



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Sinhgad College of Commerce
• Name of the Head of the institution	Dr. Ritika Hemdev	
• Designation	I/C Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	912228572094	
• Mobile No:	9619332227	
• Registered e-mail	scoc.info@sycspm.org	
• Alternate e-mail	principal.scoc@sycspm.org	
• Address	Plot No. 126, Mhada Colony, Chandivali	
• City/Town	Mumbai	
• State/UT	Maharashtra	
• Pin Code	400072	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Samita Karande				
• Phone No.	912228572094				
• Alternate phone No.					
• Mobile	9987027524				
• IQAC e-mail address	samita.scoc@sycspm.org				
• Alternate e-mail address	samita.gharat@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://sinhgad-scocm.in/">http://sinhgad-scocm.in/</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://sinhgad-scocm.in/">http://sinhgad-scocm.in/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.3	2023-24	21/12/2023	21/12/2028
6.Date of Establishment of IQAC			14/06/2022		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Commerce Department	Conference	RBI	2022-23	25,000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	<a href="#">View File</a>	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. NAAC Preparation and Training: The IQAC of Sinhgad College of Commerce played a pivotal role in preparing the institution for NAAC accreditation. Through comprehensive training sessions, faculty and staff were equipped with the necessary knowledge and skills to meet NAAC standards. This initiative aimed to enhance the overall quality of education and institutional performance, ensuring that Sinhgad College of Commerce remains at the forefront of academic excellence.		
2. Certificate Courses and Industry Collaborations: The IQAC initiated various certificate courses aimed at enhancing the skill sets of both students and faculty members. Additionally, strategic partnerships were formed with industries through Memorandums of Understanding (MOUs), providing students with real-world exposure and opportunities for practical learning. These collaborations aimed to bridge the gap between academia and industry, equipping students with the relevant skills and knowledge required to excel in their chosen fields.		
3. International Conferences: Sinhgad College of Commerce organized international conferences, facilitated by the IQAC, to promote knowledge exchange and foster a global perspective. By organizing such events, the IQAC aimed to enrich the academic experience of students and broaden their horizons beyond the confines of traditional classroom learning.		
4. Guest Lectures and Workshops: The IQAC organized a series of guest lectures and workshops covering a wide range of topics, including CET preparation for final year students aspiring to pursue		

MBAs, resume building, mental health awareness, creativity, and labor laws. These initiatives were designed to complement the academic curriculum and provide students with practical skills and knowledge essential for their personal and professional development. By bringing in industry experts and experienced professionals, the IQAC aimed to enrich the learning experience of students and prepare them for the challenges of the real world.

**5. Holistic Development:** Through its various initiatives, the IQAC focused on fostering the holistic development of students at Sinhgad College of Commerce. By addressing not only academic but also personal and professional aspects, the IQAC aimed to nurture well-rounded individuals capable of making meaningful contributions to society. Whether through academic support, industry exposure, or mental health awareness programs, the IQAC strived to create a supportive and enriching environment conducive to the overall growth and success of students.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1 NAAC Training for Staff and Students: Organize workshops and seminars led by experienced educators and NAAC experts to familiarize both staff and students with NAAC accreditation criteria and processes. Provide training materials and resources for self-study and continuous learning. Conduct awareness sessions and orientation programs for students to understand the significance of NAAC accreditation and their role in the process. Engage students in activities and discussions to enhance their understanding of quality assurance in higher education.	<ul style="list-style-type: none"> <li>• Dr. Vilas Nandavekar, renowned educator from SIMCA Pune, conducted comprehensive staff training sessions on NAAC accreditation criteria, documentation, and assessment methodologies. Staff members gained valuable insights and skills necessary for effective participation in the NAAC accreditation process, contributing to the enhancement of institutional quality assurance practices. Through these initiatives, students also developed a deeper understanding of quality assurance in higher education, fostering a culture of excellence and accountability within the institution.</li> </ul>
2. Initiate certificate courses in collaboration with various organizations and institutions.	<ul style="list-style-type: none"> <li>• Equipped students with essential knowledge and skills in digital tools and financial</li> </ul>

<ul style="list-style-type: none"> <li>• Digital and Financial Literacy by Sambhav Foundation.</li> <li>• NCDEX for Capital Markets.</li> <li>• CMCA for Citizenship Skills.</li> <li>• MSC IT Courses.</li> <li>• Basic English Speaking Course.</li> <li>• Basic Parlor Course for Skill Development.</li> </ul>	<p>management, enhancing their employability and financial literacy.</p> <ul style="list-style-type: none"> <li>• Provided students with insights into capital markets, fostering an understanding of investment strategies and financial planning.</li> <li>• Empowered students with civic engagement skills, promoting active participation in community and social issues.</li> <li>• Enhanced students' proficiency in Information Technology, opening avenues for careers in the IT sector.</li> <li>• Improved communication skills among students, facilitating better interaction in academic and professional settings.</li> <li>• Offered practical training in beauty and grooming techniques, enabling students to pursue careers in the beauty industry or start their own ventures.</li> </ul>
<p>3. Organized an International Conference titled</p>	<ul style="list-style-type: none"> <li>• Distinguished resource persons from Turkey, along with experts from other countries, shared valuable insights and perspectives on evolving knowledge systems.</li> <li>• The conference facilitated cross-cultural dialogue and exchange of ideas, fostering international collaboration and cooperation in the academic community.</li> </ul>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>No</p>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	29/11/2022

