical gardens, create a sustainable learning environment.

Student Support & Leadership:

Mentoring, career counselling, inclusive infrastructure, and active alumni engagement prepare students for professional success. Transparent governance and quality audits ensure continuous growth.

Sinhgad College champions inclusiveness, environmental consciousness, and cultural diversity, producing socially responsible and skilled graduates ready to impact the world positively.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At Sinhgad College of Commerce the efficacy and efficiency of institutional bodies are evident through robust policies, administrative structures, appointment protocols, and service regulations. The institution demonstrates a commitment to transparent and streamlined processes, ensuring smooth functioning across various facets of its operations. Policies are carefully formulated to align with the college's overarching objectives, promoting accountability and adherence to established norms. The administrative setup is designed to facilitate effective decision-making and prompt resolution of issues. Appointment and service rules are crafted to uphold standards of professionalism and competence, fostering an environment conducive to growth and excellence. Procedures are meticulously outlined to guide stakeholders through various tasks and responsibilities, minimizing ambiguity and promoting consistency. Through these well-defined

frameworks, College fosters a culture of efficiency, where resources are optimized, and goals are pursued with clarity and purpose. This organizational ethos enhances the overall effectiveness of institutional bodies, ensuring that they remain responsive to the evolving needs of the college community.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sinhgad-scocm.in/assets/img/College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Sinhgad College of Commerce has implemented a robust performance appraisal system to evaluate staff members, facilitating feedback and professional development. The system involves staff completing evaluation forms for management assessment, pinpointing strengths and areas for improvement. Alongside this, the college prioritizes staff welfare, offering activities like staff picnics, leave entitlements, a cricket tournament, a Provident Fund scheme, tea service in the staffroom, and training programs. Staff picnics foster camaraderie, while leave entitlements support work-

lifebalance. The cricket tournament promotes team spirit, and the Provident Fund ensures long-term financial security. Tea service in the staffroom creates a comfortable work environment, and training programs foster continuous learning. These measures aim to create a positive work culture, emphasizing staff well-being and professional growth. Sinhgad College of Commerce's investment in staff welfare and development fosters a motivated and engaged workforce, contributing to a conducive work environment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sinhgad College of Commerce has implemented a robust performance appraisal system to evaluate staff performance, aiding in identifying strengths and areas for improvement. Complementing this, the college offers various welfare measures including staff picnics, leave entitlements, a cricket tournament, provident fund scheme, tea service, and training programs. Staff picnics foster

camaraderie, while leave entitlements promote work-life balance. The crickettournament promotes team spirit, and the provident fund schemeensures long-term financial security. Tea service in the staffroomenhances comfort during work hours, and training programs facilitatecontinuous learning and professional development. Overall, thecollege prioritizes staff welfare and development to create a supportive work environment, aiming to motivate and engage itsworkforce. These initiatives underscore the college's commitment to fostering a positive and productive workplace culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sinhgad College upholds financial accountability through regularinternal and external audits. Internal audits, conducted by an independent team, scrutinize financial practices and regulatorycompliance. External audits, performed by qualified statutory auditors as per educational norms, assess financial statementsobjectively, identifying irregularities.In resolving audit objections, the college employs a structuredmechanism. An audit committee, comprising ofexternal auditors, isestablished to address objections promptly. Upon receiving auditfindings, the committee investigates and collaborates with relevantdepartments for corrective actions. Transparent documentation offindings and resolutions ensures accountability.These audits serve multiple purposes. They unearth irregularitiesfor swift rectification, bolstering financial integrity.

Additionally, audits reassure stakeholders of effective resourcemanagement and transparency, crucial for sustaining partnerships and securing future funding.By conducting thorough audits and implementing robust mechanisms forresolving objections, Sinhgad College underscores its commitment tofinancial probity, ensuring compliance with regulations andmaintaining trust among stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sinhgad College has developed robust strategies to secure and utilize resources effectively, ensuring financial stability to facilitate its operations and objectives. The institution has dedicated teams and departments tasked with identifying potential funding sources and crafting proposals to garner financial support. By fostering strong relationships with stakeholders, the college enhances its chances of obtaining funding from various avenues. Primarily reliant on student fees, the college also generates revenue from interest on fixed deposits and sponsorship for events such as festivals, seminars, and workshops. Financial management prioritizes staff salaries and academic needs, with all transactions conducted online or via cheques/NEFT under strict authorization. Operating as an unaided institution, Sinhgad College prudently manages its finances, optimizing resource utilization. This disciplined approach ensures the fulfillment of financial obligations while maintaining transparency and accountability. Through these measures, the college sustains its financial health, supporting its educational mission effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Sinhgad College of Commerce plays a pivotal role in institutionalizing quality assurance measures and processes. Through regular reviews, it monitors and enhances the teaching-learning process, operational structures, methodologies, and learning outcomes. Incremental improvements are noted, particularly in experiential learning and the integration of ICT tools. The IQAC ensures structured feedback mechanisms involving all stakeholders and evaluates program and course outcomes systematically. Moreover, it attends to staff welfare by providing research incentives and conducting regular performance appraisals. Infrastructure enhancements, including Wi-Fi connectivity throughout the campus, are also attributed to IQAC's efforts. The cell actively formulates policies to improve governance and fosters alumni engagement, contributing to ongoing development and alumni pride. Overall, the IQAC's endeavors have institutionalized quality assurance, improved teaching and learning, enhanced infrastructure, and ensured effective governance at Sinhgad College of Commerce. Furthermore, its initiatives promote staff welfare, research incentives, and alumni involvement, fostering holistic development within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sinhgad College of Commerce adheres to established norms by utilizing its Internal Quality Assurance Cell (IQAC) to periodically

review its teaching-learning process, operational structures, methodologies, and learning outcomes. Through this systematic approach, the institution records incremental improvements across various activities, ensuring a continuous evolution toward higher standards of educational quality. The IQAC serves as a dedicated body responsible for assessing and enhancing the institution's educational practices, fostering a culture of ongoing improvement. By meticulously reviewing and analyzing its teaching methods, operational efficiency, and learning outcomes, the institution identifies areas for development and implements targeted interventions to optimize the educational experience for all stakeholders. This proactive approach to quality assurance enables the institution to stay responsive to changing educational needs and emerging best practices. Leveraging insights from IQAC evaluations, the institution upholds its commitment to excellence in education, striving to maintain and enhance its reputation as a center of learning and innovation. Through the IQAC's efforts, the institution continues to reinforce its position as a leader in delivering high-quality education and preparing students for success in a dynamic global landscape.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sinhgad College of Commerce (SCOC) celebrates International Women's Day with enthusiasm, honoring and recognizing the invaluable contributions and achievements of women. Beyond annual celebrations, the college prioritizes fostering a gender-inclusive campus environment by ensuring infrastructural support that caters to the diverse needs of all individuals. Dedicated efforts are made to promote equality through the provision of skill development programs specifically designed to empower women and enhance their professional and personal capabilities. These initiatives aim to equip women with the confidence and resources needed to excel in their chosen fields.

