



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHREE YASHWANTRAO CHAVAN SHIKSHAN PRASARAK MANDAL'S SINHGAD COLLEGE OF COMMERCE

PLOT NO 126, MHADA COLONY, CHANDIVALI,
400072

<http://sinhgad-scocm.in/>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

“The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education.” – Martin Luther King, Jr.

Shri Yashwantrao Chavan Shikshan Prasarak Mandal (SYCSPM) was established in the year 1985 with an objective to provide quality education. They started the academic journey with schools (English and Marathi Medium) and also colleges in Arts, Commerce, Vocational courses. It is registered under the Societies Registration Act 1860 and BPT Act, 1950

There are 6 institutes under the aegis of the SYCSPM. All the Institutes under the Mandal are recognized by the concerned statutory authorities and meticulously fulfill the norms and standards laid down by them.

Sinhgad College of Commerce (SCOC), is one of the institutes under the tutelage of SYCSPM. It was established in August 2008 with a view to conduct undergraduate Commerce & Management courses of the University of Mumbai. The college started with Bachelors of Management (B.M.S) in 2008 and Bachelors of Commerce (B.Com) in 2009.

Sinhgad College of Commerce aims to set the foundation for every student to help them build intellectual, conceptual and emotional growth. A college allows its students from various capacities to indulge in exchange of unsolicited ideas and extra-curricular activities, along with academia to prepare them for the New India and live in global world.

Our motto is ‘Education brings real empowerment’.

Vision

"Empowering students through a holistic education to shape a brighter future and create positive societal impact"

Mission

- To provide quality education to empower the students.
- To build strong intellect and morally responsible citizens of India.
- To stimulate progressive learning environment in classroom.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Experienced teachers who help students to make teaching learning an enriching experience.
2. Teachers cater to students need in classroom on the basis of their grasping, intellect and language.
3. Teaching and non-teaching staff uses multilingual approach to communicate with students to make them comfortable.

Institutional Weakness

1. Rigidity in curriculum as we follow the curriculum drafted by University of Mumbai.
2. The campus is far from railway station.
3. Limited financial resources for research and development

Institutional Opportunity

1. Focusing on soft skills and employability of students.
2. Integration of technology in teaching and learning processes.
3. Encouraging alumni engagements to help in institutional development.

Institutional Challenge

1. Students are mostly first generation learners; hence the drive for education is less.
2. Attracting and retaining high-quality faculty members.
3. Addressing the needs of a diverse student population.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college, affiliated with the University of Mumbai, incorporates various curricular aspects into its educational framework. It follows the syllabus and academic plan provided by the university, which includes a well-structured arrangement of terms. The college emphasizes outcome-based education and aligns its teaching methods with the syllabus outlined by the university.

At the undergraduate level, the college offers two courses in commerce and management: BCOM and BMS. Additionally, it provides two value-added courses in ICT and basic English, which are offered in collaboration with the university. These courses aim to enhance the students' skills and knowledge beyond the core curriculum.

To ensure continuous improvement, the college regularly collects feedback from all its stakeholders, including students, faculty, and other relevant parties. Based on this feedback, the institution takes necessary actions to

address any concerns and enhance the overall learning experience.

The college goes beyond the conventional curriculum by integrating various programs that focus on crosscutting issues. These programs cover a range of topics such as professional ethics, gender, human values, environment, and sustainability. By incorporating these subjects into the curriculum, the college aims to develop well-rounded individuals who are not only knowledgeable in their respective fields but also conscious of their social and environmental responsibilities.

In summary, the college affiliated with the University of Mumbai adheres to the syllabus and academic plan provided by the university. It offers undergraduate courses in commerce and management, along with value-added courses in ICT and basic English. The institution actively seeks feedback from stakeholders and takes appropriate actions based on the feedback received. Moreover, the college integrates various programs addressing crosscutting issues related to professional ethics, gender, human values, environment, and sustainability.

Teaching-learning and Evaluation

The college strictly adheres to the admission protocol set by the University of Mumbai. The admission lists, based on merit, are displayed on the college notice board. The enrollment rate stands at 75.89%, indicating a significant number of students joining the college. Many of these students are first-generation learners, emphasizing the college's commitment to providing education to a diverse range of students.

To facilitate a smooth transition for new students, the college organizes an induction program called Genesis. This program helps students familiarize themselves with the college environment, facilities, and academic expectations, ensuring a successful start to their college journey.

With regards to the teaching faculty, the college has a commendable 71% full-time teachers against sanctioned positions. This ensures that students have access to a qualified and dedicated teaching staff throughout their academic pursuits.

The college maintains a transparent mechanism for internal and external assessment. The entire assessment process is carefully regulated, ensuring fairness and integrity. Students can rely on the credibility of the assessment system, knowing that their performance is evaluated impartially.

To address any grievances related to examinations, the college has established an efficient and time-bound grievance redressal system. This system allows students to raise their concerns and ensures that appropriate actions are taken promptly to resolve any issues.

The college promotes transparency by displaying program outcomes and course outcomes on notice boards and the college website. This provides students with a clear understanding of the learning objectives and expected outcomes for their respective programs and courses.

Over the past five years, the college has achieved an impressive pass percentage of 84.02%. This indicates a strong academic performance by the students and reflects the college's commitment to quality education.

In summary, the college follows the University of Mumbai's admission protocol and displays admission lists based on merit. The college has a significant enrollment rate, with many first-generation learners. An induction

program called Genesis assists new students in adjusting to college life. The college maintains a high percentage of full-time teachers and ensures transparency in the assessment process.

Research, Innovations and Extension

The college fosters an ecosystem for innovation and promotes the Indian knowledge system. It organizes workshops and regular book exhibitions to educate students about the Indian knowledge system, emphasizing its importance and relevance in today's world. Additionally, the college conducts regular yoga programs under the Indian knowledge system, promoting holistic well-being among students.

To enhance intellectual growth, the college arranges workshops and seminars for both students and teachers on intellectual property rights (IPR) and research methodology. This empowers students with knowledge about protecting intellectual property and equips them with research skills. Faculties actively participate in conferences and contribute to their respective fields by presenting papers, showcasing the college's commitment to academic excellence and research.

The college houses the Rotaract Club of Commerce, dedicated to conducting extension activities focused on social issues and the holistic development of students. Through this club, students engage in community service and actively contribute to addressing social challenges. The college's efforts in this regard have been recognized, as evidenced by the awards received, acknowledging their contributions in the field of social issues.

In terms of internships and training, the college has established a tie-up with Surya Narayan Packaging. This partnership provides students with valuable opportunities to gain practical experience and industry exposure. Additionally, students undertake various project works in their final year of the BMS program, as well as in subjects like foundation courses and environmental studies (EVS). These projects enable students to apply their theoretical knowledge to real-world scenarios, fostering a deeper understanding of their chosen fields.

In summary, the college creates an ecosystem for innovation and embraces the Indian knowledge system. It organizes workshops, book exhibitions, and yoga programs to promote the Indian knowledge system among students. The college prioritizes intellectual growth by conducting workshops and seminars on IPR and research methodology. Faculties actively contribute to their fields through paper presentations at conferences. The Rotaract Club of Commerce focuses on social issues and the holistic development of students, while the college has received awards for its contributions in this domain.

Infrastructure and Learning Resources

The college is well-equipped with adequate infrastructure and facilities to support effective teaching and learning. It possesses properly furnished classrooms that facilitate a conducive learning environment. Additionally, the college has ICT-enabled classrooms, providing students and teachers with access to technology for enhanced educational experiences.

There are two computer labs within the college, enabling students to engage in practical exercises and develop their computer skills. These labs are equipped with necessary hardware and software to support the academic curriculum.

To promote physical fitness and recreational activities, the college has a gymnasium available for students' use.

It provides students with a space to engage in games for recreational purpose.

Separate common rooms are provided for both boys and girls, offering a comfortable space for students to relax, interact with their peers, and engage in extracurricular activities.

The college boasts a library that is well-maintained and equipped with modern facilities. It is a Wi-Fi enabled library, allowing students to access digital resources and conduct research online. The library is equipped with an integrated library management system, enabling efficient cataloging and organization of resources for optimal use. Students can make the most of the library's digital facilities and access a wide range of educational materials.

The entire campus is Wi-Fi enabled, providing students and staff with internet connectivity throughout the premises. The college has an internet connection with a bandwidth of 30 Mbps, ensuring a reliable and high-speed internet experience for all users.

In terms of computer accessibility, the college maintains a student computer ratio of 6:1, ensuring that students have sufficient access to computers for their academic and research needs.

In summary, the college possesses adequate infrastructure and facilities to support effective teaching and learning. It has well-furnished classrooms, ICT-enabled classrooms, computer labs, a gymnasium, and separate common rooms for boys and girls. The library is Wi-Fi enabled with digital facilities and an integrated library management system. The entire campus is Wi-Fi enabled with a bandwidth of 30 Mbps. The student computer ratio is maintained at 6:1, providing students with ample computer access.

Student Support and Progression

A significant percentage of students, 3.20%, have benefited from scholarships and freeships provided by the government, highlighting the college's commitment to promoting equal access to education. The college emphasizes capacity development and skill enhancement activities to improve students' language and communication skills, as well as their ICT computing skills. These activities aim to enhance students' capabilities and equip them with essential skills for their academic and professional journeys.

The college also provides guidance to students interested in pursuing higher education, such as an Executive MBA (EMBA). Additionally, in collaboration with the Sinhgad Institute of Business Management, the college offers CET (Common Entrance Test) training to prepare students for competitive exams. Approximately 20 students benefit from these lectures each year, aiding them in their pursuit of higher education and professional success.

The college has established a robust grievance redressal system to address student grievances, particularly regarding sexual harassment and ragging. Statutory bodies and mechanisms are in place to handle such issues, ensuring a safe and conducive learning environment for all students.