#### 15. Multidisciplinary / interdisciplinary

Sinhgad College of Commerce, affiliated with the University of Mumbai, follows a Choice Based Credit System (CBCS) in its academic curriculum. The university's prescribed curriculum emphasizes the incorporation of multidisciplinary and interdisciplinary aspects in all programs offered by the college. Recognizing the importance of developing well-rounded capabilities in students, Sinhgad College of Commerce has taken various initiatives to provide a diverse, flexible, and innovative teaching-learning environment. The college has organized certificate courses of interdisciplinary nature, along with conferences, seminars, and workshops. These events aim to expose students to different fields of study, encourage critical thinking, and foster creativity. The college also places significant emphasis on imparting knowledge and awareness about the environment, gender issues, and professional ethics. These topics are integrated into the curriculum across all programs, ensuring that students develop a strong sense of social responsibility and ethical conduct. Moreover, the college conducts skill-based courses to equip students with practical skills that are relevant to their chosen field of study, enhancing their employability. To foster research and analytical thinking, Sinhgad College of Commerce assigns research-based projects to students on interdisciplinary and multidisciplinary areas. This approach encourages students to explore topics beyond the boundaries of their specific discipline and encourages collaboration and critical analysis. By engaging in such projects, students gain a deeper understanding of the interconnectedness of different subjects and develop their research and analytical abilities. As per the guidelines of the National Education Policy (NEP), the college is fully committed to enriching its teaching-learning process by incorporating multidisciplinary and interdisciplinary aspects. The NEP emphasizes the importance of interdisciplinary education in preparing students for a rapidly evolving globalized world. Sinhgad College of Commerce recognizes this significance and is prepared to adapt its teaching methods to align with the NEP's objectives. By integrating multidisciplinary

and interdisciplinary aspects into the curriculum, the college aims to provide students with a comprehensive and wellrounded education that equips them with the skills and knowledge necessary to thrive in the modern world. Overall, Sinhgad College of Commerce is dedicated to promoting multidisciplinary and interdisciplinary education. Through its diverse range of courses, conferences, seminars, workshops, and research projects, the college endeavors to foster a holistic learning experience that prepares students for the challenges and opportunities of the future.

#### **16.Academic bank of credits (ABC):**

National Education Policy (NEP) 2020 seeks to promote flexibility of curriculum and provide academic mobility with appropriate credit transfer mechanism on the principle of multiple entry-exit making students mandatory to have ABC IDs. As per the Circular No. DBDEE/ICF/2022-23/14 dated 21st October 2022, Our Institution is prepared to implement ABC. For this purpose, a centralized database in accordance with college data is established. Academic credits earned from various courses will be taken for the purpose to implement ABC, and technical support is created. Faculty has been appointed as Nodal officers, college-wise awareness has been created, orientation sessions conducted and ABC IDs have been generated and information has been sent to the University in Excel format

#### **17.Skill development:**

In addition to its regular academic programs, Sinhgad College of Commerce recognizes the importance of enhancing both soft skills and hard skills among its students. To achieve this, the college offers two additional courses that focus on developing these skills and empowering students for their future endeavors. For soft skill development, the college offers a Basic English course. Effective communication in English is a vital skill in today's globalized world. This course aims to improve students' language proficiency, including reading, writing, speaking, and listening skills. By enhancing their English language abilities, students become more confident in expressing their ideas and thoughts effectively. This course not only helps them in their academic pursuits but also equips them with the essential soft skills required in professional settings. To enhance hard skills, Sinhgad College of Commerce offers an ICT (Information and Communication Technology) skills course. In the digital age, proficiency in ICT is crucial for employability and success in various fields. By gaining proficiency in ICT, students are better prepared for the job market and can adapt to the rapidly



evolving technological landscape. These skills empower students to utilize technology efficiently and effectively in their future careers.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

One of the ways the college promotes Indian knowledge systems is through regular book exhibitions in the library. These exhibitions focus specifically on Indian knowledge systems, showcasing books and resources that delve into various aspects of Indian history, philosophy, literature, art, and other domains. By providing access to these resources, the college encourages students to explore and engage with Indian knowledge systems, fostering a deeper understanding and appreciation of their own cultural heritage. Furthermore, the college celebrates Yoga Day every year. Yoga, a centuries-old practice originating from India, embodies the integration of mind, body, and spirit. This celebration not only promotes physical well-being but also instills a sense of connection to the Indian tradition of holistic health and well-being. The college also celebrates Hindi Bhasha Diwas and Marathi Bhasha Diwas, which are dedicated to the Hindi and Marathi languages, respectively. By commemorating these language days, the college encourages students to embrace and value their mother tongues, fostering a sense of cultural identity and linguistic pride. Additionally, Sinhgad College of Commerce actively promotes cultural festivals that are integral to Indian traditions. Festivals like Diwali, Navratri, and are celebrated with enthusiasm, bringing together students from different backgrounds to experience the diversity and vibrancy of Indian culture.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The syllabus along with the programme and course outcomes are updated on college website and communicated to students. Attainment of COs is measured on the basis of the performance of students. Mapping of the attainment of Cos & POs is done by the college through an evaluation system for each program having formative & summative methods. The college has teaching-learning methods based on Outcome. E-learning resources & software are used to achieve specific outcomes to explore Job opportunities & have more Placements. The Program & courses offered are in accordance with the Vision & Mission of the Institution. The syllabi are approved by Mumbai University & program outcome objectives are attained completely.



## 20.Distance education/online education:

Online teaching and learning have become increasingly popular, facilitated by various platforms such as Google Meet, Zoom, and Microsoft Teams. Sinhgad College introduced it through all such platforms and Great Learning LMS Learning materials was shared through platforms like Google Classroom and WhatsApp videos, while assessments are conducted using Google Forms. The blended approach to teaching and learning continued to be implemented, and certificate courses are offered exclusively in an online format. Additionally, our college regularly organizes online classes and webinars on a wide range of topics, allowing students to actively engage in virtual classrooms and enhance their learning experience. The assessment was taken through Google Forms for internal exams and Muni Pariksha proctored examination software.

### Extended Profile

#### 1.Programme

1.1	93
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	336
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	80
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	91
-----	----

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	3
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	6
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	42.05
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Sinhgad College of Commerce is dedicated to providing a high-quality education to its students in alignment with the curriculum established by the University of Mumbai. The college places great importance on enhancing students' academic potential and strictly</p>	

adheres to the academic calendar, which serves as a structured plan and timeline for all curricular and co-curricular activities.