SCOC's commitment to gender equity is reflected in its holistic approach, combining awareness campaigns, workshops, and mentoring sessions led by the Women Development Cell (WDC) and the Internal Quality Assurance Cell (IQAC). These bodies work collaboratively to design and implement policies that promote gender sensitivity, respect, and inclusivity within the campus. From infrastructural upgrades to creating spaces for dialogue on pressing gender issues, SCOC ensures an environment where equality thrives. By embedding these values into its ethos, SCOC not only celebrates the achievements of women but also takes meaningful steps toward empowering them to contribute actively to society. This comprehensive approach underscores the college's dedication to fostering a culture of equality, respect, and inclusivity.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1XlbbIxJlhVM2kwbAewqv5cQMaGC2qmSY/view?usp=drive_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1XlbbIxJlhVM2kwbAewqv5cQMaGC2qmSY/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sinhgad College of Commerce has taken proactive steps to tackle electronic waste (e-waste) and solid waste management on its campus. The college has organized regular e-waste collection drives to encourage responsible disposal of electronic devices among students, faculty, and staff. These drives not only collect e-waste but also raise awareness about the environmental impact of improper disposal, fostering a culture of sustainable waste management. In addition to these drives, the college has installed designated bins across the campus for electronic waste disposal. These bins make it

convenient for individuals to discard their electronic devices in an environmentally friendly manner, reinforcing the college's commitment to environmental stewardship. Furthermore, Sinhgad College has introduced a sanitary pad vending machine as part of its solid waste management efforts. This innovative solution offers a convenient and hygienic means for individuals to dispose of solid waste, promoting cleanliness and sanitation on campus. These initiatives collectively demonstrate Sinhgad College's dedication to promoting sustainability and environmental consciousness among its community members. By actively engaging in e waste and solid waste management practices, the institution sets a commendable example for responsible waste disposal and contributes to the broader goal of environmental conservation. File Description Documents Relevant documents like agreements/MoUs with Government and other approved agencies

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1W8Rwm7_3QfX-8-aeKSmKeRGRk9JbpWme/view?usp=drive_link
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college has taken significant steps to foster inclusivity through various initiatives. To celebrate diversity, events like Hindi and Marathi Bhasha Diwas featured cultural performances, language workshops, and exhibitions, promoting cross-cultural understanding. Gender inclusivity was addressed through guest lectures, fostering dialogue on equality and empowerment. Expanding scholarship opportunities ensured socio-economic diversity, while infrastructure upgrades and support services made the campus accessible to students with disabilities. Initiatives promoting communal harmony included interfaith dialogues and awareness campaigns on religious tolerance. Support structures like grievance cells were established to address concerns and create a supportive environment. Faculty and staff received training on cultural competency and sensitivity, enhancing their ability to create inclusive spaces. Overall, the college's efforts encompassed cultural, linguistic, socio-economic, and gender diversity, ensuring a welcoming environment for all members of the campus community. These initiatives demonstrate a commitment to fostering a culture of diversity, equality, and inclusivity within the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sinhgad College of Commerce (SCOC) consistently emphasizes the significance of key national and social events through its sensitization programs. Each year, on Constitution Day, observed on November 26th, SCOC conducts awareness sessions to educate both staff and students about the fundamental principles and values enshrined in the Indian Constitution. Additionally, SCOC celebrates Women's Day, Raksha Bandhan, and organizes donation drives to support various social causes, fostering empathy and altruism among its community. Furthermore, SCOC actively engages in environmental conservation efforts through lake cleaning drives, promoting eco-awareness and community responsibility. To contribute to public health initiatives, SCOC organizes vaccination drives, ensuring the wellbeing of its members and the broader community. Moreover, SCOC facilitates civic engagement by assisting students in obtaining voting cards, encouraging active participation in democratic processes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

4.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Educational institutions play a pivotal role in fostering an inclusive environment through various initiatives. Celebrating cultural festivals like Makar Sankranti and Ganesh Chaturthi enables students from diverse backgrounds to appreciate each other's traditions, fostering unity. Linguistic programs such as Hindi and Marathi Bhasha Diwas promote multilingualism, fostering respect for linguistic diversity. Society development programs, including donation drives and workshops on social issues, cultivate empathy and social responsibility among students. Sensitization on important issues like gender equality and environmental conservation through campaigns and discussions challenges stereotypes and nurtures responsible citizenship. Constitutional obligations like Independence Day and Republic Day celebrations reinforce national values such as unity and diversity. Incorporating these topics into the curriculum ensures systematic education on inclusion from a young age. Overall, institutional efforts to promote tolerance, harmony, and communal coexistence contribute to students' holistic development, preparing them to be empathetic, socially aware individuals who positively impact society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Takat" - Education is Real Empowerment Best Practice: The "Takat" initiative at Sinhgad College of Commerce aims to empower marginalized girl students by providing counseling, academic support, and skill development programs. Through personalized guidance, the college endeavors to reduce dropout rates and enhance employability, fostering a nurturing environment where every girl can thrive. Evidence of success includes decreased dropout rates, improved employability, and personal growth among students. Challenges include reaching marginalized students, societal barriers, and sustaining the initiative's impact over time.