Furthermore, students from the college have qualified for international exams, enabling them to pursue their studies abroad. This showcases the college's commitment to fostering global opportunities for its students and preparing them for international academic experiences.

To promote a vibrant campus life, the college organizes both intra and inter-collegiate festivals. The intra-

festival, called Fest Wave, provides students with a platform to showcase their talents and engage in various cultural activities. The inter-collegiate cultural festival, named Aartha, fosters interaction and collaboration among students from different colleges, creating a vibrant and enriching cultural experience.

Sports and extracurricular activities are also integral to the college's calendar. The college organizes annual box cricket and badminton tournaments, providing opportunities for students to participate and showcase their sporting skills.

The college maintains continuous engagement with its alumni, organizing regular alumni meets and an annual sports match between current and alumni batches. This connection with alumni strengthens the college community and fosters a sense of belonging among students.

Governance, Leadership and Management

The institutional governance and leadership of the college align with the institute's vision and mission. The college's motto, "Education is real empowerment," reflects its commitment to empowering students through education. The college practices the implementation of the National Education Policy (NEP) to foster growth and decentralization. All faculties actively participate in college committees that support the perspective plan of the institution.

The governing body of the college plays an active role in the Internal Quality Assurance Cell (IQAC) and College Development Committee. The college has well-defined policies in place for administrative purposes. It implements e-governance in administrative, financial, and accounts management, as well as student admission and support services. The institution has an appraisal system in place for the career progression of both teaching and non-teaching staff. Regular workshops and training sessions are conducted for faculty and non-teaching staff to enhance their professional skills and capabilities.

The college provides financial support to all faculty members to attend conferences, enabling them to stay updated with the latest developments in their respective fields. Every year, the college undergoes financial audits to ensure optimal utilization of resources and funds.

In summary, the college's institutional governance and leadership are in line with the institute's vision and mission. The college practices NEP implementation and encourages decentralization. The governing body actively participates in IQAC and College Development Committee. E-governance is implemented for administrative purposes, including financial management and student support services. The college provides professional development opportunities through workshops and training sessions. Financial support is offered to teachers attending conferences. Regular financial audits ensure optimal resource utilization. The Internal Quality Assurance Cell conducts various audits and activities to uphold quality assurance.

Institutional Values and Best Practices

The college demonstrates a strong commitment to promoting gender equality and gender sensitization through various initiatives. It has initiated a gender audit and actively promotes gender equality in both curricular and co-curricular activities. The college has established a Women Development Cell, which works towards empowering women on campus and fostering a safe and inclusive environment.

To conserve water, the college has implemented rainwater harvesting facilities. It also promotes green campus initiatives such as vertical gardens and campaigns focused on water conservation. The college actively raises awareness about environmental issues through posters and campaigns. Moreover, the campus is designed to be disabled-friendly, ensuring accessibility for all.

The institution conducts quality audits in environmental and energy management, including green audits and energy audits. It actively participates in clean and green campus programs, aiming to promote sustainability and environmental friendliness. The Rotaract Club of the college undertakes beyond-campus environmental activities, such as raising awareness about the ban on plastic usage and organizing lake clean-up drives.

The college takes initiatives to celebrate and promote regional, linguistic, and cultural diversity. It organizes events like Garba Raas, Maathi Bhasha Diwas (Mother Tongue Day) celebrations, and Rakhi celebrations. These programs help students appreciate and embrace different cultures and languages, fostering inclusivity and diversity.

Two notable best practices of the college include the "TAAKAT" program, which provides empowerment and skills development to girls within the institute, and the "Clean Campus, Green Campus" initiative that promotes environmental friendliness and sustainability among students.

The college's distinctiveness truly aligns with its motto of "Education is real empowerment." The institution aims to empower students in various aspects, including knowledge acquisition, skill development, personal growth, social responsibility, and economic empowerment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHREE YASHWANTRAO CHAVAN SHIKSHAN PRASARAK MANDAL'S SINHGAD COLLEGE OF COMMERCE
Address	Plot no 126, MHADA colony, Chandivali,
City	Mumbai
State	Maharashtra
Pin	400072
Website	http://sinhgad-scocm.in/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ritika Hemdev	9122-28572094	9619332227	-	scoc.info@sycspm.org
IQAC / CIQA coordinator	Samita Karande	9122-	9987027524	-	samita.scoc@sycspm.org

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Plot no 126, MHADA colony, Chandivali,	Urban	0.57	1347.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	360	217
UG	BMS,Management	36	HSC	English	180	118

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				7			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	7	3	0	10
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	6		3	
	0		9	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	178	3	0	0	181
	Female	142	11	0	0	153
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	18	24	19	21
	Female	19	20	20	18
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	12	14	12	8
	Female	7	5	4	5
	Others	0	0	0	0
General	Male	193	164	160	146
	Female	154	152	124	126
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		403	379	339	324

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Sinhgad College of Commerce, affiliated with the University of Mumbai, follows a Choice Based Credit System (CBCS) in its academic curriculum. The university's prescribed curriculum emphasizes the incorporation of multidisciplinary and interdisciplinary aspects in all programs offered by the college. Recognizing the importance of developing well-rounded capabilities in students, Sinhgad College of Commerce has taken various initiatives to provide a diverse, flexible, and innovative teaching-learning environment. The college has organized certificate courses of interdisciplinary nature, along with conferences, seminars, and workshops. These events aim to expose</p>
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students to different fields of study, encourage critical thinking, and foster creativity. The college also places significant emphasis on imparting knowledge and awareness about the environment, gender issues, and professional ethics. These topics are integrated into the curriculum across all programs, ensuring that students develop a strong sense of social responsibility and ethical conduct. Moreover, the college conducts skill-based courses to equip students with practical skills that are relevant to their chosen field of study, enhancing their employability. To foster research and analytical thinking, Sinhgad College of Commerce assigns research-based projects to students on interdisciplinary and multidisciplinary areas. This approach encourages students to explore topics beyond the boundaries of their specific discipline and encourages collaboration and critical analysis. By engaging in such projects, students gain a deeper understanding of the interconnectedness of different subjects and develop their research and analytical abilities. As per the guidelines of the National Education Policy (NEP), the college is fully committed to enriching its teaching-learning process by incorporating multidisciplinary and interdisciplinary aspects. The NEP emphasizes the importance of interdisciplinary education in preparing students for a rapidly evolving globalized world. Sinhgad College of Commerce recognizes this significance and is prepared to adapt its teaching methods to align with the NEP's objectives. By integrating multidisciplinary and interdisciplinary aspects into the curriculum, the college aims to provide students with a comprehensive and well-rounded education that equips them with the skills and knowledge necessary to thrive in the modern world. Overall, Sinhgad College of Commerce is dedicated to promoting multidisciplinary and interdisciplinary education. Through its diverse range of courses, conferences, seminars, workshops, and research projects, the college endeavors to foster a holistic learning experience that prepares students for the challenges and opportunities of the future.

2. Academic bank of credits (ABC):

New Education Policy (NEP) 2020 seeks to promote flexibility of curriculum and provide academic mobility with appropriate credit transfer mechanism on the principle of multiple entry-exit making students mandatory to have ABC IDs. As per the

	<p>University of Mumbai, Circular No. DBDEE/ICF/2022-23/14 dated 21st October 2022. Our Institution is prepared to implement ABC. For this purpose, a centralized database in accordance with college data is established. Academic credits earned from various courses will be taken for the purpose to implement ABC, and technical support is created. Faculty has been appointed as Nodal officers, college-wise awareness has been created, orientation sessions conducted and ABC Ids have been generated and information has been sent to the University in Excel format</p>
3. Skill development:	<p>In addition to its regular academic programs, Sinhgad College of Commerce recognizes the importance of enhancing both soft skills and hard skills among its students. To achieve this, the college offers two additional courses that focus on developing these skills and empowering students for their future endeavors. For soft skill development, the college offers a Basic English course. Effective communication in English is a vital skill in today's globalized world. This course aims to improve students' language proficiency, including reading, writing, speaking, and listening skills. By enhancing their English language abilities, students become more confident in expressing their ideas and thoughts effectively. This course not only helps them in their academic pursuits but also equips them with the essential soft skills required in professional settings. To enhance hard skills, Sinhgad College of Commerce offers an ICT (Information and Communication Technology) skills course. In the digital age, proficiency in ICT is crucial for employability and success in various fields. By gaining proficiency in ICT, students are better prepared for the job market and can adapt to the rapidly evolving technological landscape. These skills empower students to utilize technology efficiently and effectively in their future careers.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>One of the ways the college promotes Indian knowledge systems is through regular book exhibitions in the library. These exhibitions focus specifically on Indian knowledge systems, showcasing books and resources that delve into various aspects of Indian history, philosophy, literature, art, and other domains. By providing access to these resources, the college encourages</p>