The academic calendar plays a crucial role in the college's functioning by facilitating planning, scheduling, resource management, communication, and compliance. It allows for efficient planning of the academic year, including the commencement and conclusion of each term, holidays, and important events. By providing a schedule for academic activities such as examinations, project submissions, and practical assessments, the calendar helps students and faculty members effectively manage their time.

Resource management is streamlined through the academic calendar, as it assists in allocating faculty, staff, and infrastructure resources in an organized and efficient manner. It serves as a means of communication, ensuring that students, faculty, and staff are aware of academic events, deadlines, and any changes or updates. Additionally, the academic calendar ensures compliance with the regulations and guidelines of the University of Mumbai, promoting adherence to academic requirements and deadlines set by the university.

Implementing and planning: College coordinators play a vital role in implementing planning, teaching, and evaluation processes. They are responsible for tasks such as creating comprehensive timetables, allocating faculty workload, organizing departmental meetings, ensuring lesson plan preparation, arranging guest lectures and workshops, overseeing examinations, coordinating paper checking, and collecting student feedback.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/18-qePPhTCYc2DGRK2EjchNVYnCOsk-QL/view?usp=drive_link">https://drive.google.com/file/d/18-qePPhTCYc2DGRK2EjchNVYnCOsk-QL/view?usp=drive_link</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The university notifies the academic calendar before the start of the academic year, which the college adheres to.
- The institute formulates its calendar with contributions from

departments, ensuring strict adherence to the schedule.

- Department heads closely supervise and monitor the completion of syllabi within their respective departments.
- The Principal conducts academic committee meetings to review the semester's progress and provide necessary guidance.
- Necessary adaptations are made to the academic calendar which are then integrated into the college's plans.
- Continuous Internal Evaluation (CIE) of students is conducted at both university and college levels, primarily through online methods.
- Timetables for semester-end examinations are prominently displayed on the notice boards for students' reference.
- All semester-end examinations are conducted as per the time table
- Internal Assessment tests (IA), assignments and projects are included as components of the Continuous Internal Evaluation (CIE) system for student assessment.
- The examination committee prepares the timetable for internal assessment tests, which is then displayed on the notice board and conducted accordingly.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/18-gePPhTCYc2DGRK2EjchNVYnCOsk-QL/view?usp=drive_link">https://drive.google.com/file/d/18-gePPhTCYc2DGRK2EjchNVYnCOsk-QL/view?usp=drive_link</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

208

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during

the year

190

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sinhgad College of Commerce seems to be truly dedicated to creating a holistic educational environment that goes beyond mere academic achievement. By embedding discussions on professional ethics, gender equality, human values, and environmental sustainability into their curriculum, they're ensuring that students graduate not just as competent professionals but also as socially responsible citizens. Moreover, their emphasis on gender inclusivity and equality is vital in today's world.

By organizing awareness talks, walkathons, and empowerment initiatives, the college is actively working to create a more equitable environment for all students. Environmental sustainability is another critical focus area, and it's great to see the college taking concrete steps like tree plantation drives and clean-up campaigns. By integrating sustainability principles into business practices and academic projects, they're preparing students to be mindful of environmental concerns in their future careers.

Furthermore, the college's efforts to provide impactful learning experiences beyond the classroom, such as guest lectures and community service activities, are invaluable. These opportunities not only broaden students' perspectives but also inspire them to become proactive agents of change in society.

Overall, Sinhgad College of Commerce's commitment to addressing cross-cutting issues and fostering a sense of social responsibility among its students is exemplary. Such initiatives are essential for producing well-rounded individuals who can contribute positively to both their professions and society as a whole.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

194

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>



## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://scocm.sycspm.org/NAAC/FEEBDACK.pdf">http://scocm.sycspm.org/NAAC/FEEBDACK.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**540**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Sinhgad College of Commerce, students come from various regions and backgrounds, each with their own way of learning. We understand this, so we offer special help for students who find learning a bit harder and also for those who find it easy. We don't split classes based on how fast or slow you learn. Instead, we look at how well you know the subjects and how you did last year. We offer special classes for both types of learners.

For our Bachelor of Commerce (B.Com) and Bachelor of Management Studies (BMS) courses, we have extra classes for subjects like Mathematics, English, Accounting, Costing, and Taxation. Our teachers work closely with students, giving them more time for assignments and helping them with reading and problem-solving skills. We make sure everyone gets the support they need to do well.

If you're good at a subject, we have extra activities to help you improve even more. We have contests and guest speakers to motivate and challenge you.

We also offer CET coaching for advanced learners, and we provide remedial classes for those who need extra help. At Sinhgad College of Commerce, we want everyone to succeed, so we make sure everyone has what they need to do their best.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
336	4

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College prioritizes engaging students through experiential learning, participative methods, and ICT tools. Experiential learning is emphasized through field visits to local businesses, laboratory sessions for hands-on experimentation, and internships providing real-world exposure. Participative learning strategies foster an inclusive classroom environment where students actively contribute and collaborate, employing methods like class discussions, group activities, and role-playing. Moreover, ICT tools are integrated into teaching practices: teachers utilize WhatsApp groups for sharing academic updates, employ projectors for multimedia content, utilize online learning platforms such as Great Learning for virtual seminars and guest lectures, and provide digital content like e-books and educational videos. These efforts aim to enhance teaching and learning experiences by providing practical exposure, fostering collaboration, and leveraging technology for interactive and accessible education. Through these deliberate efforts, the College ensures students are actively engaged and equipped with relevant skills for their academic and professional pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers utilize various ICT (Information and Communication Technology) tools to enhance their teaching practices.