2) "Fresh Air, Fresh Ideas: Green Practices in Sinhgad College of Commerce": This initiative focuses on raising awareness and promoting eco-friendly habits among students and staff. Through seminars, clean-up drives, and infrastructure changes like a paperless office and sensor lighting, the college fosters a culture of environmental responsibility. Successes include reduced paper and water consumption, improved campus aesthetics, and increased awareness. Challenges include limited participation, resource constraints, and resistance to change, necessitating ongoing engagement and evaluation for sustainable progress.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sinhgad College of Commerce embodies its motto, "Education is Real Empowerment," by prioritizing holistic student development in four key areas: Knowledge and Skills, Personality Development, Social Development, and Economic Development. The college continually updates students' knowledge and enhances their skills through seminars, workshops, and guest lectures, empowering them to excel in their fields. It emphasizes soft skill development, encouraging students to cultivate positive attitudes and confidence through intra-collegiate and inter-collegiate activities. Additionally, the institution promotes social responsibility through various initiatives like the Rotaract Club and community service

projects, instilling compassion and civic-mindedness in students. Recognizing the importance of economic empowerment, the college provides practical training and entrepreneurial workshops to equip students with the tools to succeed in the business world. Sinhgad College of Commerce fosters a supportive and inclusive environment by employing a multilingual approach and offering comprehensive support services, including counselling and mentorship programs. It values student input through open communication channels and encourages participation in decision-making processes. Through its student-centric approach and commitment to empowerment, the college prepares students for a successful future, living up to its motto and nurturing well-rounded individuals ready to make a positive impact on society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sinhgad College of Commerce is dedicated to providing a high-quality education to its students in alignment with the curriculum established by the University of Mumbai. The college places great importance on enhancing students' academic potential and strictly adheres to the academic calendar, which serves as a structured plan and timeline for all curricular and co-curricular activities. The academic calendar plays a crucial role in the college's functioning by facilitating planning, scheduling, resource management, communication, and compliance. It allows for efficient planning of the academic year, including the commencement and conclusion of each term, holidays, and important events. By providing a schedule for academic activities such as examinations, project submissions, and practical assessments, the calendar helps students and faculty members effectively manage their time. Resource management is streamlined through the academic calendar, as it assists in allocating faculty, staff, and infrastructure resources in an organized and efficient manner. It serves as a means of communication, ensuring that students, faculty, and staff are aware of academic events, deadlines, and any changes or updates. Additionally, the academic calendar ensures compliance with the regulations and guidelines of the University of Mumbai, promoting adherence to academic requirements and deadlines set by the university.

Implementing and planning: College coordinators play a vital role in implementing planning, teaching, and evaluation processes. They are responsible for tasks such as creating comprehensive timetables, allocating faculty workload, organizing departmental meetings, ensuring lesson plan preparation, arranging guest lectures and workshops, overseeing examinations, coordinating paper checking, and collecting student feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xAz1mhpe7uIToCJTbVp0o2Kj0RftUToT/view?usp=drive_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The university notifies the academic calendar before the start of the academic year, which the college adheres to.
- The institute formulates its calendar with contributions from departments, ensuring strict adherence to the schedule.
- Department heads closely supervise and monitor the completion of syllabi within their respective departments.
- The Principal conducts academic committee meetings to review the semester's progress and provide necessary guidance.
- Necessary adaptations are made to the academic calendar which are then integrated into the college's plans.
- Continuous Internal Evaluation (CIE) of students is conducted at both university and college levels, primarily through online methods.
- Timetables for semester-end examinations are prominently displayed on the notice boards for students' reference.
- All semester-end examinations are conducted as per the timetable.
- Internal Assessment tests (IA), assignments and projects are included as components of the Continuous Internal Evaluation (CIE) system for student assessment.
- The examination committee prepares the timetable for internal assessment tests, which is then displayed on the notice board and conducted accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1xAz1mhpe7uIToCJTbVp0o2Kj0RftUToT/view?usp=drive_link

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above
---	------------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

--

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

177

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

177

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sinhgad College of Commerce seems to be truly dedicated to creating a holistic educational environment that goes beyond mere academic achievement. By embedding discussions on professional ethics, gender equality, human values, and environmental sustainability into their curriculum, they're ensuring that students graduate not just as competent professionals but also as socially responsible citizens. Moreover, their emphasis on gender inclusivity and equality is vital in today's world.

By organizing awareness talks, walkathons, and empowerment initiatives, the college is actively working to create a more equitable environment for all students. Environmental sustainability is another critical focus area, and it's great to see the college taking concrete steps like tree plantation drives and clean-up campaigns. By integrating sustainability principles into business practices and academic projects, they're preparing

students to be mindful of environmental concerns in their future careers.

Furthermore, the college's efforts to provide impactful learning experiences beyond the classroom, such as guest lectures and community service activities, are invaluable. These opportunities not only broaden students' perspectives but also inspire them to become proactive agents of change in society.

Overall, Sinhgad College of Commerce's commitment to addressing cross-cutting issues and fostering a sense of social responsibility among its students is exemplary. Such initiatives are essential for producing well-rounded individuals who can contribute positively to both their professions and society as a whole.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

193

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sinhgad-scocm.in/pdf/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

540

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Sinhgad College, students come from various regions and backgrounds, each with their own way of learning. We understand this, so we offer special help for students who find learning a bit harder and also for those who find it easy. We don't split classes based on how fast or slow you learn. Instead, we look at how well you know the subjects and how you did last year. We offer special classes for both types of learners.

For our B.Com and Bachelor of Management Studies (BMS) courses, we have extra classes for subjects like Mathematics, English, Accounting, Costing, and Taxation. Our teachers work closely with students, giving them more time for assignments and helping them with reading and problem-solving skills. We make sure everyone gets the support they need to do well.

If you're good at a subject, we have extra activities to help you improve even more. We have contests and guest speakers to motivate and challenge you. We also offer CET coaching for advanced learners, and we provide remedial classes for those who need extra help. At Sinhgad College, we want everyone to succeed, so we make sure everyone has what they need to do their best.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
327	4

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Sinhgad College, we are dedicated to fostering a vibrant and engaging learning environment by implementing student-centric teaching methodologies that focus on developing practical skills, critical thinking, and active participation. Our approach integrates Experiential Learning, Participative Learning, and Problem-Solving Methodologies to ensure holistic development and real-world readiness.

Experiential Learning emphasizes learning through real-life experiences such as case studies, internships, live projects, and simulations. These hands-on activities allow students to connect theoretical concepts with practical applications, bridging the gap between classroom learning and industry practices. Role-playing exercises, mock sessions, and field visits are some of the key tools used to enrich this learning experience.

Participative Learning actively involves students in the learning process, encouraging collaboration through group discussions, debates, role-playing, and peer teaching. These activities create a platform for students to exchange ideas, build communication skills, and develop teamwork and leadership qualities. Participative learning ensures that students are not passive recipients of knowledge but active contributors, fostering a sense of responsibility in their educational journey.