	<p>students to explore and engage with Indian knowledge systems, fostering a deeper understanding and appreciation of their own cultural heritage. Furthermore, the college celebrates Yoga Day every year. Yoga, a centuries-old practice originating from India, embodies the integration of mind, body, and spirit. This celebration not only promotes physical well-being but also instills a sense of connection to the Indian tradition of holistic health and well-being. The college also celebrates Hindi Bhasha Diwas and Marathi Bhasha Diwas, which are dedicated to the Hindi and Marathi languages, respectively. By commemorating these language days, the college encourages students to embrace and value their mother tongues, fostering a sense of cultural identity and linguistic pride. Additionally, Sinhgad College of Commerce actively promotes cultural festivals that are integral to Indian traditions. Festivals like Diwali, Navratri, and are celebrated with enthusiasm, bringing together students from different backgrounds to experience the diversity and vibrancy of Indian culture</p>
5. Focus on Outcome based education (OBE):	<p>The syllabus along with the programme and course outcomes are updated on college website and communicated to students. Attainment of COs is measured on the basis of the performance of students. Mapping of the attainment of Cos & POs is done by the college through an evaluation system for each program having formative & summative methods. The college has teaching-learning methods based on Outcome. E-learning resources & software are used to achieve specific outcomes to explore Job opportunities & have more Placements. The Program & courses offered are in accordance with the Vision & Mission of the Institution. The syllabi are approved by Mumbai University & program outcome objectives are attained completely.</p>
6. Distance education/online education:	<p>Online teaching and learning have become increasingly popular, facilitated by various platforms such as Google Meet, Zoom, and Microsoft Teams. Sinhgad College introduced it through all such platforms and Great Learning LMS Learning materials was shared through platforms like Google Classroom and WhatsApp videos, while assessments are conducted using Google Forms. The blended approach to teaching and learning continued to be implemented, and certificate courses are offered</p>

exclusively in an online format. Additionally, our college regularly organizes online classes and webinars on a wide range of topics, allowing students to actively engage in virtual classrooms and enhance their learning experience. The assessment was taken through Google Forms for internal exams and Muni Pariksha proctored examination software.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
324	339	379	403	459

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 05

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	5	4

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
28.07	34.46	43.12	43.82	44.62

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sinhgad College of Commerce is dedicated to providing a high-quality education to its students in alignment with the curriculum established by the University of Mumbai. The college places great importance on enhancing students' academic potential and strictly adheres to the academic calendar, which serves as a structured plan and timeline for all curricular and co-curricular activities.

The academic calendar plays a crucial role in the college's functioning by facilitating planning, scheduling, resource management, communication, and compliance. It allows for efficient planning of the academic year, including the commencement and conclusion of each term, holidays, and important events. By providing a schedule for academic activities such as examinations, project submissions, and practical assessments, the calendar helps students and faculty members effectively manage their time.

Resource management is streamlined through the academic calendar, as it assists in allocating faculty, staff, and infrastructure resources in an organized and efficient manner. It serves as a means of communication, ensuring that students, faculty, and staff are aware of academic events, deadlines, and any changes or updates. Additionally, the academic calendar ensures compliance with the regulations and guidelines of the University of Mumbai, promoting adherence to academic requirements and deadlines set by the university.

Implementing and planning: College coordinators play a vital role in implementing planning, teaching, and evaluation processes. Regular Internal & external evaluation of all courses are conducted as per the academic calendar. They are also responsible for tasks such as creating comprehensive timetables, allocating faculty workload, organizing departmental meetings, ensuring lesson plan preparation, arranging guest lectures and workshops, overseeing examinations, coordinating paper checking, and collecting student feedback.

Through the college's commitment to following the guidelines of the University of Mumbai, it strives to handle academic and administrative affairs efficiently, providing students with a high-quality education. The collaboration between college coordinators, faculty, students, and management creates a positive learning environment that fosters academic excellence and personal growth.

In summary, Sinhgad College of Commerce adheres to the academic calendar and implements effective planning, teaching, and continuous evaluation processes to ensure compliance with university standards. By prioritizing the academic and personal development of its students, the college strives to provide a conducive environment for learning and uphold its reputation for excellence in education.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) Response:	
File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response:

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	23	24	23	24

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Sinhgad College of Commerce, renowned for its commitment to academic excellence, recognizes the significance of addressing cross-cutting issues in the realm of professional ethics, gender and human values, and environment and sustainability. By incorporating these concerns into the curriculum, the college aims to nurture well-rounded individuals who are not only competent in their chosen fields but also socially responsible and environmentally conscious citizens.

Sinhgad College of Commerce recognizes the importance of instilling a strong ethical framework in its students. **To promote professional ethics, the college organizes guest lectures by industry experts who share their experiences and insights into ethical practices in various domains.** These lectures provide students with real-world examples and enable them to critically analyze ethical dilemmas that they may encounter in their professional lives.

Gender and human values play a crucial role in fostering inclusivity and equality. Sinhgad College of Commerce believes in creating a safe and supportive environment for all its students, irrespective of gender. **The college conducts awareness talks and a walkathon** to sensitize students about gender issues and the importance of gender equality in the workplace. These initiatives aim to break down stereotypes, challenge biases, and promote a culture of respect and fairness. The college also actively encourages women empowerment through **mentorship guiding the first generation girl child with job opportunities and career guidance and also organizing short time courses for girls on financial literacy**

Environment and sustainability are critical concerns in today's world. Sinhgad College of Commerce recognizes the urgent need to address environmental challenges and promote sustainable practices. To raise awareness about environmental issues, **the college organizes tree plantation drives, clean-up campaigns, and recycling initiatives.** These activities not only help students understand the importance of environmental conservation but also encourage them to take responsibility for their actions and make sustainable choices. The college also emphasizes the integration of sustainability principles into business practices through case studies, Foundation Course projects, and discussions on related topics.

In addition to integrating these cross-cutting issues into the curriculum, Sinhgad College of Commerce goes beyond the classroom to create impactful learning experiences. The college organizes guest lectures by renowned environmentalists, social activists, and industry leaders who inspire students to become change agents in society. The college also encourages students to actively participate in community service activities, such as organizing walkathons for causes like gender equality, environmental conservation, and social justice. These initiatives provide students with a platform to put their knowledge into action and make a positive difference in the world around them.

By focusing on professional ethics, gender and human values, and environment and sustainability, Sinhgad College of Commerce aims to produce socially responsible and environmentally conscious professionals who can contribute to the betterment of society. The college's approach of incorporating these cross-cutting issues into the curriculum through guest lectures, plantation drives, walkathons, and other initiatives ensures that students receive a well-rounded education that transcends theoretical knowledge and prepares them to face the complex challenges of the modern world.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response:

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 194

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response:

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response:

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
120	113	121	150	179

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
180	180	180	180	180

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response:

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
19	16	20	21	26

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
69	69	69	69	69

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response:

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The College does a deliberate effort to engage students through active participation, real-world examples, technology integration, collaborative activities, and problem-solving to make teaching and learning more engaging.

1.Experiential Learning: The College focuses on learning through experience. We do try many ways to build learning by doing. Well planned, supervised and assessed learning sessions are conducted to ensure gets a hands on training.

- **Field Visits:** Visiting local Business enterprises, students studying commerce and business management are taken for visit to local business places to understand how business is carried. They

see and learn from these enterprises what they learn in classroom with a practical understanding.

- **Laboratory Learning:** Learning takes place in a space where students can observe, practice and experiment with ideas and phenomena individually and groups. Students develop practical competence by investigating a project by themselves. (Lab class)
- **Internship:** A professional learning experience with an internship offers students, a Practical and professional learning experience. The college has signed an MOU with Suryanarayan packaging to help and train our students.

1. **Participative learning:** By implementing participative learning strategies, the teachers create an inclusive and engaging classroom environment where students actively contribute, collaborate, and take ownership of their learning process.

The following methods of participative learning are used by the teachers:

- Class Discussions
- Group Activities
- Role-Playing
- Brainstorming Sessions
- Peer Teaching
- Management Games
- PowerPoint presentation
- Industrial Visits

1. ICT tools in teaching learning

Teachers utilize various ICT (Information and Communication Technology) tools to enhance their teaching practices.

- **Mobile Phones:** Teachers have made Whats app groups of all classes and they share a lot of academic information and related updates with students
- **Projectors:** Portable projectors are used by faculties to display educational videos, presentations, or multimedia content in classrooms. This visual aid enhances learning experiences and makes lessons more interactive and engaging.
- **Online Learning Platforms:** During Lock down teachers were using an LMS (Learning Management system); Great learning to enhance teaching learning , also the college still holds many virtual seminars and guest lectures on zoom and Google meet .
- **Digital Content:** Teachers share digital content such as e-books, educational videos, and online resources to supplement their teaching materials. This allows students to access a wide range of information and learn at their own pace.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response:

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	7	7

File Description

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

Document

[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	2	2	2

File Description

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

Document

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal Assessment:

- 1.Consistency: Internal assessment is conducted in all six semesters according to the University of Mumbai guidelines.
- 2.Transparent Criteria: Clear criteria and weightage are provided to students, including assignments, tests, projects, presentations, and class participation.
- 3.Communication: Students receive an academic calendar, exam notices, and timetables in advance, ensuring transparency and allowing them to plan their studies accordingly.
- 4.Attendance Monitoring: Attendance defaulters list is made available, promoting transparency in monitoring students' attendance and compliance with the university's regulations.
- 5.Supervisor Allocation: Faculty members are provided with a list of assigned supervisors, ensuring transparency and accountability in the evaluation process.
- 6.Examination Surveillance: Stringent surveillance measures, such as regular squads and checking, are implemented during exams to prevent malpractice and maintain the integrity of the evaluation process.

External Assessment:

- 1.Examination Schedule: The dates for external examinations are determined and communicated to students in advance through the university's academic calendar.
- 2.Marking Scheme: Examinations are typically conducted for either 100 marks or 75 marks, depending on the specific course and subject requirements.
- 3.Timetable Distribution: The college provides students with a detailed examination timetable at least 15 days before the commencement of the exams. This timetable outlines the dates, times, and venues for each examination.
- 4.Study Break: Students are given a study break of approximately one week before the start of the examination period. This break allows students to focus on their exams.
- 5.Supervisor Assignments: Prior to the examinations, supervisors are informed in advance about their assigned examination halls and duties. This ensures that there is proper coordination and supervision during the examination.
- 6.Seating Arrangements: Adequate seating arrangements are made in examination halls to accommodate all the students. The seating plan is prepared in advance, ensuring that each student is assigned a specific seat to maintain order and prevent any unfair practices.