- **Mobile Phones:** Teachers have made Whats app groups of all classes and they share a lot of academic information and related updates with students
- **Projectors:** Portable projectors are used by faculties to display educational videos, presentations, or multimedia content in classrooms. This visual aid enhances learning experiences and makes lessons more interactive and engaging.
- **Online Learning Platforms:** During Lock down teachers were using an LMS (Learning Management system); Great learning to enhance teaching learning, also the college still holds many virtual seminars and guest lectures on zoom and Google meet .
- **Digital Content:** Teachers share digital content such as e-books, educational videos, and online resources to supplement their teaching materials. This allows students to access a wide range of information and learn at their own pace.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Internal Assessment:**

1. **Consistency:** Internal assessment is conducted in all six semesters according to the University of Mumbai guidelines.
2. **Transparent Criteria:** Clear criteria and weightage are provided to students, including assignments, tests, projects, presentations, and class participation.
3. **Communication:** Students receive an academic calendar, exam notices, and timetables in advance, ensuring transparency and allowing them to plan their studies accordingly.
4. **Attendance Monitoring:** Attendance defaulters list is made available, promoting transparency in monitoring students' attendance and compliance with the university's regulations.
5. **Supervisor Allocation:** Faculty members are provided with a list of assigned supervisors, ensuring transparency and accountability in the evaluation process.
6. **Examination Surveillance:** Stringent surveillance measures, such as regular squads and checking, are implemented during exams to prevent malpractice and maintain the integrity of the evaluation process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Firstly, the verification of marks process is completed within 7 days, allowing students to promptly address any discrepancies in their scores. This quick turnaround time facilitates timely corrections and alleviates concerns regarding grading accuracy.

Secondly, students requesting photocopies of their answer papers can expect to receive them within 8 days. This enables them to review their performance and identify any potential errors or misunderstandings in the grading process.

Lastly, the revaluation of answer papers is conducted within a 30-day timeframe. This allows for thorough examination and reassessment of student responses, ensuring that any overlooked mistakes or inaccuracies in grading are rectified promptly.

Overall, this transparent, time-bound, and efficient mechanism ensures that internal examination grievances are addressed promptly and fairly, enhancing trust and confidence in the assessment

process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Sinhgad College of Commerce places great emphasis on ensuring that both teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of the educational programs it offers. POs delineate the ultimate achievements expected from completing a particular program, showcasing learners' accomplishments. Meanwhile, COs represent the final outcomes attained by students upon completing individual courses within their program.

College as affiliated to University of Mumbai has to follow university rules & regulations of POs and COs tailored to respective disciplines. These outcomes are transparently communicated to learners and faculty members through various channels, including the college website and notice boards. They are also integrated into the syllabi of each program, allowing prospective students to make informed decisions about their educational pursuits.

COs provide detailed descriptions of the knowledge content, practical skills, and overall competencies expected to be acquired throughout the program. Faculty members actively engage with students, providing comprehensive explanations of each program and its associated outcomes, as well as discussing potential career prospects. Assessment of CO-PO attainment serves as a vital tool for continuously improving academic performance through suitable pedagogy. Student feedback is actively solicited through online questionnaires at the end of each year to enhance the educational experience for future cohorts.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessing Course Outcome (CO) Attainment and Programme Outcome (PO) is vital for monitoring learners' performance and fostering continuous improvement in their abilities. Various assessment methods are employed, including tests, assignments, projects, viva voce, and semester-end examinations, each evaluating different aspects of learners' knowledge and skills.

CO Attainment levels are determined based on assessments conducted during internal and semester-end examinations, with a weighting of 75% for end-of-term exams and 25% for internal assessments. These levels are categorized into four target ranges, ranging from Level 1 to Level 4, each indicating different levels of achievement.

Programme Outcome attainment is evaluated through both direct and indirect methods, with direct assessment focusing on the attainment of course outcomes contributing to program outcomes, and indirect methods gathering stakeholder feedback. PO attainment is categorized into four levels, reflecting the average attainment level of corresponding courses.

For instance, if the target level for Programme Outcome (PO) attainment is set at Level 3, it indicates the department's aim for graduates to achieve at least Level 3 in their abilities. Academic audits are also conducted to evaluate curriculum effectiveness, identify strengths and weaknesses, and assess learning outcome relevance. These measures ensure ongoing enhancement of educational quality and alignment with program goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

32

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://scocm.sycspm.org/NAAC/FEEBDACK.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Rotaract Club of Sinhgad College of Commerce (RSCOC) actively engages in extension activities to foster social impact and holistic student development. Their initiatives include walkathons addressing critical issues, beach and lake clean-up drives, Rakhi celebrations with police officers, Punya Ka Kadam supporting underprivileged children, and Diwali celebrations with the needy.

The walkathons serve as platforms for education and advocacy, generating widespread awareness and instilling empathy and responsibility among participants. Clean-up drives significantly improve the cleanliness of beaches and lakes, promoting responsible waste management and inspiring community members.

Rakhi with Khaki strengthens the bond between students and law enforcement, fostering mutual trust and respect. Punya Ka Kadam

initiatives provide support to underprivileged children, promoting education and addressing basic needs while spreading joy and social responsibility among students.

Diwali celebrations with the needy promote inclusivity and compassion, sensitizing students to the importance of sharing and caring for the less fortunate. Overall, RSCOC's extension activities have a significant positive impact on both the community and student development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sinhgad College, located across the 7th to 9th floors, provides a spacious and conducive atmosphere for academic pursuits. The well-ventilated balconies and passages offer comfort to both students and faculty. Adequate infrastructure supports effective teaching and learning, with nine classrooms including an ICT smart class, all Wi-Fi enabled. The library and computer lab are also Wi-Fi equipped, providing access to electronic resources. The computer lab boasts 55 computers with internet access, while the staffroom is furnished with personal computers, microwave, electric kettle, and fridge. Parking areas and lifts ensure accessibility, with provisions for physically challenged individuals. Specific spaces include an incubation center, gymnasium, common rooms, and administrative offices. Safety measures include CCTV surveillance and fire safety equipment. Vertical gardens promote environmental awareness, complemented by seminar halls for cultural events. Sports facilities include a ground and gymnasium. Hygiene is emphasized with ample restroom facilities and menstrual hygiene provisions. Overall, Sinhgad College prioritizes a holistic approach to education, integrating academic excellence with social and civic responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil



4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sinhgad College of Commerce is well-equipped to foster cultural and sports activities. With two spacious seminar halls featuring stages, the college provides ample space for cultural events and academic seminars. These halls offer a platform for students to showcase their talents and engage in various programs. Additionally, the college boasts a dedicated sports room for indoor activities, catering to the diverse interests of its students. From table tennis to chess, students have opportunities to participate in various indoor sports. Furthermore, for outdoor sports enthusiasts, the college offers a vast ground to indulge in physical activities. Whether it's cricket, football, or athletics, the outdoor sports ground provides a conducive environment for students to hone their skills and stay active. Sinhgad College of Commerce recognizes the importance of extracurricular activities in holistic education and ensures that students have access to facilities that promote cultural and physical well-being. Through these provisions, the college encourages students to explore their interests beyond academics and develop into well-rounded individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.05

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sinhgad College of Commerce serves as a vital hub for knowledge, housing a vast collection of books, journals, magazines, and electronic resources. Fully automated through the Integrated Library Management System (ILMS), it offers Online Public Access System (OPAC) and Wi-Fi connectivity for easy access to digital resources. With two dedicated computers for e-learning, printing, and scanning facilities, the library supports academic and administrative needs efficiently. Utilizing LIBEX net and KOHA software, it streamlines operations like cataloging, circulation, and generating reports. Orientation sessions familiarize students with its resources, including question papers and newspaper clippings. An annual book exhibition showcases the diverse collection. The library emphasizes Indian knowledge systems with exhibitions and a dedicated collection. Equipped with CCTV cameras

for security, it ensures a safe environment. Overall, Sinhgad College of Commerce's library stands as a comprehensive resource center, supporting academic and research endeavors for students and faculty alike.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sinhgad College of Commerce prioritizes cutting-edge IT facilities to cater to the needs of its faculty, staff, and students, ensuring seamless learning and administrative processes. Its IT infrastructure receives regular updates, ensuring adequate bandwidth for internet connectivity. The administrative section is well-equipped with computers in the principal's cabin and staffroom, facilitating efficient management. Additionally, the library and incubation center provide access to computers for research and entrepreneurial endeavors. The college's computer lab, featuring 55 updated computers, serves as a focal point for practical sessions and research projects. Security is paramount, with strategically placed security cameras enhancing safety on campus. Multimedia presentations are enhanced by two projectors, enriching classroom experiences. During lockdowns, the college utilized Great Learning LMS for online lectures. Printing, scanning, and copying needs are met with available devices. A robust Wi-Fi network, supported by four routers and a bandwidth of 30 Mbps, ensures reliable internet access throughout the campus. Sinhgad College of Commerce maintains its commitment to providing state-of-the-art IT facilities, empowering its community to leverage technology effectively for academic and administrative purposes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sinhgad College of Commerce has implemented meticulous systems and procedures to effectively maintain and utilize its diverse range of physical, academic, and support facilities. The college prioritizes the upkeep of essential spaces such as the library, sports room, ground, girls' common room, and boys' common room. Through regular housekeeping practices and annual maintenance contracts, the college ensures that these areas remain clean, well-maintained, and conducive to their respective purposes.

In addition to physical spaces, college also places great emphasis on maintaining its technological infrastructure. Computers are regularly updated and serviced to support academic research and administrative functions. Classrooms are equipped with modern amenities to facilitate interactive learning experiences for students and faculty.

Furthermore, the college provides comprehensive support services to its students and staff. This includes establishing and maintaining common rooms for both girls and boys, creating comfortable and welcoming environments for relaxation and socialization.

By establishing efficient systems and procedures for the maintenance and utilization of its facilities, college ensures that its campus remains a vibrant hub for learning, growth, and community engagement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>



<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
100	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
100	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The institution prioritizes students' representation and engagement across administrative, co-curricular, and extracurricular domains. This commitment is evident through the establishment of structured processes and norms, ensuring students' voices are heard and integrated into decision-making processes. Central to this framework is the Student Council, a dynamic body entrusted with the responsibility of planning and executing a diverse range of events and activities.

At the core of the institution's student engagement strategy is the

Student Council, which serves as a conduit for student representation. Through this council, students actively participate in shaping the institutional landscape, particularly in organizing inter and intra-collegiate sports and cultural events. These events not only foster a sense of community within the institution but also provide platforms for students to showcase their talents and interests beyond academics.

The Student Council operates within established guidelines, ensuring transparency and accountability in its activities. By facilitating students' involvement in decision-making processes, the institution empowers them to contribute meaningfully to campus life and enrich their overall educational experience.

In summary, the institution's commitment to student representation and engagement is exemplified through the active role of the Student Council in planning and executing a wide array of events and activities, thereby fostering a vibrant and inclusive campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sinhgad College of Commerce boasts a vibrant alumni community that maintains strong ties with the institution, despite the ongoing formation process of the registered alumni association. The absence of financial contributions has not deterred the alumni's active involvement and support. Through regular interactions on an official WhatsApp group and the organization of an annual cricket match, the alumni display a deep connection and unwavering commitment to their alma mater.

The ongoing formation of the Alumni Association signifies the alumni's dedication to establishing a formal platform for collaboration and engagement, which will enable access to financial contributions for supporting college initiatives. Meanwhile, the alumni stay connected through the WhatsApp group, fostering communication, sharing updates, and facilitating networking opportunities.

The annual cricket match serves as a significant event that brings together former students, faculty, and current students, reinforcing the college's sporting traditions and fostering unity. Additionally, the alumni actively engage with current students through guest lectures, career counseling sessions, and workshops, providing valuable mentorship and insights into professional development.