Problem-Solving Methodologies are designed to challenge students to identify, analyze, and resolve real-world issues. This method cultivates critical and creative thinking through assignments like case study analysis, brainstorming sessions, simulations, and design thinking exercises.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at Sinhgad College actively utilize various ICT tools to enhance their teaching practices, making education more effective, interactive, and accessible for students.

Mobile Phones: Teachers leverage mobile technology by creating WhatsApp groups for all classes. These groups serve as an effective communication channel where academic information, assignments, and updates are shared promptly with students. This ensures timely dissemination of information and fosters better engagement.

Projectors: Faculties make extensive use of portable projectors to display multimedia content, including educational videos, presentations, and visual aids, during classroom sessions. This not only enhances the learning experience but also makes lessons more engaging, interactive, and easy to comprehend for students.

Digital Content: To supplement traditional teaching materials, teachers share variety of digital resources, including e-books, educational videos, and online articles. This enables students to access an extensive range of study materials, facilitating self-paced learning and broader subject understanding.

By integrating these ICT tools into daily teaching practices, teachers at Sinhgad College of Commerce create a dynamic and inclusive learning environment. These tools not only enhance knowledge delivery but also equip students with the skills required to adapt to an increasingly digital world, ensuring they remain engaged, informed, and motivated in their academic journey.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1Xu9wkeyQ4RS12LIvMbMm48RrXrS4UJ_m/view?usp=drive_link

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process at Sinhgad College of Commerce is conducted with a strong emphasis on consistency, transparency, and accountability, in alignment with the University of Mumbai's guidelines. Below are the key highlights:

1. Consistency in Implementation:

- Internal assessments are conducted across all six semesters, strictly adhering to the University of Mumbai's regulations.

2. Transparent Evaluation Criteria:

- Clear and well-communicated criteria are provided to students, outlining the weightage for assignments, tests, projects, presentations, and class participation.

3. Effective Communication:

- Academic calendars, examination notices, and

timetables are shared with students well in advance to ensure transparency and help them plan their studies efficiently.

4. Attendance Monitoring:

- Attendance defaulter lists are regularly published, promoting adherence to the university's attendance requirements and fostering accountability among students.

5. Supervisor Allocation:

- Faculty members are systematically assigned supervisors, ensuring transparency and efficiency in the evaluation process.

6. Examination Integrity:

- Rigorous surveillance measures, including regular inspection squads, are implemented during examinations to prevent malpractices and uphold the integrity of the assessment process.

By adhering to these practices, Sinhgad College of Commerce ensures a fair and transparent evaluation system that supports the academic growth and integrity of its students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Verification and Grievance Redressal Process

Sinhgad College of Commerce has established a robust and transparent mechanism for addressing examination-related grievances, ensuring fairness and efficiency in the internal assessment process. Key features of the system include:

1. Timely Verification of Marks:

- The verification of marks is completed within 7 days, allowing students to promptly identify and resolve any discrepancies. This swift process ensures grading accuracy and alleviates concerns related to errors in scores.

2. Provision of Photocopies:

- Students can request photocopies of their answer

sheets, which are provided within 8 days. This enables them to review their performance in detail and address any misunderstandings or potential errors in the evaluation.

3. Revaluation Process:

- Revaluation of answer sheets is completed within a 30-day timeframe. This ensures a thorough reassessment of responses, rectifying any oversights or inaccuracies in the original grading.

By adhering to these time-bound processes, the institution fosters transparency and trust, ensuring that students' concerns are addressed promptly and fairly. This mechanism not only upholds the integrity of the evaluation process but also enhances confidence in the institution's commitment to academic excellence.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes (POs) and Course Outcomes (COs)

Sinhgad College of Commerce prioritizes clear communication and implementation of Programme Outcomes (POs) and Course Outcomes (COs) to ensure academic excellence.

Programme Outcomes (POs) define the broad competencies students are expected to achieve upon completing a program, reflecting their overall accomplishments. Course Outcomes (COs) focus on the specific knowledge, practical skills, and competencies gained through individual courses.

As an affiliate of the University of Mumbai, the college follows the university's guidelines, tailoring POs and COs to respective disciplines. These outcomes are transparently communicated to faculty and students through the college website, notice boards, and program syllabi, enabling informed decision-making for prospective learners.

Faculty members actively engage with students, explaining program objectives and their relevance to career opportunities. The institution emphasizes continuous improvement by assessing CO-PO attainment, which helps refine teaching methods and academic strategies.

To enhance future learning experiences, student feedback is collected annually through online questionnaires. This feedback loop ensures that academic processes remain dynamic and responsive to students' needs.

Through a structured and transparent approach, Sinhgad College of Commerce fosters an outcome-driven education system, empowering students with the knowledge and skills for success in their academic and professional pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessing Course Outcome (CO) Attainment and Programme Outcome (PO) is vital for monitoring learners' performance and fostering continuous improvement in their abilities. Various assessment methods are employed, including tests, assignments, projects, viva voce, and semester-end examinations, each evaluating different aspects of learners' knowledge and skills. CO Attainment levels are determined based on assessments conducted during internal and semester-end examinations, with a weighting of 75% for end-of-term exams and 25% for internal assessments. These levels are categorized into four target ranges, ranging from Level 1 to Level 4, each indicating different levels of achievement. Programme Outcome attainment is evaluated through both direct and indirect methods, with direct assessment focusing on the attainment of course outcomes contributing to program outcomes, and indirect methods gathering stakeholder feedback. PO attainment is categorized into four levels, reflecting the average attainment level of corresponding courses. For instance, if the target level for Programme Outcome (PO) attainment is set at Level 3, it indicates the department's aim for graduates to

achieve at least Level 3 in their abilities. Academic audits are also conducted to evaluate curriculum effectiveness, identify strengths and weaknesses, and assess learning outcome relevance. These measures ensure ongoing enhancement of educational quality and alignment with program goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

56

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sinhgad-scocm.in/pdf/Feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Rotaract Club and the Department of Lifelong Learning and Extension (DLLE) at Sinhgad College of Commerce have been actively involved in various extension activities throughout the year, aiming to raise awareness about critical social issues and promote the holistic development of students while positively impacting the community.