Paper setting:

- 1.Guideline Adherence: The question paper setters follow the guidelines provided by the University of Mumbai while designing the question papers.
- 2.Syllabus Coverage: The question papers cover the topics and concepts specified in the syllabus for each subject.
- 3.Weightage Distribution: The question papers maintain a balanced distribution of weightage across different sections or topics as per syllabus.

Result Declaration:

1. Standardized Evaluation: Examiners adhere to standardized evaluation criteria, ensuring fairness and consistency in assessing students' understanding of the subjects.
2. Result Declaration: The college declares the results within 30 days' timeframe, enabling students to receive their outcomes in a timely manner.
3. Students are allowed to keep terms (ATKT) as per University of Mumbai norms.

Grievance Redressal System: All the grievances are redressed with the following specific days

1. Verification of Marks: - 07 Days
2. Photocopy of the answer papers – 08 Days
3. Revaluation of answer paper – 30 Days

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs) and Course Outcomes (COs) are vital components of the University of Mumbai's educational programs. POs represent the final results of studying a specific program, showcasing the learner's achievements. On the other hand, COs signify the final outcomes attained by students after completing individual courses within their program. Each department within the university has formulated their own set of POs and COs tailored to their respective disciplines. The university maintains a transparent mechanism for communicating these outcomes to both learners and faculty members. The POs and COs are integrated into the syllabus of each program and prominently displayed on the college website. This allows prospective learners to make informed decisions about the programs they wish to pursue. The COs provide a clear description of the fundamental and advanced knowledge content of each subject, as well as the practical skills that can be acquired throughout the program. Additionally, the COs encompass the overall competencies that students are expected to achieve upon program completion. The syllabus, along with the corresponding COs, is readily available in college for faculty members and learners to reference.

To ensure widespread awareness, information about the POs and COs is disseminated through various channels, including the college website, and notice boards. Faculty members engage with students, providing detailed explanations of each program, course, and its respective outcomes. They also discuss the career prospects associated with each program to help students make informed decisions about their future paths. The assessment of CO-PO attainment serves as a crucial tool for continuously improving academic performance through appropriate pedagogy. Student performance is evaluated based on the attainment of course outcomes, which, in turn, contribute to the measurement of program outcome attainment. The college also undertakes course-program outcome mapping to ensure alignment between

individual courses and the overall program objectives. To gather feedback on the effective delivery of academic content and the extent to which course outcomes are being met, students are given the opportunity to provide their opinions through an online questionnaire at the end of the year. This feedback is then reviewed and utilized to enhance the educational experience for future cohorts.

File Description	Document
Upload Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The assessment of Course Outcome (CO) Attainment and Programme Outcome (PO) is crucial for monitoring learners' performance and ensuring continuous improvement in their abilities.

Course Outcome Attainment is evaluated through various methods, including:

Tests: These assess learners' knowledge, abilities, problem-solving skills, and analytical thinking.

Assignments: Assignments are used to evaluate learners' ability to research and gather information on specific topics, improve writing skills, and demonstrate practical understanding of concepts.

Projects: Projects assess learners' ability to apply their knowledge to real-life situations, plan and execute experiments, present data, analyze results, and complete work within specified timeframes.

Viva Voce: Viva Voce assessments are conducted to evaluate learners' comprehension, recall, and communication skills related to the content they have learned.

Semester End Examinations: The overall performance of students in each course is quantified by the grades they achieve in the final examinations.

Course Outcome attainment levels are established for all courses based on assessments conducted during internal examinations and semester-end examinations. The CO Attainment is calculated as 75% (end term examination) + 25% (internal examination) for all learners.

CO attainment is categorized into four target levels:

Level 1: 40% - 50%

Level 2: 51% - 60%

Level 3: 61% - 70%

Level 4: >70%

Programme Outcome attainment is measured using both direct and indirect methods. The direct method involves assessing the attainment of course outcomes that contribute to the respective program outcomes. The indirect method involves gathering feedback from stakeholders associated with the program. PO attainment is defined at four levels, determined by the average attainment level of corresponding courses.

File Description	Document
Upload Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response:

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
103	113	127	66	96

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
103	119	127	121	136

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Sinhgad College of Commerce has taken significant steps to establish an ecosystem for the Indian knowledge system by organizing an annual book exhibition, Yoga Day celebrations, and workshops on Intellectual Property Rights (IPR). These initiatives contribute to the preservation of cultural heritage, the promotion of holistic well-being, and the fostering of understanding regarding intellectual property in the context of Indian knowledge.

The annual book exhibition on Indian Knowledge system organized by Sinhgad College of Commerce serves as a platform for showcasing and promoting books, manuscripts, and publications that are related to various aspects of Indian culture, history, philosophy, and other domains. This exhibition provides an opportunity for students, scholars, and the general public to explore and engage with India's rich intellectual heritage. By curating a diverse collection of literature, the college encourages reading, research, and awareness, while also facilitating discussions and interactions with authors, scholars, and experts. Through this initiative, Sinhgad College of Commerce fosters a love for reading, facilitates the exchange of ideas, and contributes to the preservation and dissemination of knowledge.

Yoga Day celebrations organized by the college highlight the significance of yoga in the Indian

knowledge system. Yoga, an ancient practice that encompasses physical, mental, and spiritual well-being, holds immense importance in Indian culture. Sinhgad College of Commerce's Yoga Day celebrations aim to create awareness about the benefits of yoga and its profound impact on personal growth and holistic wellness. The event includes yoga sessions, workshops, and informative talks that educate participants about the historical and philosophical aspects of yoga. By encouraging students, teachers, and the community to embrace yoga, the college promotes a healthy lifestyle, stress reduction, and overall well-being. The Yoga Day celebrations serve as a platform for individuals to experience and understand the essence of this traditional practice, fostering a deeper connection with Indian knowledge systems.

International Conference on Knowledge Systems across the Globe - Challenging Paradigms: Sinhgad College of Commerce in Mumbai, in collaboration with the Institute of Economic, Development & Social Research (IKSAD) in Ankara, Republic of Turkey, and the Grand Academic Portal (GAP), r organized the "Knowledge Systems across the Globe - Challenging Paradigms" International Conference. The conference aimed to provide a platform for scholars, researchers, and experts from various fields to discuss and exchange ideas on the evolving nature of knowledge systems in today's globalized world. The conference brought together a diverse group of participants, including academicians, economists, social scientists, policymakers, and students. It served as an intellectual forum where attendees had the opportunity to present their research findings, engage in fruitful discussions, and explore potential collaborations.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response:

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response:

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response:

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	0	1	1

File Description

Document

List of chapter/book along with the links redirecting to the source website

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters

[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Introduction: The Rotaract Club of Sinhgad College of Commerce (RSCOC) has been actively engaging in various extension activities in the neighborhood community. These initiatives aim to create a positive impact, sensitize students to social issues, and contribute to their holistic development. This report highlights the outcomes and impact of the extension activities conducted by RSCOC.

1. **Walkathons for Social Causes:** RSCOC organized walkathons for social causes such as saving water, saving the girl child, and promoting body positivity. These events not only raised awareness about these critical issues but also encouraged active participation from students and the community. The walkathons served as platforms for education, dialogue, and advocacy, fostering a sense of responsibility and collective action.

Outcome: The walkathons generated widespread awareness about social issues and instilled a sense of empathy and responsibility among the participants.

1. **Beach and Lake Clean-up Drives:** RSCOC organized annual clean-up drives at beaches and lakes, particularly after the Ganesh festival. These drives aimed to restore the cleanliness of these natural resources and raise awareness about the impact of improper waste disposal. Students actively participated in collecting and segregating waste, promoting environmental conservation.

Outcome: The clean-up drives had a tangible impact on the cleanliness of the beaches and lakes. They demonstrated the importance of responsible waste management and encouraged students to take ownership of their environment. The drives also inspired other community members to adopt similar practices.

1. **Rakhi with Khaki:** RSCOC celebrated Raksha Bandhan by tying Rakhi on police officers, expressing gratitude for their service. This initiative aimed to strengthen the bond between students and the police force, recognize their efforts, and foster a sense of respect and gratitude towards law enforcement.

Outcome: The Rakhi celebration with Khaki not only honored the police officers but also established a positive relationship between students and law enforcement. It helped break barriers and fostered mutual trust and respect.

1. **Punya Ka Kadam:** The Punya Ka Kadam initiative involved students visiting orphanages, donating books, and organizing food drives. These activities aimed to provide support to underprivileged children, promote education, and address their basic needs.

Outcome: Punya Ka Kadam generated a sense of social responsibility among students and sensitized them to the challenges faced by underprivileged children. The initiative provided much-needed support, improved access to education, and spread joy among the beneficiaries.

1. **Diwali Celebrations with the Needy:** RSCOC organized Diwali celebrations with the less fortunate sections of society. Students distributed essentials, food, and sweets to those in need. This initiative aimed to spread happiness and promote inclusivity during the festive season.

Outcome: Diwali celebrations with the needy created a sense of joy and belonging among the less fortunate. It sensitized students to the importance of sharing and caring for the underprivileged, promoting

empathy and compassion.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Recognition and Awards Received

This report highlights the notable achievements and recognition received by Sinhgad College between 2017 and 2023. The institute has been honored with prestigious awards from various organizations, acknowledging its outstanding contributions and accomplishments in different fields. These awards reflect the institute's commitment to excellence and its dedication to making a positive impact in society. This report presents an overview of the awards received and their significance.