Despite the non-registration status of their association, Sinhgad College alumni demonstrate unwavering loyalty and dedication through their enthusiastic engagement and support, showcasing the lasting impact of their educational journey and the enduring bonds forged

within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sinhgad College of Commerce prioritizes governance and leadership that resonates with its vision of empowering students through education. Emphasizing quality policy, decentralization, and participatory management, the institution ensures a comprehensive educational experience. Their quality policy encompasses holistic learning, intellectual development, skill-based education, modern technology integration, and moral teachings. Decentralization and participatory management involve stakeholders in decision-making processes, facilitated by bodies like the College Development Committee and IQAC. Proactively aligning with the National Education Policy, the college introduces academic bank credits and prioritizes faculty development through programs to enhance teaching skills. Transparently, they make program and course outcomes accessible, fostering accountability and continuous improvement. Skill development initiatives, including workshops and industry collaborations, enhance students' employability. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's

governance and leadership practices, reflecting their motto, ensure students receive a well-rounded education to thrive in their careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sinhgad College of Commerce embodies effective leadership through decentralization and participative management, aligning with its vision of empowering students through education. The institution's commitment to quality education is evident in its comprehensive quality policy, addressing holistic learning, intellectual development, skill-based education, technology integration, and moral teachings. Decentralization and participatory management are foundational principles, ensuring transparency and inclusivity in decision-making processes. Stakeholder involvement is facilitated through various bodies such as the College Development Committee, IQAC, departments, and clubs, fostering active engagement from faculty, students, and staff in shaping policies and practices. Proactively anticipating the National Education Policy, the college introduces measures like academic bank credits and prioritizes faculty development through programs to enhance teaching skills. Transparent dissemination of program and course outcomes enhances accountability and fosters continuous improvement. Skill development initiatives further prepare students for industry relevance. A perspective plan outlines strategic goals, ensuring the college's commitment to quality education remains steadfast. Sinhgad College of Commerce's leadership practices, centered on decentralization and participatory management, reflect its dedication to empowering students for successful careers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sinhgad College is dedicated to furnishing a comprehensive education that equips students to forge a brighter tomorrow and effect positive societal change. Its perspective plan underscores several guiding principles towards this end. Addressing curricular aspects, teaching-learning methodologies, research endeavors, infrastructure, student support, governance, and institutional values, the plan delineates strategies to enrich the educational journey.

In curricular matters, the college prioritizes faculty development, supplementing courses with add-ons, and integrating vocational training. Transparent admission processes and ICT integration foster diverse student needs. Research and extension activities are bolstered through workshops and grants, while infrastructure maintenance ensures optimal learning environments.

Student progression is facilitated through mentoring, career counseling, and infrastructure for diverse needs. Governance focuses on digitization, networking, and stakeholder engagement, while upholding institutional values of equity, sustainability, and ethical conduct.

Green initiatives, quality audits, and cultural celebrations reflect the college's commitment to holistic development. Through these multifaceted efforts, Sinhgad College endeavors to nurture capable, conscientious individuals poised to make meaningful contributions to society.



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At Sinhgad College of Commerce the efficacy and efficiency of institutional bodies are evident through robust policies, administrative structures, appointment protocols, and service regulations. The institution demonstrates a commitment to transparent and streamlined processes, ensuring smooth functioning across various facets of its operations.

Policies are carefully formulated to align with the college's overarching objectives, promoting accountability and adherence to established norms. The administrative setup is designed to facilitate effective decision-making and prompt resolution of issues. Appointment and service rules are crafted to uphold standards of professionalism and competence, fostering an environment conducive to growth and excellence.

Procedures are meticulously outlined to guide stakeholders through various tasks and responsibilities, minimizing ambiguity and promoting consistency. Through these well-defined frameworks, College fosters a culture of efficiency, where resources are optimized, and goals are pursued with clarity and purpose. This organizational ethos enhances the overall effectiveness of institutional bodies, ensuring that they remain responsive to the evolving needs of the college community.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://scocm.sycspm.org/NAAC/College_Organogram.pdf">http://scocm.sycspm.org/NAAC/College_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sinhgad College of Commerce has implemented a robust performance appraisal system to evaluate staff members, facilitating feedback and professional development. The system involves staff completing evaluation forms for management assessment, pinpointing strengths and areas for improvement. Alongside this, the college prioritizes staff welfare, offering activities like staff picnics, leave entitlements, a cricket tournament, a Provident Fund scheme, tea service in the staffroom, and training programs. Staff picnics foster camaraderie, while leave entitlements support work-life balance. The cricket tournament promotes team spirit, and the Provident Fund ensures long-term financial security. Tea service in the staffroom creates a comfortable work environment, and training programs foster continuous learning. These measures aim to create a positive work culture, emphasizing staff well-being and professional growth. Sinhgad College of Commerce's investment in staff welfare

and development fosters a motivated and engaged workforce, contributing to a conducive work environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sinhgad College of Commerce has implemented a robust performance appraisal system to evaluate staff performance, aiding in identifying strengths and areas for improvement. Complementing this, the college offers various welfare measures including staff picnics, leave entitlements, a cricket tournament, provident fund scheme, tea service, and training programs. Staff picnics foster camaraderie,

while leave entitlements promote work-life balance. The cricket tournament promotes team spirit, and the provident fund scheme ensures long-term financial security. Tea service in the staffroom enhances comfort during work hours, and training programs facilitate continuous learning and professional development. Overall, the college prioritizes staff welfare and development to create a supportive work environment, aiming to motivate and engage its workforce. These initiatives underscore the college's commitment to fostering a positive and productive workplace culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sinhgad College upholds financial accountability through regular internal and external audits. Internal audits, conducted by an independent team, scrutinize financial practices and regulatory compliance. External audits, performed by qualified statutory auditors as per educational norms, assess financial statements objectively, identifying irregularities.

In resolving audit objections, the college employs a structured mechanism. An audit committee, comprising of external auditors, is established to address objections promptly. Upon receiving audit findings, the committee investigates and collaborates with relevant departments for corrective actions. Transparent documentation of findings and resolutions ensures accountability.