The Rotaract Club organized meaningful events like Food Donation Drives, where students collected and distributed food to underprivileged communities, fostering a sense of compassion and social responsibility. Another significant initiative, Rakhi with Khaki, celebrated Raksha Bandhan with police personnel,

strengthening community bonds and expressing gratitude for their service.

Additionally, the Powai Walk with Slogans raised awareness about environmental and health concerns, while Street Plays on topics like gender equality, cleanliness, and mental health engaged and educated the public through creative performances. The Women Development Cell played a pivotal role in empowering female students by organizing self-defence and gender sensitization workshops, helping them gain confidence and practical skills.

The DLLE contributed significantly through community development programs focusing on education, health awareness, and skill-building, enriching students' learning experiences while instilling values of leadership and social responsibility.

Overall, the extension activities led by the Rotaract Club and DLLE have been instrumental in shaping socially conscious individuals, bridging education with community service, and creating a lasting impact on both students and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

583

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sinhgad College, located across the 7th to 9th floors, provides spacious and conducive atmosphere for academic pursuits. The wellventilatedbalconies and passages offer comfort to both students andfaculty. Adequate infrastructure supports effective teaching and learning, with nine classrooms including an ICT smart class, all Wi-Fi enabled. The library and computer lab are

also Wi-Fi equipped, providing access to electronic resources. The computer lab boasts 55 computers with internet access, while the staffroom is furnished with personal computers, microwave, electric kettle, and fridge. Parking areas and lifts ensure accessibility, with provisions for physically challenged individuals. Specific spaces include an incubation center, gymnasium, common rooms, and administrative offices. Safety measures include CCTV surveillance and fire safety equipment. Vertical gardens promote environmental awareness, complemented by seminar halls for cultural events. Sports facilities include a ground and gymnasium. Hygiene is emphasized with ample restroom facilities and menstrual hygiene provisions. Overall, Sinhgad College prioritizes a holistic approach to education, integrating academic excellence with social and civic responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sinhgad College of Commerce is well-equipped to foster cultural and sports activities. With two spacious seminar halls featuring stages, the college provides ample space for cultural events and academic seminars. These halls offer a platform for students to showcase their talents and engage in various programs. Additionally, the college boasts a dedicated sports room for indoor activities, catering to the diverse interests of its students. From table tennis to chess, students have opportunities to participate in various indoor sports. Furthermore, for outdoor sports enthusiasts, the college offers a vast ground to indulge in physical activities. Whether it's cricket, football, or athletics, the outdoor sports ground provides a conducive environment for students to hone their skills and stay active. Sinhgad College of Commerce recognizes the importance of extracurricular activities in holistic education and ensures that students have access to facilities that promote cultural and physical well-being. Through these provisions, the college encourages students to explore their interests beyond academics and develop into well-rounded individuals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

66.71

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sinhgad College of Commerce serves as a vital hub for knowledge, housing a vast collection of books, journals, magazines, and electronic resources. Fully automated through the Integrated Library Management System (ILMS), it offers Online Public Access System (OPAC) and Wi-Fi connectivity for easy access to digital resources. With two dedicated computers for e-learning, printing, and scanning facilities, the library supports academic and administrative needs efficiently. Utilizing LIBEX net and KOHA software, it streamlines operations like cataloging, circulation, and generating reports. Orientation sessions familiarize students with its resources, including question papers and newspaper clippings. An annual book exhibition showcases the diverse collection. The library emphasizes Indian knowledge systems with exhibitions and a dedicated collection. Equipped with CCTV cameras for security, it ensures a safe environment. Overall, Sinhgad College of Commerce's library stands as a comprehensive resource center, supporting academic and research endeavors for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0.70

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sinhgad College of Commerce prioritizes cutting-edge IT facilities to cater to the needs of its faculty, staff, and students, ensuring seamless learning and administrative processes. Its IT infrastructure receives regular updates, ensuring adequate bandwidth for internet connectivity. The administrative section is well equipped with computers in the principal's cabin and staffroom, facilitating efficient management. Additionally, the library and incubation center provide access to computers for research and entrepreneurial endeavors. The college's computer lab, featuring 55 updated computers, serves as a focal point for practical sessions and research projects. Security is paramount, with strategically placed security cameras enhancing safety on campus. Multimedia presentations are enhanced by two projectors, enriching classroom experiences. During lockdowns, the college utilized Great Learning LMS for online lectures. Printing, scanning, and copying needs are met with available devices. A

robust Wi-Fi network, supported by four routers and a bandwidth of 30 Mbps, ensures reliable internet access throughout the campus. Sinhgad College of Commerce maintains its commitment to providing state-of-the-art IT facilities, empowering its community to leverage technology effectively for academic and administrative purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

66.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sinhgad College of Commerce has implemented meticulous systems and procedures to effectively maintain and utilize its diverse range of physical, academic, and support facilities. The college prioritizes the upkeep of essential spaces such as the library, sports room, ground, girls' common room, and boys' common room. Through regular housekeeping practices and annual maintenance contracts, the college ensures that these areas remain clean, well-maintained, and conducive to their respective purposes. In addition to physical spaces, college also places great emphasis on maintaining its technological infrastructure. Computers are regularly updated and serviced to support academic research and administrative functions. Classrooms are equipped with modern amenities to facilitate interactive learning experiences for students and faculty. Furthermore, the college provides comprehensive support services to its students and staff. This includes establishing and maintaining common rooms for both girls and boys, creating comfortable and welcoming environments for relaxation and socialization. By establishing efficient systems and procedures for the maintenance and utilization of its facilities, college ensures that its campus remains a vibrant hub for learning, growth, and community engagement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

18

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution prioritizes students' representation and engagement across administrative, co-curricular, and extracurricular domains. This commitment is evident through the establishment of structured processes and norms, ensuring students' voices are heard and integrated into decision-making processes. Central to this framework is the Student Council, a dynamic body entrusted with the responsibility of planning and executing a diverse range of events and activities. At the core of the institution's student engagement strategy is the Student Council, which serves as a conduit for student representation.