- 1. Award from the Rotaract Club District 3141:** SCOC received an award from the Rotaract Club District 3141 for its exemplary performance in completing all activities during the academic year 2022-2023. This recognition acknowledges the institute's active involvement and impactful contributions to various social, community, and humanitarian initiatives supported by the Rotaract Club. The institute's commitment to social responsibility and community engagement is evident through its successful completion of all designated activities.
- 2. Award from the Institute of Chartered Accountants of India, Western India Regional Council:** In July 2021, SCOC received an award from the Institute of Chartered Accountants of India, Western India Regional Council. The institute was recognized as an appreciated exam center for the prestigious Chartered Accountancy (CA) exams conducted in Mumbai. This award underscores the institute's adherence to high standards of examination management, infrastructure, and administration, ensuring a conducive environment for CA students to excel in their exams.
- 3. Award from the Ministry of Social Justice and Centre for the Study of Social Change and National Institute of Social Defense:** On June 24, 2017, SCOC was honored with an award from the Ministry of Social Justice and Centre for the Study of Social Change and National Institute of Social Defense. This recognition was bestowed upon the institute for its exceptional efforts in conducting a sensational program on the prevention of drug abuse. The institute's program demonstrated its commitment to raising awareness and combating the pressing issue of drug abuse in society.
- 4. Appreciation for Vertical Garden:** SCOC started green campus initiative & hence designed a vertical garden for fresh air fresh campus. This award is awarded by Sustainable Department of Greenvio Solutions.

Conclusion: The recognition and awards bestowed upon from 2017 to 2023 reflect its exceptional achievements and contributions in various domains. The institute's commitment to preventing drug abuse, maintaining high standards in examination management, active participation in community service, and holistic development of students have been acknowledged by esteemed organizations. These awards serve as a testament to the institute's dedication to excellence and its positive impact on society.

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	3	4	4

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response:

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Sinhgad College is situated on the 7th, 8th, and 9th floors, offering a spacious and conducive environment for academic activities. The college has balcony and passages throughout the floors that are well-ventilated, providing a comfortable and airy environment for students and faculty.

The institution boasts adequate infrastructure and facilities to support effective teaching and learning, encompassing various aspects such as classrooms, Computer Lab, computing equipment, and ICT-enabled resources.

Classroom: The campus is equipped with a total of **nine classrooms, including one ICT smart class**. This smart class is equipped with advanced technology to enhance interactive learning experiences. The entire **campus is Wi-Fi enabled**, providing seamless internet connectivity for students and faculty.

Library: The library, which is also Wi-Fi enabled, serves as a valuable resource hub with a dedicated e-learning section consisting of two computers. These facilities allow students to access electronic resources and other open-access materials easily.

Computer lab: The college has 45 Computers in the computer laboratory with open access internet facility .

Staffroom: The college has a staffroom, with personal computers for all full time faculties and a dedicated working desk to all faculties. It also has a microwave, electric kettle and fridge for the staff .

Parking and lift: the institution provides ample parking areas for both staff and students. The campus is equipped with lifts and stairs to ensure easy accessibility.

Physically Challenged equipped: Special provisions have been made for individuals with physical challenges, including ramps, lifts, and specially designed bathrooms.

Spaces for specific purposes: Incubation center, gymnasium, Girls' common room, Boys' common room, Women's Development Cell (WDC) room, Department of Life Long and Extension (DLLE) room, principal's cabin, air-conditioned staff room, and an air-conditioned administrative office. There is also a dedicated examination room, IQAC (Internal Quality Assurance Cell) and NAC (National Assessment and Accreditation Council) room.

Safety: The campus is designed to ensure the well-being and safety of its occupants. It is equipped with CCTV cameras for surveillance, fire safety measures, including smoke alarms and fire extinguishers.

Social Awareness: Vertical gardens to promote a clean and green environment. Signages are strategically placed to create awareness about environmental conservation and other social messages.

Seminar Hall: To cater to the cultural and sports activities, the institution provides a well-equipped seminar hall for hosting various events and programs. This hall serves as a platform for students to showcase their talents and engage in cultural activities.

Sports: Additionally, the institution offers facilities for sports and physical activities, including a sports ground & a gymnasium.

Civic Facilities: The institution also emphasizes hygiene and provides adequate restroom facilities. There are eight toilets, two each for staff (gentlemen and ladies) and six for boys and girls. To promote menstrual hygiene, the institution has installed a sanitary pad vending machine and a sanitary pad disposal machine.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response:

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.0032	0.0062	0.21	0.54	0.50

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library of Sinhgad College of Commerce serves as a vital resource hub for knowledge, offering a vast collection of books, journals, magazines, and electronic resources.

To enhance accessibility and convenience, the library is fully automated through the Integrated Library Management System (ILMS). It incorporates an Online Public Access System (OPAC) and provides **Wi-Fi** connectivity, enabling students and faculty to access digital resources effortlessly. The library houses **two dedicated computers** for e-learning purposes, allowing users to engage in online educational activities. Additionally, it provides **printing and scanning facilities** to support various academic and administrative needs.

The library utilizes two software systems: **LIBEX net and KOHA**. LIBEX is a highly integrated and user-friendly system that enables efficient computerization of in-house library operations. It offers features such as cataloging, customizable search options, online circulation, barcode printing, automatic check-in/out, newspaper modules, and generates various reports. On the other hand, KOHA serves as an Integrated Library Management tool primarily used for searching, reserving, and suggesting books to library users.

Through the ILMS, the library has successfully automated its functions, including book issuing, returning, and renewal processes. It regularly updates the catalog module to reflect new additions to its collection. The ILMS also facilitates the seamless transfer of students' data from the college's ERP system to the library database. Moreover, it assists in generating labels and barcodes, conducting stock verifications, maintaining records of journals and newspapers, and organizing university syllabus materials.

The library has an impressive collection of books which ensures that students and faculty have access to diverse resources to support their academic pursuits. In addition to books, the library also maintains a repository of question papers from various academic streams, serving as a valuable reference for students. It also keeps track of newspaper clippings related to the college and academic events. Every year orientation sessions for first-year students is conducted to familiarize them with the library and its facilities. Additionally, the library hosts an annual book exhibition, showcasing the diverse range of books available to students and faculty.

The library's commitment to promoting Indian knowledge systems is evident through its collection of books on Indian history, mythology, and scriptures. It has even organized an exhibition dedicated to Indian knowledge systems, providing students with a unique opportunity to delve into the rich cultural heritage of India.

To ensure the safety and security of its resources, the library is equipped with closed-circuit television (CCTV) cameras for surveillance purposes, creating a secure environment for users.

In conclusion, the library of the College stands as a comprehensive and efficient resource center. With its extensive collection of books, electronic resources, and automated systems, it plays a pivotal role in supporting the academic and research needs of students and faculty.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

Sinhgad College of Commerce is committed to providing state-of-the-art IT facilities to its faculty, staff, and students. The institution frequently updates its IT infrastructure and ensures sufficient bandwidth for internet connectivity. These facilities play a crucial role in enhancing the learning and administrative processes within the college.

The college's IT facilities encompass various areas, starting with the administrative section. The principal cabin is equipped with a computer that allows the principal to handle administrative tasks efficiently. The staffroom is furnished with 6 computers, enabling the teaching staff to access necessary resources and communicate effectively. In addition to the administrative staff has 5 Computers, the library and incubation center are equipped with 3 computers. These machines assist library visitors in conducting research, accessing digital resources, and utilizing the incubation center's facilities to nurture entrepreneurial ideas.

One of the key areas where the college invests in IT infrastructure is the computer lab. With 55 computers, this lab serves as a hub for students to carry out practical sessions, assignments, and research projects. The computers are regularly updated to ensure they meet the requirements of modern software and technologies.

The college also recognizes the importance of security and employs ten security cameras strategically placed throughout the premises. These cameras contribute to the overall safety and surveillance within the college, promoting a secure learning environment.

To facilitate multimedia presentations and enhance classroom experiences, the college has incorporated two projectors. These devices enable teachers to deliver engaging lectures by incorporating visual aids and interactive content. The College had used Great learning LMS in lockdown to conduct online lectures.

For printing and scanning needs, the college has made available five printers and four scanners. The college has a copier which is used for photocopying of exam question papers and also one computer in the exam room.

A reliable and robust Wi-Fi network is an essential aspect of any modern educational institution, and Sinhgad College of Commerce understands this well. The college has installed four routers to enable Wi-Fi connectivity across the campus. This ensures that students and faculty members can access the internet from various locations within the college premises. The Wi-Fi network has been regularly updated to

provide optimal performance and coverage. To support the internet connectivity, the college maintains a bandwidth of 30 Mbps for LAN connections. This bandwidth ensures that users can enjoy fast and stable internet access for research, online learning, and other activities that require reliable internet connectivity.

Overall, Sinhgad College of Commerce demonstrates its commitment to providing up-to-date IT facilities to its faculty, staff, and students. By regularly updating the computer systems, implementing security measures, and maintaining a robust internet connection, the college ensures that everyone can effectively utilize technology for academic and administrative purposes.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response:

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 55

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.72	8.75	12.22	12.03	11.38

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	12	12	12	11

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response:

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response:

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	15	25	22	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response:

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	15	19	14	17

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
104	119	127	121	136

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response:

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
8	5	1	6	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	6	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Sinhgad College of Commerce has a vibrant community of alumni who have continued to maintain strong ties with their alma mater. Although the registered alumni association is still in the process of formation, the absence of financial contributions has not hindered the alumni's active involvement and support. Through regular interactions on an official WhatsApp group and the organization of an annual cricket match, the alumni exhibit a deep-rooted connection and unwavering commitment to their college.

1.The Formation of the Alumni Association: The alumni association of Sinhgad College of

Commerce is currently undergoing the process of registration. Despite not having achieved this milestone yet, the alumni remain dedicated to establishing a formal platform that can facilitate greater collaboration and engagement. The association's registration will enable the alumni to access financial contributions, further enhancing their ability to support the college and its initiatives.