These audits serve multiple purposes. They unearth irregularities for swift rectification, bolstering financial integrity. Additionally, audits reassure stakeholders of effective resource management and transparency, crucial for sustaining partnerships and securing future funding.

By conducting thorough audits and implementing robust mechanisms for resolving objections, Sinhgad College underscores its commitment to financial probity, ensuring compliance with regulations and maintaining trust among stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.58

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sinhgad College has developed robust strategies to secure and utilize resources effectively, ensuring financial stability to facilitate its operations and objectives. The institution has dedicated teams and departments tasked with identifying potential funding sources and crafting proposals to garner financial support. By fostering strong relationships with stakeholders, the college enhances its chances of obtaining funding from various avenues.

Primarily reliant on student fees, the college also generates revenue from interest on fixed deposits and sponsorship for events such as festivals, seminars, and workshops. Financial management prioritizes staff salaries and academic needs, with all transactions conducted online or via cheques/NEFT under strict authorization.

Operating as an unaided institution, Sinhgad College prudently manages its finances, optimizing resource utilization. This disciplined approach ensures the fulfillment of financial obligations while maintaining transparency and accountability. Through these measures, the college sustains its financial health, supporting its educational mission effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Sinhgad College of Commerce plays a pivotal role in institutionalizing quality assurance measures and processes. Through regular reviews, it monitors and enhances the teaching-learning process, operational structures, methodologies, and learning outcomes. Incremental improvements are noted, particularly in experiential learning and the integration of ICT tools. The IQAC ensures structured feedback mechanisms involving all stakeholders and evaluates program and course outcomes systematically.

Moreover, it attends to staff welfare by providing research incentives and conducting regular performance appraisals. Infrastructure enhancements, including Wi-Fi connectivity throughout the campus, are also attributed to IQAC's efforts. The cell actively formulates policies to improve governance and fosters alumni engagement, contributing to ongoing development and alumni pride.

Overall, the IQAC's endeavors have institutionalized quality assurance, improved teaching and learning, enhanced infrastructure, and ensured effective governance at Sinhgad College of Commerce. Furthermore, its initiatives promote staff welfare, research incentives, and alumni involvement, fostering holistic development

within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sinhagd College of Commerce adheres to established norms by utilizing its Internal Quality Assurance Cell (IQAC) to periodically review its teaching-learning process, operational structures, methodologies, and learning outcomes. Through this systematic approach, the institution records incremental improvements across various activities, ensuring a continuous evolution toward higher standards of educational quality. The IQAC serves as a dedicated body responsible for assessing and enhancing the institution's educational practices, fostering a culture of ongoing improvement. By meticulously reviewing and analyzing its teaching methods, operational efficiency, and learning outcomes, the institution identifies areas for development and implements targeted interventions to optimize the educational experience for all stakeholders. This proactive approach to quality assurance enables the institution to stay responsive to changing educational needs and emerging best practices. Leveraging insights from IQAC evaluations, the institution upholds its commitment to excellence in education, striving to maintain and enhance its reputation as a center of learning and innovation. Through the IQAC's efforts, the institution continues to reinforce its position as a leader in delivering high-quality education and preparing students for success in a dynamic global landscape.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Sinhgad College of Commerce (SCOC) has outlined a comprehensive action plan to promote gender equity and empower women within its campus community. The Women Development Cell (WDC) is entrusted with organizing activities and awareness sessions focused on gender equity and empowerment. Additionally, the WDC convenes regular meetings to discuss and strategize on initiatives aimed at fostering women's development.

The Internal Quality Assurance Cell (IQAC) takes charge of conducting a gender audit to evaluate the institution's progress in promoting gender equality and identifying areas for improvement.

SCOC also marks International Women's Day with celebrations to recognize and honor women's achievements.

Recognizing the importance of infrastructural support, SCOC ensures gender-inclusive facilities to cater to the diverse needs of all individuals. Furthermore, the institution offers skill development programs tailored to empower women and enhance their capabilities.

These concerted efforts underscore SCOC's commitment to creating a supportive and inclusive environment where gender equity is prioritized. Through coordinated initiatives led by the WDC and IQAC, SCOC strives to empower women, raise awareness, and foster a culture of equality and respect within its campus community.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1GqNNcG2x33trC7u07NdpTKuUH5fempUB/view?usp=drive_link">https://drive.google.com/file/d/1GqNNcG2x33trC7u07NdpTKuUH5fempUB/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1GqNNcG2x33trC7u07NdpTKuUH5fempUB/view?usp=drive_link">https://drive.google.com/file/d/1GqNNcG2x33trC7u07NdpTKuUH5fempUB/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste**

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

Sinhgad College of Commerce has taken proactive steps to tackle electronic waste (e-waste) and solid waste management on its campus. The college has organized regular e-waste collection drives to encourage responsible disposal of electronic devices among students, faculty, and staff. These drives not only collect e-waste but also raise awareness about the environmental impact of improper disposal, fostering a culture of sustainable waste management.

In addition to these drives, the college has installed designated bins across the campus for electronic waste disposal. These bins make it convenient for individuals to discard their electronic devices in an environmentally friendly manner, reinforcing the college's commitment to environmental stewardship.

Furthermore, Sinhgad College has introduced a sanitary pad vending machine as part of its solid waste management efforts. This innovative solution offers a convenient and hygienic means for individuals to dispose of solid waste, promoting cleanliness and sanitation on campus.