Through this council, students actively participate in shaping the institutional landscape, particularly in organizing inter and intra-collegiate sports and cultural events. These events not only foster a sense of community within the institution but also provide platforms for students to showcase their talents and interests beyond academics. The Student Council operates within established guidelines, ensuring transparency and accountability in its activities. By facilitating students' involvement in decision-making processes, the institution empowers them to contribute meaningfully to campus life and enrich their overall educational experience. In summary, the institution's commitment to student representation and engagement is exemplified through the active role of the Student Council in planning and executing a wide array of events and activities, thereby fostering a vibrant and inclusive campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Sinhgad College of Commerce boasts a vibrant alumni community that maintains strong ties with the institution, despite the ongoing formation process of the registered alumni association. The absence of financial contributions has not deterred the alumni's active involvement and support. Through regular interactions on an official WhatsApp group and the organization of an annual cricket match, the alumni display a deep connection and unwavering commitment to their alma mater. The ongoing formation of the Alumni Association signifies the alumni's dedication to establishing a formal platform for collaboration and engagement, which will enable access to financial contributions for supporting college initiatives. Meanwhile, the alumni stay connected through the WhatsApp group, fostering communication, sharing updates, and facilitating networking opportunities. The annual cricket match serves as a significant event that brings together former students, faculty, and current students, reinforcing the college's sporting traditions and fostering unity. Additionally, the alumni actively engage with current students through guest lectures, career counseling sessions, and workshops, providing valuable mentorship and insights into professional development. Despite the non-registration status of their association, Sinhgad College alumni demonstrate unwavering loyalty and dedication through their enthusiastic engagement and support, showcasing the lasting impact of their educational journey and the enduring bonds forged within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sinhgad College of Commerce prioritizes governance and leadership that resonates with its vision of empowering students through education. Emphasizing quality policy, decentralization, and participatory management, the institution ensures a comprehensive educational experience. Their quality policy encompasses holistic learning, intellectual development, skill-based education, modern technology integration, and moral teachings. Decentralization and participatory management involve stakeholders in decision-making processes, facilitated by bodies like the College Development Committee and IQAC. Proactively aligning with the National Education Policy, the college introduces academic bank credits and prioritizes faculty development through programs to enhance teaching skills. Transparently, they make program and course outcomes accessible, fostering accountability and continuous improvement. Skill development initiatives, including workshops and industry collaborations, enhance students' employability. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's governance and leadership practices, reflecting their motto, ensure students receive a well-rounded education to thrive in their careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sinhgad College of Commerce embodies effective leadership through decentralization and participative management, aligning with its vision of empowering students through education. The institution's commitment to quality education is evident in its comprehensive quality policy, addressing holistic learning, intellectual development, skill-based education, technology integration, and moral teachings. Decentralization and participatory management are foundational principles, ensuring transparency and inclusivity in decision-making processes. Stakeholder involvement is facilitated through various bodies such

as the College Development Committee, IQAC, departments, and clubs, fostering active engagement from faculty, students, and staff in shaping policies and practices. Proactively anticipating the National Education Policy, the college introduces measures like academic bank credits and prioritizes faculty development through programs to enhance teaching skills. Transparent dissemination of program and course outcomes enhances accountability and fosters continuous improvement. Skill development initiatives further prepare students for industry relevance. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's leadership practices, centered on decentralization and participatory management, reflect its dedication to empowering students for successful careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sinhgad College is devoted to fostering holistic education, empowering students to create a brighter future and contribute positively to society. Its comprehensive perspective plan emphasizes curriculum innovation, quality teaching, research excellence, infrastructure, student support, governance, and institutional values to enhance the educational experience.

Curricular Excellence:

Affiliated with the University of Mumbai, the college integrates skill-based, vocational, and add-on courses to enhance employability. Regular curriculum feedback ensures continuous improvement.

Teaching-Learning & Evaluation:

The college adopts ICT-enabled teaching, transparent admissions, and well-defined Program and Course Outcomes. A robust mentoring system, guest lectures, and industrial visits support academic and personal development.

Research & Innovation:

A research-oriented culture is nurtured through grants, workshops, and faculty-led initiatives. Participation in national and international events connects academics with societal needs.

Infrastructure & Sustainability:

Modern facilities, including ICT-enabled classrooms, an enriched library, and eco-friendly practices like vertical gardens, create a sustainable learning environment.

Student Support & Leadership:

Mentoring, career counselling, inclusive infrastructure, and active alumni engagement prepare students for professional success. Transparent governance and quality audits ensure continuous growth.

Sinhgad College champions inclusiveness, environmental consciousness, and cultural diversity, producing socially responsible and skilled graduates ready to impact the world positively.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At Sinhgad College of Commerce the efficacy and efficiency of institutional bodies are evident through robust policies, administrative structures, appointment protocols, and service regulations. The institution demonstrates a commitment to transparent and streamlined processes, ensuring smooth functioning across various facets of its operations. Policies are carefully formulated to align with the college's overarching objectives, promoting accountability and adherence to established

norms. The administrative setup is designed to facilitate effective decision-making and prompt resolution of issues. Appointment and service rules are crafted to uphold standards of professionalism and competence, fostering an environment conducive to growth and excellence. Procedures are meticulously outlined to guide stakeholders through various tasks and responsibilities, minimizing ambiguity and promoting consistency. Through these well-defined frameworks, College fosters a culture of efficiency, where resources are optimized, and goals are pursued with clarity and purpose. This organizational ethos enhances the overall effectiveness of institutional bodies, ensuring that they remain responsive to the evolving needs of the college community.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sinhgad-scocm.in/assets/img/College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Sinhgad College of Commerce has implemented a robust performance appraisal system to evaluate staff members,

facilitating feedback and professional development. The system involves staff completing evaluation forms for management assessment, pinpointing strengths and areas for improvement. Alongside this, the college prioritizes staff welfare, offering activities like staff picnics, leave entitlements, a cricket tournament, a Provident Fund scheme, tea service in the staffroom, and training programs. Staff picnics foster camaraderie, while leave entitlements support work-life balance. The cricket tournament promotes team spirit, and the Provident Fund ensures long-term financial security. Tea service in the staffroom creates a comfortable work environment, and training programs foster continuous learning. These measures aim to create a positive work culture, emphasizing staff well-being and professional growth. Sinhgad College of Commerce's investment in staff welfare and development fosters a motivated and engaged workforce, contributing to a conducive work environment