2. Continued Engagement through the WhatsApp Group: In the absence of a registered association, the alumni have created an official WhatsApp group as a means of maintaining regular communication with the college staff. This platform serves as a virtual hub for sharing updates, achievements, and experiences. It allows alumni to stay connected with their former professors, seek guidance, and foster professional networking opportunities. The WhatsApp group has become a valuable tool for keeping the alumni community connected and engaged.
3. The Annual Cricket Match: One of the significant ways in which the alumni demonstrate their commitment to Sinhgad College is through the organization of an annual cricket match. This event brings together former students, faculty members, and current students for a day of friendly competition and camaraderie. The alumni's active participation in organizing the cricket match highlights their ongoing dedication to the college's sporting traditions and fosters a sense of unity among generations of students.
4. Alumni Interaction with Current Students: Apart from the annual cricket match, the alumni actively engage with current students through various activities. They participate in guest lectures, career counseling sessions, and workshops, providing valuable insights and mentorship to the next generation. By sharing their experiences and expertise, the alumni play a vital role in shaping the professional development and aspirations of current students. This interaction fosters a sense of continuity and inspires students to forge their paths while drawing upon the wisdom and guidance of those who have come before them.

The alumni of Sinhgad College exemplify a strong sense of loyalty and dedication, despite the current non-registration status of their association. Through regular interactions on the official WhatsApp group, the organization of an annual cricket match, and their active involvement in college activities, the alumni showcase their ongoing commitment to their alma mater. While financial contributions are yet to be received, their enthusiastic engagement and support signify the lasting impact of their educational journey and the enduring bonds formed within the Sinhgad College of Commerce community.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Sinhgad College of Commerce is committed to governance and leadership that aligns with its vision, mission, and motto, which emphasize the belief that education brings real empowerment. This commitment is evident in various institutional practices implemented by the college, including quality policy, decentralization, and participatory management.

The college recognizes the importance of quality education and has implemented a **quality policy**. This policy ensures that all aspects of education, like Holistic learning, Intellectual development, Skill based learning, modern Technology and Moral education is provided to students to help them achieve their goals.

Decentralization and participatory management are key principles embraced by Sinhgad College of Commerce. The college believes in involving stakeholders in decision-making processes, ensuring transparency and inclusivity. To facilitate this, the college has established the College Development Committee, IQAC (Internal Quality Assurance Cell), various departments, and clubs. These bodies allow for active participation from faculty, students, and staff in shaping the college's policies and practices.

In anticipation of the **National Education Policy (NEP)**, the college has taken proactive measures to align itself with the new educational framework. It has introduced **academic bank credits (ABC)**. Furthermore, Sinhgad College of Commerce is dedicated to the professional development of its faculty. The college conducts **Faculty Development Programs (FDPs)** to enhance their teaching skills and keep them abreast of the latest pedagogical approaches and industry trends. This focus on faculty development ensures that the college provides high-quality education to its students.

To enhance transparency and accountability, the college has made **program outcomes and course outcomes** readily available to students and faculty. These outcomes are posted on notice boards and the college's website, allowing stakeholders to understand the expected learning outcomes for each program and course. Additionally, the college measures the attainment of these outcomes, ensuring continuous improvement in its educational offerings. **Skill development** is also a key aspect of Sinhgad College of Commerce's approach. The college understands the importance of equipping students with practical skills that are relevant to the industry. Through various initiatives, such as workshops, seminars, and industry collaborations, the college provides students with opportunities to develop their professional skills, making them more employable. In line with its commitment to governance and leadership, Sinhgad College of Commerce has developed a perspective plan for the institution. This plan outlines the college's strategic goals, objectives, and action plans for the future. It serves as a roadmap to ensure that the college continues to provide quality education and empower its students.

In conclusion, Sinhgad College of Commerce's governance and leadership practices align with its vision, mission, and motto of empowering students through education. The college's commitment to quality

policy, decentralization, participatory management, NEP readiness, faculty development, skill development, and strategic planning are all integral components of its institutional practices. By implementing these practices, the college ensures that students receive a holistic education that prepares them for success in their chosen careers.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Sinhgad College is committed to providing a holistic education that empowers students to shape a brighter future and create a positive societal impact. The college's perspective plan focuses on several guiding principles to achieve this vision. From curricular aspects to governance and institutional values, the plan outlines various measures to enhance the overall educational experience for students.

Curricular Aspects Plan: As an affiliated college, College is responsible for proper planning and implementation of the curriculum offered by the University of Mumbai. To ensure this, it emphasizes the importance of faculty development programs, offering additional add-on courses to enrich students' knowledge, introducing skill-based vocational courses, and obtaining feedback on the curriculum for suitable modifications.

Teaching-Learning and Evaluation Process: The college places great emphasis on the teaching-learning process to cater to students from diverse backgrounds and abilities. Transparent admission processes, effective communication of program outcomes (PO) & course outcomes (CO), mentoring systems, and the integration of ICT in teaching-learning are some of the initiatives taken by the college. It also encourages co-curricular activities, guest lectures, and students' visits to renowned institutions and industries.

Research, Innovations, and Extension: To enhance the quality of research and extension activities, the college focuses on conducting workshops on research methodology, obtaining research grants, promoting faculty-led research-based community development programs, and encouraging staff participation in national/international conferences, seminars, and workshops.

Infrastructure and Learning Resources: Adequate utilization and maintenance of infrastructure and learning resources are essential for the quality of academic programs. College aims to provide well-equipped facilities, including ICT-enabled classrooms, a modern auditorium with audio-visual facilities, fire-fighting facilities, updated IT facilities, and a well-stocked library with books, journals, and e-resources. The college also strives to establish a green campus with vertical gardens and emphasizes the importance of proper security measures.

Student Support and Progression: The college is committed to facilitating the overall development and progression of students. It strengthens mentoring facilities, organizes career counseling and soft skill development programs, maintains a career counseling and placement cell, provides infrastructure for differently-abled students and promotes workshops on co-curricular activities. The college also emphasizes alumni networking and the establishment of an Alumni Association.

Governance, Leadership, and Management: Efficient leadership and governance are crucial to translating the institution's vision and mission into reality. Sinhgad College focuses on digitizing academic and administrative activities, networking with different institutions, maintaining professional relationships, encouraging faculty development and accountability, conducting quality audits, enhancing stakeholder relationships, promoting participatory functioning, and obtaining feedback from students, parents, and alumni. The college also emphasizes the installation of CCTV cameras for campus safety.

Institutional Values and Best Practices: Sinhgad College actively engages with important issues such as gender equity, environmental consciousness, sustainability, inclusiveness, and professional ethics. It offers special skill development courses, promotes a clean and eco-friendly campus, minimizes paper usage in administrative activities, conducts audit for environmental and energy conservation practices, and organizes programs celebrating cultural, regional, linguistic, communal, and socio-economic diversities. The college also encourages green initiatives, quality audits, faculty development programs, maintains a ragging-free campus, and promotes cashless transactions.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response:

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Sinhgad College of Commerce has implemented a regular performance appraisal system to assess the performance of its staff members. This system involves staff members filling out evaluation forms that are then forwarded to the management for assessment. The appraisal process helps the college identify the strengths and areas of improvement for each staff member, enabling effective feedback and professional development opportunities.

In addition to the performance appraisal system, the college is committed to providing various welfare activities for both teaching and non-teaching staff members. These activities aim to enhance their well-being and promote a positive work environment. Some of the welfare measures provided by the college include:

1. Staff Picnics: The college organizes regular staff picnics, providing an opportunity for staff members to unwind, socialize, and strengthen bonds. These picnics foster a sense of camaraderie and create a relaxed atmosphere outside of the workplace.
2. Leave Entitlements: Sinhgad College of Commerce recognizes the importance of work-life balance and provides leave entitlements for its staff members. This includes casual leaves, sick leaves, earned leaves, and compensatory leaves, allowing staff members to manage personal commitments and take time off when needed.
3. Cricket Tournament: To promote sportsmanship and team spirit, the college organizes a cricket tournament exclusively for staff members. This event encourages staff members to engage in friendly competition, fostering a sense of unity and physical well-being.
4. Provident Fund: The college facilitates a Provident Fund scheme for staff members, enabling them to contribute a portion of their salary towards long-term savings. This initiative ensures financial stability and security for staff members after retirement.
5. Tea Service for Staffroom: Sinhgad College of Commerce provides tea service for the staffroom, creating a comfortable and refreshing environment for staff members during work hours. This provision allows staff members to take rejuvenating breaks and promotes a collaborative atmosphere.

6. Training and Development Programs: The college emphasizes the importance of continuous learning and professional growth. Therefore, it organizes regular training and development programs such as workshops, seminars, and faculty development programs. These initiatives equip staff members with the latest knowledge and skills in their respective fields.

Sinhgad College of Commerce strives to create a conducive work environment that values the welfare and development of its staff members. Through the regular performance appraisal system, along with various welfare activities like picnics, leaves, cricket tournaments, provident fund, tea service, and training and development programs, the college aims to foster a motivated and engaged workforce. By investing in the well-being and professional growth of its staff, the college ensures a positive and productive work culture.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	3	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response:

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	15	0	9

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	11	12	11	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Sinhgad College has developed effective strategies to mobilize and optimize resources and funds from different sources. These strategies are aimed at ensuring that the institution has the necessary financial means to carry out its operations and fulfill its objectives. With these resources, the institution maximizes its chances of obtaining the resources it needs to support its activities.

To achieve this, the institution has established dedicated teams and departments that are responsible for identifying potential funding sources and developing proposals to secure financial support. By maintaining strong relationships with various stakeholders, the institution enhances its chances of receiving financial support from multiple sources. Since the college is unaided, the main source of revenue is fees from students. The other sources of revenue include Interest from Fixed deposits and

Sponsorship is raised for conducting the college festival, Seminars and Workshops.