These initiatives collectively demonstrate Sinhgad College's dedication to promoting sustainability and environmental consciousness among its community members. By actively engaging in e-waste and solid waste management practices, the institution sets a commendable example for responsible waste disposal and contributes to the broader goal of environmental conservation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/111zr1hl32Sq_qVcTIhZEkpXtCjqG69RP0/view?usp=drive_link">https://drive.google.com/file/d/111zr1hl32Sq_qVcTIhZEkpXtCjqG69RP0/view?usp=drive_link</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Our college has taken significant steps to foster inclusivity through various initiatives. To celebrate diversity, events like Hindi and Marathi Bhasha Diwas featured cultural performances, language workshops, and exhibitions, promoting cross-cultural understanding. Gender inclusivity was addressed through guest**

lectures, fostering dialogue on equality and empowerment. Expanding scholarship opportunities ensured socio-economic diversity, while infrastructure upgrades and support services made the campus accessible to students with disabilities. Initiatives promoting communal harmony included interfaith dialogues and awareness campaigns on religious tolerance. Support structures like grievance cells were established to address concerns and create a supportive environment. Faculty and staff received training on cultural competency and sensitivity, enhancing their ability to create inclusive spaces. Overall, the college's efforts encompassed cultural, linguistic, socio-economic, and gender diversity, ensuring a welcoming environment for all members of the campus community. These initiatives demonstrate a commitment to fostering a culture of diversity, equality, and inclusivity within the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sinhgad College of Commerce (SCOC) consistently emphasizes the significance of key national and social events through its sensitization programs. Each year, on Constitution Day, observed on November 26th, SCOC conducts awareness sessions to educate both staff and students about the fundamental principles and values enshrined in the Indian Constitution. Additionally, SCOC celebrates Women's Day, Raksha Bandhan, and organizes donation drives to support various social causes, fostering empathy and altruism among its community.

Furthermore, SCOC actively engages in environmental conservation efforts through lake cleaning drives, promoting eco-awareness and community responsibility. To contribute to public health initiatives, SCOC organizes vaccination drives, ensuring the well-being of its members and the broader community.

Moreover, SCOC facilitates civic engagement by assisting students in obtaining voting cards, encouraging active participation in democratic processes.

Through these annual sensitization initiatives, SCOC not only educates but also instils values of social responsibility, environmental stewardship, and civic engagement, fostering a culture of holistic development and societal contribution among its staff and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Educational institutions play a pivotal role in fostering an inclusive environment through various initiatives. Celebrating cultural festivals like Makar Sankranti and Ganesh Chaturthi enables students from diverse backgrounds to appreciate each other's traditions, fostering unity. Linguistic programs such as Hindi and Marathi Bhasha Diwas promote multilingualism, fostering respect for



linguistic diversity. Society development programs, including donation drives and workshops on social issues, cultivate empathy and social responsibility among students. Sensitization on important issues like gender equality and environmental conservation through campaigns and discussions challenges stereotypes and nurtures responsible citizenship.

Constitutional obligations like Independence Day and Republic Day celebrations reinforce national values such as unity and diversity. Incorporating these topics into the curriculum ensures systematic education on inclusion from a young age. Overall, institutional efforts to promote tolerance, harmony, and communal coexistence contribute to students' holistic development, preparing them to be empathetic, socially aware individuals who positively impact society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1) Takat" - Education is Real Empowerment Best Practice:

The "Takat" initiative at Sinhgad College of Commerce aims to empower marginalized girl students by providing counseling, academic support, and skill development programs. Through personalized guidance, the college endeavors to reduce dropout rates and enhance employability, fostering a nurturing environment where every girl can thrive. Evidence of success includes decreased dropout rates, improved employability, and personal growth among students. Challenges include reaching marginalized students, societal barriers, and sustaining the initiative's impact over time.

### 2) "Fresh Air, Fresh Ideas: Green Practices in Sinhgad College of Commerce":

This initiative focuses on raising awareness and promoting eco-



friendly habits among students and staff. Through seminars, clean-up drives, and infrastructure changes like a paperless office and sensor lighting, the college fosters a culture of environmental responsibility. Successes include reduced paper and water consumption, improved campus aesthetics, and increased awareness. Challenges include limited participation, resource constraints, and resistance to change, necessitating ongoing engagement and evaluation for sustainable progress.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sinhgad College of Commerce embodies its motto, "Education is Real Empowerment," by prioritizing holistic student development in four key areas: Knowledge and Skills, Personality Development, Social Development, and Economic Development. The college continually updates students' knowledge and enhances their skills through seminars, workshops, and guest lectures, empowering them to excel in their fields. It emphasizes soft skill development, encouraging students to cultivate positive attitudes and confidence through intra-collegiate and inter-collegiate activities. Additionally, the institution promotes social responsibility through various initiatives like the Rotaract Club and community service projects, instilling compassion and civic-mindedness in students.

Recognizing the importance of economic empowerment, the college provides practical training and entrepreneurial workshops to equip students with the tools to succeed in the business world. Sinhgad College of Commerce fosters a supportive and inclusive environment by employing a multilingual approach and offering comprehensive support services, including counselling and mentorship programs. It values student input through open communication channels and encourages participation in decision-making processes. Through its

student-centric approach and commitment to empowerment, the college prepares students for a successful future, living up to its motto and nurturing well-rounded individuals ready to make a positive impact on society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The perspective plan for Sinhgad College of Commerce outlines a comprehensive strategy aligned with its vision and mission to empower students and foster societal impact.

Curricular aspects focus on faculty development, enrichment courses, and vocational training, ensuring quality education and continuous improvement. Teaching, learning, and evaluation emphasize transparent admission processes, ICT integration, and inclusive infrastructure. Research, innovation, and extension initiatives prioritize workshops, grants, community engagement, and faculty development.

Infrastructure development aims for optimal resource utilization, enhanced sports facilities, ICT integration, and eco-friendly practices. Student support entails mentoring, counseling, career guidance, remedial programs, and financial assistance, promoting holistic development and progression. Governance and management advocate for digitization, stakeholder engagement, professional enhancement, and accountability.

Institutional values underscore gender equity, environmental sustainability, inclusivity, and ethical practices, manifested through skill development, green audits, diversity programs, and commemorations. Best practices include cashless transactions, ragging-free campus, and regular quality audits, ensuring a conducive learning environment aligned with contemporary challenges and ethical imperatives.