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sinhgad College of Commerce has implemented a robust performanceappraisal system to evaluate staff performance, aiding in identifying strengths and areas for improvement. Complementing this,the college offers various welfare measures including staff

picnics, leave entitlements, a cricket tournament, provident fund scheme, teaservice, and training programs. Staff picnics foster camaraderie, while leave entitlements promote work-life balance. The cricket tournament promotes team spirit, and the provident fund scheme ensures long-term financial security. Tea service in the staff room enhances comfort during work hours, and training programs facilitate continuous learning and professional development. Overall, the college prioritizes staff welfare and development to create a supportive work environment, aiming to motivate and engage its workforce. These initiatives underscore the college's commitment to fostering a positive and productive workplace culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sinhgad College upholds financial accountability through regular internal and external audits. Internal audits, conducted by an independent team, scrutinize financial practices and regulatory compliance. External audits, performed by qualified statutory auditors as per educational norms, assess financial statements objectively, identifying irregularities. In resolving audit objections, the college employs a structured mechanism. An audit committee, comprising of external auditors, is established to address objections promptly. Upon receiving audit findings, the committee investigates and collaborates with relevant departments for corrective actions. Transparent documentation of findings and resolutions ensures accountability. These audits serve multiple purposes. They unearth irregularities for swift rectification, bolstering financial integrity.

Additionally, audits reassure stakeholders of effective resource management and transparency, crucial for sustaining partnerships and securing future funding. By conducting thorough audits and implementing robust mechanisms for resolving objections, Sinhgad College underscores its commitment to financial probity, ensuring compliance with regulations

and maintaining trust among stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sinhgad College has developed robust strategies to secure and utilize resources effectively, ensuring financial stability to facilitate its operations and objectives. The institution has dedicated teams and departments tasked with identifying potential funding sources and crafting proposals to garner financial support. By fostering strong relationships with stakeholders, the college enhances its chances of obtaining funding from various avenues. Primarily reliant on student fees, the college also generates revenue from interest on fixed deposits and sponsorship for events such as festivals, seminars, and workshops. Financial management prioritizes staff salaries and academic needs, with all transactions conducted online or via cheques/NEFT under strict authorization. Operating as an unaided institution, Sinhgad College prudently manages its finances, optimizing resource utilization. This disciplined approach ensures the fulfillment of financial obligations while maintaining transparency and accountability. Through these measures, the college sustains its financial health, supporting its educational

mission effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Sinhgad College of Commerce plays a pivotal role in institutionalizing quality assurance measures and processes. Through regular reviews, it monitors and enhances the teaching-learning process, operational structures, methodologies, and learning outcomes. Incremental improvements are noted, particularly in experiential learning and the integration of ICT tools. The IQAC ensures structured feedback mechanisms involving all stakeholders and evaluates program and course outcomes systematically. Moreover, it attends to staff welfare by providing research incentives and conducting regular performance appraisals. Infrastructure enhancements, including Wi-Fi connectivity throughout the campus, are also attributed to IQAC's efforts. The cell actively formulates policies to improve governance and fosters alumni engagement, contributing to ongoing development and alumni pride. Overall, the IQAC's endeavors have institutionalized quality assurance, improved teaching and learning, enhanced infrastructure, and ensured effective governance at Sinhgad College of Commerce. Furthermore, its initiatives promote staff welfare, research incentives, and alumni involvement, fostering holistic development within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sinhgad College of Commerce adheres to established norms by utilizing its Internal Quality Assurance Cell (IQAC) to periodically review its teaching-learning process, operational structures, methodologies, and learning outcomes. Through this systematic approach, the institution records incremental improvements across various activities, ensuring a continuous evolution toward higher standards of educational quality. The IQAC serves as a dedicated body responsible for assessing and enhancing the institution's educational practices, fostering a culture of ongoing improvement. By meticulously reviewing and analyzing its teaching methods, operational efficiency, and learning outcomes, the institution identifies areas for development and implements targeted interventions to optimize the educational experience for all stakeholders. This proactive approach to quality assurance enables the institution to stay responsive to changing educational needs and emerging best practices. Leveraging insights from IQAC evaluations, the institution upholds its commitment to excellence in education, striving to maintain and enhance its reputation as a center of learning and innovation. Through the IQAC's efforts, the institution continues to reinforce its position as a leader in delivering high-quality education and preparing students for success in a dynamic global landscape.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sinhgad College of Commerce (SCOC) celebrates International Women's Day with enthusiasm, honoring and recognizing the invaluable contributions and achievements of women. Beyond annual celebrations, the college prioritizes fostering a gender-inclusive campus environment by ensuring infrastructural support that caters to the diverse needs of all individuals. Dedicated efforts are made to promote equality through the provision of skill development programs specifically designed to empower women and enhance their professional and personal capabilities. These initiatives aim to equip women with the confidence and resources needed to excel in their chosen fields.

SCOC's commitment to gender equity is reflected in its holistic approach, combining awareness campaigns, workshops, and mentoring sessions led by the Women Development Cell (WDC) and the Internal Quality Assurance Cell (IQAC). These bodies work collaboratively to design and implement policies that promote gender sensitivity, respect, and inclusivity within the campus. From infrastructural upgrades to creating spaces for dialogue on pressing gender issues, SCOC ensures an environment where equality thrives. By embedding these values into its ethos, SCOC not only celebrates the achievements of women but also takes meaningful steps toward empowering them to contribute actively to society. This comprehensive approach underscores the college's dedication to fostering a culture of equality, respect, and inclusivity.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1XlbbIxJlhVM2kwbAewqv5cQMaGC2qmSY/view?usp=drive_link
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1XlbbIxJlhVM2kwbAewqv5cQMaGC2qmSY/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sinhgad College of Commerce has taken proactive steps to tackle electronic waste (e-waste) and solid waste management on its campus. The college has organized regular e-waste collection drives to encourage responsible disposal of electronic devices among students, faculty, and staff. These drives not only collect e-waste but also raise awareness about the environmental impact of improper disposal, fostering a culture of sustainable waste management. In addition to these drives, the college has

installed designated bins across the campus for electronic waste disposal. These bins make it convenient for individuals to discard their electronic devices in an environmentally friendly manner, reinforcing the college's commitment to environmental stewardship. Furthermore, Sinhgad College has introduced a sanitary pad vending machine as part of its solid waste management efforts. This innovative solution offers a convenient and hygienic means for individuals to dispose of solid waste, promoting cleanliness and sanitation on campus. These initiatives collectively demonstrate Sinhgad College's dedication to promoting sustainability and environmental consciousness among its community members. By actively engaging in e-waste and solid waste management practices, the institution sets a commendable example for responsible waste disposal and contributes to the broader goal of environmental conservation. File Description Documents Relevant documents like agreements/MoUs with Government and other approved agencies