The College also ensures optimal utilization of resources and funds

- The Institution is unaided (Self-Financed) managing the finances effectively
- Funds generated through fees collected from students are used to disburse salary to staff and finance other academic activities
- Fees are paid online by the student by scanning the QR code or NEFT and all expenditure, recurring and non-recurring, are incurred through Cheques /NEFT. Only authorized persons by management can operate the transactions through the bank.

Furthermore, the college recognizes the importance of financial accountability and transparency. It conducts regular financial audits to ensure that its financial practices comply with established standards and regulations. Audits are conducted to provide an objective assessment of the institution's financial statements and practices. Qualified statutory auditors are appointed to examine and audit the books of accounts of our institution regularly as per norms prescribed for educational Institutions.

These financial audits serve multiple purposes. Firstly, they help the college identify any financial irregularities or discrepancies, enabling corrective actions to be taken promptly. Secondly, audits provide assurance to stakeholders that the institution is managing its resources effectively and transparently. This helps maintain trust and credibility, which are crucial for sustaining long-term partnerships and securing future funding opportunities.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of Sinhgad College of Commerce has made significant contributions to institutionalizing quality assurance strategies and processes. The IQAC conducts regular reviews of the teaching-learning process, operational structures, methodologies, and learning outcomes. It monitors and records incremental improvements in various activities such as experiential learning through on-the-job training and the use of ICT tools in teaching-learning. Additionally, the IQAC focuses on college governance, ensuring that structured feedback systems are in place with all stakeholders.

The IQAC plays a vital role in the evaluation of program and course outcomes, ensuring that they are regularly assessed. The cell also takes care of staff welfare, demonstrating the college's commitment to its faculty by initiating the provision of seed money for research incentives and conducting regular appraisals.

The college has taken steps to enhance its infrastructure and resources. The library and college premises are equipped with Wi-Fi connectivity, facilitating access to digital resources for students and staff. The IQAC has played a crucial role in formulating policies that aim to improve the governance of the college.

In addition to its focus on quality assurance and governance, the IQAC promotes regular alumni engagement. This engagement allows for alumni to stay connected with the college, contributing to its ongoing development and fostering a sense of pride and belonging among former students.

Overall, the IQAC's efforts at Sinhgad College of Commerce have been instrumental in institutionalizing quality assurance strategies, improving teaching and learning processes, enhancing infrastructure, and ensuring effective college governance. The cell's initiatives have also resulted in staff welfare provisions, research incentives, and regular alumni engagement activities, contributing to the holistic development of the college.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response:

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Over the past five years, our institution has taken significant steps to promote gender equity and create a more inclusive environment on campus. One of the key initiatives undertaken was the implementation of a gender audit to assess the current state of gender equality within the institution. This audit aimed to identify areas where improvements were needed and to develop strategies for fostering gender equity.

- 1. Girls Common Room:** The presence of a girls' common room is a positive step toward providing a dedicated space for female students. Common rooms offer a comfortable and safe environment where women can relax, interact with their peers, and engage in academic discussions. These spaces can also serve as platforms for fostering solidarity and addressing specific needs and concerns of women students.
- 2. Women Development Cell:** The establishment of a Women Development Cell is an important initiative to support the holistic development and empowerment of women in the college. This cell typically organizes programs and activities specifically aimed at addressing the needs and challenges faced by women. These programs may include workshops on leadership, self-defense, career guidance, health and well-being, and gender sensitization. The Women Development Cell plays a crucial role in creating awareness, advocating for gender equity, and providing a support system for women in the college.
- 3. Sanitary Pad Vending Machine:** The presence of a sanitary pad vending machine demonstrates the institution's commitment to addressing the menstrual hygiene needs of women on campus. Access to affordable and hygienic sanitary products is essential for promoting gender equity and ensuring the well-being and dignity of women. By providing a convenient and discreet means of accessing sanitary pads, the college contributes to creating a more inclusive environment for women.
- 4. Lady Peon:** The employment of a lady peon in the college is a positive step toward ensuring a gender-inclusive workplace. Having female staff members in various roles helps in creating a more comfortable and secure environment for women on campus. A lady peon can provide assistance, support, and guidance to female students, faculty, and staff, and contribute to a gender-sensitive and respectful atmosphere.
- 5. Leadership positions :** The college gives equal opportunities to students for leadership positions in the students council and Rotaract club of Sinhgad college of commerce .

These initiatives collectively contribute to fostering gender equity, sensitization, and inclusivity in the institution. They help create an environment where women feel supported, empowered, and can fully participate in all aspects of campus life.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Institutional efforts are crucial in fostering an inclusive environment that promotes tolerance, harmony, cultural diversity, regional integration, linguistic inclusivity, and communal coexistence. By actively engaging in various initiatives and celebrations, educational institutions can contribute significantly to the sensitization of students and the fulfillment of constitutional obligations. These efforts not only promote unity and respect among students but also contribute to their holistic development and social awareness.

Cultural Festivals One of the key aspects of creating an inclusive environment is the celebration of cultural festivals. Educational institutions can organize events and programs to celebrate festivals like Makar Sankranti, Saraswati Puja, Ganesh Chaturthi, and Garba. These celebrations provide opportunities for students from different backgrounds to come together, appreciate each other's traditions, and develop a sense of unity.

Linguistics Programs: Hindi and Marathi Bhasha Diwas to celebrate the linguistic diversity prevalent in the region. By promoting multilingualism and cultural understanding, institutions create an environment where students feel valued and respected for their linguistic backgrounds.

Society development programs: These initiatives can include donation drives for underprivileged communities, organizing workshops on social issues, and encouraging students to actively participate in community service. By engaging in such activities, students develop empathy, compassion, and a sense of responsibility towards the society they live in.

Promoting sensitization on important issues such as gender equality and environmental conservation is also crucial. Institutions can conduct awareness campaigns, workshops, and discussions on topics related to

gender equality, sexual harassment prevention, and environmental sustainability. These initiatives help students develop a broader perspective, challenge stereotypes, and become responsible citizens who contribute positively to society.

Constitutional obligations like Independence Day and Republic Day celebrations. These events can be organized with the participation of students, teachers, and staff members. Through flag hoisting ceremonies, cultural programs, and speeches, students are reminded of the significance of these national events and the values they represent, such as unity, diversity, and democracy.

To ensure effective sensitization and awareness, institutions can also incorporate these topics into the curriculum. By including modules or subjects that address gender equality, environmental awareness, and cultural diversity, institutions can systematically educate students and foster an inclusive mindset from a young age.

In conclusion, institutional efforts to provide an inclusive environment that promotes tolerance, harmony, cultural diversity, regional integration, linguistic inclusivity, and communal coexistence are vital for the holistic development of students. By actively organizing cultural celebrations, society development programs, and observing constitutional obligations, educational institutions play a crucial role in sensitizing students and fulfilling their obligations as responsible citizens. These efforts contribute to the overall growth and development of students and prepare them to become compassionate, empathetic, and socially aware individuals who can contribute positively to society.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1) Title of the Practice: "Takat" - Education is Real Empowerment Best Practice

Objectives of the Practice:

- To empower and uplift girl students from marginalized backgrounds, including minority religions, lower-income families, and first-generation learners.
- The practice aims to reduce dropout rates among these students by providing counseling services, academic support, and guidance throughout their academic journey.
- Additionally, the practice focuses on equipping girls with practical skills through skill development programs to enhance their employability.
- By fostering mentorship, creating a nurturing environment, and emphasizing education as a means of empowerment, the objective is to enable every girl to thrive and realize her full potential.

The Practice:

1. **Focus on Retention and Graduation:** Sinhgad College of Commerce recognizes the importance of supporting girls from marginalized backgrounds throughout their academic journey. The college provides counseling services to encourage these students to complete their education. By addressing individual challenges and offering guidance, the college aims to minimize the dropout ratio among girl students and promote a culture of academic perseverance.

2. **Skill Development Initiatives:** To empower girl students with practical skills, Sinhgad College of Commerce offers various skill development programs. The college recognizes that proficiency in spoken English, information and communication technology (ICT), and vocational courses like beauty parlour courses can significantly enhance employment opportunities. By equipping girls with these skills, the college aims to boost their self-confidence and prepare them for the competitive job market.

3. **Mentoring and Guidance:** The college recognizes the importance of mentorship in empowering girl students. It has established mentoring programs where experienced faculty members provide guidance, support, and career advice to girls. These mentorship initiatives aim to create a nurturing environment, build resilience, and foster personal growth among the students.

Evidence of Success:

- Through the counseling services provided by the college, there has been a noticeable reduction in the dropout ratio among girl students from marginalized backgrounds.
- By providing the necessary support and encouragement, many students have demonstrated resilience and successfully completed their education at the college.
- The skill development programs offered by Sinhgad College of Commerce, such as spoken English, ICT, and vocational courses, have significantly enhanced the employability of girl students.
- The acquisition of these practical skills has also contributed to boosting the self-confidence of girl students.
- The mentoring programs established by the college have played a vital role in fostering personal growth among girl students.

Problems encountered

1. Reaching and engaging girl students from marginalized backgrounds can be a challenge.
2. Cultural norms, societal expectations, and familial responsibilities can create obstacles for girl students in pursuing education.
3. Maintaining the momentum and impact of the "Takat" best practice over time can be a challenge. Continuous monitoring, evaluation, and adaptation of the initiatives are necessary to address evolving needs and sustain the positive outcomes.
4. Involving and gaining support from the community, including parents and local leaders, can be crucial for the success of the empowerment initiatives.

2) Title of the Practice: Fresh Air, Fresh Ideas: Green Practices in Sinhgad College of Commerce"-

Objectives of the Practice:

1. Raise awareness among students and staff about the importance of a green environment.
2. Provide knowledge and insights on sustainable practices and their impact on the environment.
3. Encourage students to adopt eco-friendly habits and promote environmental conservation.
4. Inspire students to become environmentally responsible citizens.

The Practice:

1. **Seminars and Guest Lectures:** Sinhgad College of Commerce actively organizes seminars and guest lectures to promote a green environment on campus.

2. **Student Council and Rotaract Club Collaboration:** Initiatives such as lake clean-up drives, e-waste collection, poster competitions, and plastic ban events engage students in hands-on activities while raising awareness about environmental issues.

3. **Paperless Office:** Sinhgad College of Commerce has implemented a paperless office system, minimizing the use of paper and encouraging digital documentation and communication.

4. **Aero taps and Water Conservation:** The college has installed aero taps, which reduce water flow while maintaining functionality.

5. **Rainwater Harvesting:** Sinhgad College of Commerce has implemented rainwater harvesting systems to collect and store rainwater for reuse.

6. **Vertical Garden:** The college features a vertical garden, which not only adds aesthetic value but also contributes to air purification, biodiversity, and the overall well-being of the campus environment.

7. **Sensor Lighting in Washrooms:** To conserve energy, the college has installed sensor lighting in washrooms. These lights automatically turn on and off based on human presence, reducing unnecessary energy consumption.

9. **Tree Plantation Drive:** Sinhgad College of Commerce extends its green initiatives by annual tree plantation drives in the campus.

10. **Plastic-Free Campus:** Plastic-free initiatives include promoting the use of reusable bags, tiffins, and bottles, and raising awareness about the detrimental effects of plastic on the environment.

11. **Audit:** The college does energy, green and environment audit regularly.

Evidence of Success:

Seminars and Guest Lectures:

- Positive feedback from students, staff, and guest speakers regarding the relevance and impact of the sessions.

- Reduced paper consumption and minimized printing needs.
- Increased utilization of digital documentation.
- Cost savings on paper and printing expenses.
- Reduced water consumption due to the installation of aero taps.
- Successful implementation of rainwater harvesting systems across the campus.
- Flourishing and well-maintained vertical garden with diverse plant species.
- Improved air quality and visual appeal of the campus environment.
- Positive feedback on impact of the vertical garden on their well-being & ambiance of the college.
- Energy savings achieved through automatic on-off functionality of sensor lighting.
- Successful annual tree plantation drives on the campus.
- Reduced plastic usage by students, staff.
- Regular energy, green, and environmental audits conducted.

Problems Encountered:

Sinhgad College of Commerce faces several challenges in its sustainability initiatives.

- Limited participation and a lack of long-term commitment from students and staff hinder the overall impact.
- Resource constraints and inadequate infrastructure limit the implementation of sustainable initiatives.
- Resistance to change and communication gaps pose obstacles to fostering a culture of sustainability.
- Ensuring compliance and enforcement of sustainable practices requires ongoing monitoring.
- Overcoming these obstacles will require proactive engagement, resource allocation, effective communication, and continuous evaluation to achieve a sustainable campus.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust

within 1000 words

Response:

Sinhgad College of Commerce is an institution that wholeheartedly advocates its motto, "**Education is Real Empowerment.**" The college's commitment to this motto is evident through its distinctive approach to empowering students in four key aspects: Knowledge and Skills, Personality Development, Social Development, And Economic Development. Through a range of curricular and co-curricular activities, Sinhgad College of Commerce ensures that students are equipped with the tools and experiences necessary for their holistic growth and empowerment.

The college firmly believes in the power of knowledge and skills. It recognizes that knowledge is the key to success and continually organizes programs to update students' knowledge and enhance their skills. Seminars, workshops, and guest lectures are regularly conducted, providing students with opportunities to learn from industry experts and stay updated with the latest trends and developments in their respective fields. This focus on knowledge and skills empowers students to become competent professionals who can navigate the complexities of the modern world. As Francis Bacon once said, "**Knowledge is power,**" and Sinhgad College of Commerce truly embodies this philosophy.

In addition to knowledge and skills, the college places great emphasis on personality development. It understands that the development of soft skills is crucial for success in today's dynamic world. Sinhgad College of Commerce organizes numerous workshops and activities focused on enhancing students' soft skills, such as communication, teamwork, leadership, and problem-solving. By actively participating in intra-collegiate and inter-collegiate sports and cultural events, students have the opportunity to develop their personalities and build their confidence. As American author and speaker Zig Ziglar once stated, "**Your attitude, not your aptitude, will determine your altitude.**" Sinhgad College of Commerce empowers students to cultivate positive attitudes and unlock their full potential.

Furthermore, the college strongly believes in social development and encourages students to actively contribute to society. The institution houses an extension club, the Rotaract Club of Sinhgad College of Commerce, which organizes various social activities such as lake cleaning drives, donation campaigns, and community service projects. The college's student council also plays a significant role in celebrating festivals and promoting social harmony. By engaging in these social initiatives, students develop a sense of social responsibility and become compassionate individuals who understand the importance of giving back to the community. Mahatma Gandhi once said, "**The best way to find yourself is to lose yourself in the service of others.**" Sinhgad College of Commerce empowers students to make a positive impact on society and become responsible citizens.

Economic development is another crucial aspect of empowerment, and Sinhgad College of Commerce recognizes the significance of equipping students with entrepreneurial skills. The college offers an on-the-job training program that provides students with practical experience in their chosen fields. Additionally, the college has introduced a beauty parlour training course and an entrepreneurship workshop to inspire and support students in starting their own businesses. By fostering an entrepreneurial mindset and providing the necessary resources, the college empowers students to take control of their economic destinies and become successful entrepreneurs. As American business magnate and philanthropist Robert Kiyosaki once said, "The richest people in the world look for and build networks, everyone else looks for work." Sinhgad College of Commerce empowers students to create their own opportunities and build successful networks.

Furthermore, Sinhgad College of Commerce stands out as a student-centric institution that deeply cares about **the welfare and convenience of its students**. The college recognizes that a supportive and inclusive environment is crucial for students to thrive and reach their full potential. The administrative staff and teaching faculty are dedicated to providing a student-centric approach by employing a multilingual approach.

Understanding the diverse linguistic backgrounds of its students, the administrative staff and teaching faculty at Sinhgad College of Commerce make efforts to ensure effective communication and understanding. They use a **multilingual approach to cater to the linguistic needs of students, creating an inclusive environment** where students feel comfortable expressing themselves and seeking assistance in their preferred language. This approach not only facilitates better comprehension but also fosters a sense of belonging and support among students.

Moreover, the college prioritizes the overall well-being of its students. It recognizes that academic success is not the sole determinant of a student's overall development. Sinhgad College of Commerce takes a holistic approach to student welfare by offering various support services and initiatives. These include counseling services to address students' mental health needs, guidance for career planning and decision-making, and mentorship programs to provide guidance and support throughout their academic journey. The college firmly believes that by taking care of the well-being of its students, it can create an environment conducive to their empowerment and success.

In addition, **the college fosters a sense of community and belonging through various student-centric initiatives**. It organizes regular interactions between students and faculty members, encouraging open communication and creating a platform for students to voice their concerns, suggestions, and ideas. Sinhgad College of Commerce also facilitates student participation in decision-making processes through student councils and forums, empowering students to actively contribute to shaping their own educational experience.

The college's student-centric approach extends beyond academics. It recognizes the importance of extracurricular activities in nurturing students' interests and passions. Sinhgad College of Commerce offers a wide range of clubs, societies, and cultural programs to cater to diverse student interests, providing opportunities for students to explore their talents and pursue their passions. These activities promote a well-rounded education and contribute to the overall growth and empowerment of students.

By employing a multilingual approach, the college ensures effective communication and inclusivity, catering to the diverse linguistic needs of its students. The institution goes beyond academics by providing comprehensive support services, fostering a sense of community, and encouraging student participation in decision-making. Sinhgad College of Commerce creates an environment where students feel valued, supported, and empowered to reach their full potential. Through its student-centric approach, the college truly lives up to its motto of "Education is Real Empowerment" and prepares students for a successful and fulfilling future.

File Description		Document
Appropriate web in the Institutional website	View Document	

5. CONCLUSION

Additional Information :

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Concluding Remarks :

Sinhgad College of Commerce, established in 2008 under the Yashwantrao Shikshan Prasarak Mandal's trust, is a affiliated with the University of Mumbai.

As the college prepares for its first NAAC accreditation, it embraces the motto of "Education is real Empowerment" and remains committed to empowering every student through holistic development.

The college believes that education is not just about academic knowledge but also about nurturing well-rounded individuals. With this belief, Sinhgad College of Commerce has consistently strived to provide a conducive learning environment that fosters personal and intellectual growth. The college recognizes that empowerment comes from a combination of academic excellence, character development, and practical skills.

One of the key drivers of quality improvement and continuous upgradation at the college is the Internal Quality Assurance Cell (IQAC). The IQAC plays a pivotal role in implementing various measures to enhance the overall quality of education and ensure the continuous development of the institution. It actively monitors and evaluates the effectiveness of different aspects, including infrastructure, information and communication technology (ICT), e-governance, library resources, teacher quality, and student support services.

The college places a strong emphasis on ensuring the quality of its teaching staff. Faculty development programs and training workshops are conducted regularly to enhance their pedagogical skills and keep them updated with the latest trends in education.

With all these initiatives in place, Sinhgad College of Commerce eagerly awaits the visit of the NAAC peer team to its campus. The entire college family, including students, faculty, staff, and stakeholders, is excited about this opportunity to showcase its commitment to quality enhancement and excellence. The college remains dedicated to empowering its students and looks forward to receiving valuable feedback and suggestions from the peer team to further improve its offerings and achieve new milestones in its journey towards educational excellence.