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1W8Rwm7_3QfX-8-aeKSmKeRGRk9JbpWme/view?usp=drive_link
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

C. Any 2 of the above

greening the campus are as follows:	
1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
--	------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	C. Any 2 of the above
---	------------------------------

of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words). Our college has taken significant steps to foster inclusivity through various initiatives. To celebrate diversity, events like Hindi and Marathi Bhasha Diwas featured cultural performances, language workshops, and exhibitions, promoting cross-cultural understanding. Gender inclusivity was addressed through guest lectures, fostering dialogue on equality and empowerment. Expanding scholarship opportunities ensured socio-economic diversity, while infrastructure upgrades and support services made the campus accessible to students with disabilities. Initiatives promoting communal harmony included interfaith dialogues and awareness campaigns on religious tolerance. Support structures like grievance cells were established to address concerns and create a supportive environment. Faculty and staff received training on cultural competency and sensitivity, enhancing their ability to create inclusive spaces. Overall, the college's efforts encompassed cultural, linguistic, socio-economic, and gender diversity, ensuring a welcoming environment for all members of the campus community. These initiatives demonstrate a commitment to fostering a culture of diversity, equality, and inclusivity within the college.	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sinhgad College of Commerce (SCOC) consistently emphasizes the significance of key national and social events through its sensitization programs. Each year, on Constitution Day, observed on November 26th, SCOC conducts awareness sessions to educate both staff and students about the fundamental principles and values enshrined in the Indian Constitution. Additionally, SCOC celebrates Women's Day, Raksha Bandhan, and organizes donation drives to support various social causes, fostering empathy and altruism among its community. Furthermore, SCOC actively engages in environmental conservation efforts through lake cleaning drives, promoting eco-awareness and community responsibility. To contribute to public health initiatives, SCOC organizes vaccination drives, ensuring the wellbeing of its members and the broader community. Moreover, SCOC facilitates civic engagement by assisting students in obtaining voting cards, encouraging active participation in democratic processes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

C. Any 2 of the above

4. Annual awareness

programmes on Code of Conduct are organized	
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
Educational institutions play a pivotal role in fostering an inclusive environment through various initiatives. Celebrating cultural festivals like Makar Sankranti and Ganesh Chaturthi enables students from diverse backgrounds to appreciate each other's traditions, fostering unity. Linguistic programs such as Hindi and Marathi Bhasha Diwas promote multilingualism, fostering respect for linguistic diversity. Society development programs, including donation drives and workshops on social issues, cultivate empathy and social responsibility among students. Sensitization on important issues like gender equality and environmental conservation through campaigns and discussions challenges stereotypes and nurtures responsible citizenship. Constitutional obligations like Independence Day and Republic Day celebrations reinforce national values such as unity and diversity. Incorporating these topics into the curriculum ensures systematic education on inclusion from a young age. Overall, institutional efforts to promote tolerance, harmony, and communal coexistence contribute to students' holistic development, preparing them to be empathetic, socially aware individuals who positively impact society.	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Takat" - Education is Real Empowerment Best Practice: The "Takat" initiative at Sinhgad College of Commerce aims to empower marginalized girl students by providing counseling, academic support, and skill development programs. Through personalized guidance, the college endeavors to reduce dropout rates and enhance employability, fostering a nurturing environment where every girl can thrive. Evidence of success includes decreased dropout rates, improved employability, and personal growth among students. Challenges include reaching marginalized students, societal barriers, and sustaining the initiative's impact over time.

2) "Fresh Air, Fresh Ideas: Green Practices in Sinhgad College of Commerce": This initiative focuses on raising awareness and promoting eco-friendly habits among students and staff. Through seminars, clean-up drives, and infrastructure changes like a paperless office and sensor lighting, the college fosters a culture of environmental responsibility. Successes include reduced paper and water consumption, improved campus aesthetics, and increased awareness. Challenges include limited participation, resource constraints, and resistance to change, necessitating ongoing engagement and evaluation for sustainable progress.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sinhgad College of Commerce embodies its motto, "Education is RealEmpowerment," by prioritizing holistic student development in four key areas: Knowledge and Skills, Personality Development, SocialDevelopment, and Economic Development. The college continually updates students' knowledge and enhances their skills throughseminars, workshops, and guest lectures, empowering them to excel in their fields. It emphasizes soft skill development, encouragingstudents to cultivate positive attitudes and confidence through intra-collegiate and inter-collegiate activities. Additionally, theinstitution promotes social responsibility through variousinitiatives like the Rotaract Club and community service projects,instilling compassion and civic-mindedness in students. Recognizing the importance of economic empowerment, the collegeprovides practical training and entrepreneurial workshops to equip students with the tools to succeed in the business world. SinhgadCollege of Commerce fosters a supportive and inclusive environment by employing a multilingual approach and offering comprehensivesupport services, including counselling and mentorship programs. It values student input through open communication channels andencourages participation in decision-making processes. Through itsstudent-centric approach and commitment to empowerment, the collegeprepares students for a successful future, living up to its mottoand nurturing well-rounded individuals ready to make a positiveimpact on society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For the next academic year, Sinhgad College of Commerce (SCOC) will implement a strategic action plan aligned with its Perspective Plan to enhance academic quality, inclusivity, and innovation. In Curricular Development, the focus will be on organizing Faculty Development Programs (FDPs) to foster innovative teaching practices and launching skill-based courses in areas like digital marketing and data analysis. Workshops on outcome-based education will also be conducted to ensure clarity among faculty and students. Under Teaching and Learning, the

college will enhance ICT integration through smart classrooms and e-learning platforms while organizing participatory activities such as seminars, quizzes, and guest lectures. A mentoring system will be strengthened for academic and personal support, alongside infrastructural upgrades for differently-abled students.

To promote Research and Innovation, SCOC will arrange research methodology workshops, encourage faculty to apply for grants, and expand library resources with e-journals and databases. The Student Support agenda includes career counseling sessions, remedial programs, and financial aid initiatives. Infrastructure upgrades will focus on establishing an indoor gymkhana, modernizing classrooms, and promoting green campus initiatives.

Additionally, efforts in Governance will include digitization of administrative processes, participatory decision-making, and regular feedback mechanisms. Through these actions, SCOC aims to achieve holistic development and empower its stakeholders.